

AGENDA
FINANCE & ADMINISTRATION COMMITTEE
Thursday, May 5, 2022 – 8:00 a.m.

- 1) Call to Order
- 2) Roll Call
- 3) Public Comment - All public comments shall be related to the subject matter jurisdiction of the Borough Council, Committee, or Board conducting the public meeting, and shall be limited to matters of public concern, official action, or deliberations that are, or may come, before the Borough Council, Committee, or Board.
- 4) Cash update:
 - i. Review cash and investment balances
- 5) April 2022 results:
 - i. Review revenues, expenses, variances, fund balance, and reserve funds monthly and year to date comparisons
 - ii. Review gross real estate taxes and net real estate taxes monthly and year to date comparisons
 - iii. Review mercantile, local services, other local tax monthly and year to date comparisons
- 6) Trent Avenue Sewer Work
 - i. ***Keith Derr made a motion, seconded by Stephen Brunner to amend the agenda to discussed Trent Avenue water main replacement work, all in favor. – No public comment provided***
 - ii. **A motion is needed to table, approve, or deny the extended bid of \$336,650 to Wexcon Inc., for the Trent Avenue water main replacement work of which also includes the installation and plumbing for four fire hydrants**
- 7) Final Audit and GASB Reports:
 - i. Discuss the final audit report
 - A motion is needed to table, approve, or deny accepting the audit as completed by Herbein & Company for the financial year 2021
 - ii. Discuss the GASB reports
 - A motion is needed to table, approve, or deny accepting the GASB reports

- 8) Delays in Public Works Truck Delivery:
- i. Discuss the motion from the Infrastructure committee to review the request to place an order for a Public Works dump truck in 2022 for an approximate cost of \$175,000 with expected delivery and payment due in 2024.
 - A motion is needed to table, approve, or deny placing an order for a Public Works dump truck in 2022 for an approximate cost of \$175,000 with expected delivery and payment due in 2024.
- 9) 1436 Van Steffy Avenue Water Bill Adjustment Request:
- i. Discuss the request from the resident at 1436 Van Steffy Avenue to have the water bill adjusted due to a leaking toilet
 - ii. ***Keith Derr made a motion, seconded by Gregory Portner to amend the agenda to also discuss 1700 Tulpehocken Road sewer bill adjustment, all in favor- No public comment***
 - A motion is needed to table, approve, or deny making an adjustment to the resident's water bill at 1436 Van Steffy Avenue
 - A motion is needed to table, approve, or deny making an adjustment to the resident's sewer bill at 1700 Tulpehocken Road
- 10) **RESOLUTION NO. 2022-12- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AUTHORIZING OFFICIAL ACTION RELATING TO SUBMITTING A FEDERAL COMMUNITY PROJECT FUNDING REQUEST FOR THE BERKSHIRE HEