

**Borough of Wyomissing**  
**Infrastructure Committee Meeting Agenda**  
**September 27, 2021 – 1:00 pm**

1. Call to Order
2. Roll Call
3. Public Comment - All public comments shall be related to the subject matter jurisdiction of the Borough Council, Committee, or Board conducting the public meeting, and shall be limited to matters of public concern, official action, or deliberations that are, or may come, before the Borough Council, Committee, or Board.
4. Western Berks Water Authority
  - Provide any updates to Western Berks Water Authority
5. Zoning/Codes Report
  - Review of the Zoning and Codes Report
  - Discuss any Notices of Violation of concern
  - Discuss any follow up to Notices of Violation as needed
  - Provide any applicable comments to past or upcoming Zoning Hearing Board Hearings
6. Sanitary Sewer
  - A. 2020 Sanitary Sewer Rehabilitation & Televising Project
    - Awarded to Mr. Rehab, Inc. for \$159,797.86 on October 13, 2020
    - Certificate of Substantial Completion was issued
    - Final Change Order attached for revised price of \$117,042.97; attached
    - Pay Application #3 received for **\$25,853.51**; Recommendation of Payment attached
    - Motion is needed to approve or deny recommending to Council, payment of Payment Application #3 in the amount of \$25,853.51 for 2020 Sanitary Sewer Rehabilitation & Televising, to Mr. Rehab, Inc.
  - B. 2021 Sanitary Sewer Rehabilitation & Televising Project
    - Awarded to Sewer Specialty Services Company, Inc. for \$231,781.44 on May 11, 2021
    - Construction scheduled to begin in August
    - Pay Application #1 received for **\$97,445.45**; Recommendation of Payment attached
    - Motion is needed to approve or deny recommending to Council, payment of Payment Application #1 in the amount of \$97,445.45 for 2021 Sanitary Sewer Rehabilitation & Televising, to Sewer Specialty Services Company, Inc.

## C. 2021 Pump Station Project (Berkshire Blvd.)

- Pump system evaluations & design
- DEP Permit Part II

## 7. Streets

## A. 50/50 Sidewalk Repairs

- Low bidder is Affordable Paving & Excavating, LLC of Lititz, PA with a Base Bid price of \$78,888.00; Notice of Intent to Award was issued
- Workman's Compensation Affidavit, Insurance Certificate, Public Works Verification received July 14
- Contracts received; construction has begun.

## B. 2021 Street Improvements

- Awarded to H&K Group, Inc. (2<sup>nd</sup> lowest bidder) for \$387,409.43.
- Notice to Proceed issued May 14 (to complete by Sept. 10)
- Curb replacement has begun
- Payment Application #2 received for **\$196,759.67**; Recommendation of Payment attached
- Motion is needed to approve or deny recommending to Council, payment of Payment Application #2 in the amount of \$196,759.67 for 2021 Street Improvements, to H&K Group, Inc.

C. 4<sup>th</sup> Street Extension/Multi-Modal - Tower Health

- Revised by Final Change Order #4 to \$1,792,673.56  
Bike route markings remain on Hill Ave. and Michele will ride and see if any supplementals are required
- Borough has taken over landscaping responsibility
- Payment Application #11 received for **\$91,944.09**; Recommendation of Payment attached
- A motion is needed to approve or deny recommending to Council, payment of Payment Application #11 in the amount of \$91,944.09 for Fourth Street Improvements, to Barwis Construction
- PennDOT is requiring the Borough to advertise for bids for the bike share stations to allow the use of PennDOT grant funds for the stations. The bid will include language that eligible bidders must be able to launch a bike share program within 30-45 days of an awarded contract and must be currently providing bike share programs in at least two other municipalities in southeastern PA.
- A motion is needed to approve, table or deny authorizing McCarthy Engineering to prepare and advertise bid documents for bike share.

**D. 2022 Streets Improvements**

- Council approved Jim Babb to send out curb replacement notices to residents who need to replace curbing in the areas of the proposed 2022 Street Improvement areas as discussed during the July 2021 Infrastructure meeting
- Review the curb quantities that need to be replaced to prepare for aforementioned Street Improvements- No action needed

**8. Cambridge Avenue stream work**

- GP-3 permit (gravel bars and streambank restoration) has been obtained for construction, expiring Nov. 4, 2025
- GP-11 permit (culvert replacement) has been obtained for construction, expiring June 10, 2026
- Construction limited to Jan. 1 to March 15 (winter only)

**9. Wyomissing Creek Pedestrian Bridge**

- All DEP permits have been obtained for construction, expiring Feb. 3, 2025
- PennDOT has approved including the bridge under the scope of work for the MTF grant and has provided a letter of non-prejudice
- Grant requires PennDOT review and authorization to advertise for bids
- Construction limited to Nov. 15 to March 15 (winter only)
- This project is funded by the PennDOT MTF grant. Preliminary conversations with Penn Dot indicate the earliest the bridge can be completed with these funds would be Winter of 2022/2023.
- Emergency Repairs were completed; bridge reopened July 14<sup>th</sup>
- New Bridge project proposed to be funded through a PADOT MTF Grant with 30% Borough match
- Inspection done on bridge September 2 to investigate any potential storm damage; report attached

**10. Public Works Facility**

- RAC-P Grant proposal for \$1.7 million was submitted March 2021
- Community Funding Grant of \$2 million was submitted March 2021 through Rep. Houlahan's office
- Total project amount is \$4,120,000
- Potential grant in September 2021 with completion by Sept. 30, 2022
- Bidding was advertised on August 2<sup>nd</sup> with bid opening 11:00 am September 9, 2021
- Bid due date has been pushed back to October 14, 2021

**11. Verizon – WCF – Solicitor review**

- Approved for advertisement at March council meeting
- Ordinance adopted at the April Council meeting
- General ROW Agreement drafted

- Borough Solicitor discuss his review findings of legislation regarding WCF's

**12. Huyett House Lease**

- Council has authorized an extension of the lease for another year at \$1,600/month
- Contingent upon current tenant's desire to renew the lease.
- Lease is to be executed by Borough Manager

**13. GLG Program 2018 - Traffic Signal Improvements Project 2018/GLG-2018-06429-1631**

- Application submitted late 2018/early 2019
- Application had been approved; Awarded for \$173,994.48
- During the August 2021 Council meeting, Council authorized the 20% match funding, or \$43,498 towards the 2018 Green Light Go grant
- Motion is needed to table, approve, or deny recommending to Council to approve the TPD proposal for the 2018 Green Light Go work.
- Motion is needed to table, approve, or deny recommending to Council to approve moving forward with the design, permitting, and bidding for the 2018 Green Light Go project

**14. GLG Program 2019 – Traffic Signal Improvements Project 2019/GLG-2019-06429-1962**

- Application submitted January 8, 2020
- Application has been approved; Awarded for \$420,384.00
- During the August 2021 Council meeting, Council authorized the 20% match funding, or \$105,096 towards the 2019 Green Light Go grant
- Motion is needed to table, approve, or deny recommending to Council to approve the TPD proposal for the 2019 Green Light Go work
- Motion is needed to table, approve, or deny recommending to Council to approve moving forward with the design, permitting, and bidding for the 2019 Green Light Go project

**15. Park Road Bridge**

- Letter from Borough to PennDOT for painting responsibility

**16. Stone House Master Plan – Phases 1-4 – ADA, Walkway, Handrail and Guard Recommendations**

- The concept plans have been reviewed by the Park and Shade Tree Committee and the Recreation Board. Both are in favor of moving forward with the recommendations shown on the plans
- Grant funding has been awarded through the 2020 DCED GTRP grant program in the amount of \$60,000 to complete Phase 1. The Borough would need to contribute \$40,000 in matching funds
- A grant application is pending for the 2021 DCED GTRP grant program requesting \$190,000, to complete Phases 2 through 4 over a phased, multi-year

approach. The Borough would need to contribute \$154,000 in matching funds over the course of the three years

- Discuss the concept plans and any requested changes
- Motion is needed to table, approve or deny Phases 1-4 of the Stone House Master Plan for the ADA, Walkway, Handrail and Guard recommendations

#### **17. Centennial Circle**

- Scott Miller, RLA, a Borough resident and member of the Planning Commission, met with Parks Dept. staff at the Circle over the winter to discuss staff concerns about maintenance with the existing plantings at the Circle. Mr. Miller prepared an alternative planting plan for Centennial Circle to replace the annuals with perennials
- The alternative plan will reduce the cost for annual materials and allow staff to spend less time maintaining the Circle
- If approved, the existing plantings would be replaced in 2022
- Discuss the planting plan and any requested changes
- Motion is needed to table, approve or deny the planting plan and replacing the existing annuals with perennials in 2022

#### **18. Tree Issues**

- Discuss the Cleveland Ave. Tree Concerns

#### **19. Truck Order Delays**

- Discuss the truck order delays

#### **20. Bell Residence – 1445 Reading Blvd.**

- Waiver requested in order expand driveway
- Adjacent homes have driveways larger than the proposed already
- Discuss plan
- A motion is needed to table, approve, or deny recommending Council grant the waiver from Chapter 21, Section 02570, Part 3, Section 3.05 B

#### **21. Folino Residence – 2009 Regency Drive**

- Waiver requested in order expand driveway
- Adjacent homes have driveways larger than the proposed already
- Discuss plan
- A motion is needed to table, approve, or deny recommending Council grant the waiver from Chapter 21, Section 02570, Part 3, Section 3.05 B

#### **22. Storm Water Concerns – Cheltenham Drive**

- Larry Logero, 24 Cheltenham Drive to present pictures and information to the committee regarding stormwater flooding in the vicinity of Cheltenham Drive, his private property and property owned by PA American Water Company
- Motion needed to approve, deny or table any action required to address the complaint

- 23.** Old Business- Any agenda items being proposed for discussion that are not listed under the “Old Business” section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
- 24.** New Business- Any agenda items being proposed for discussion that are not listed under the “New Business” section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.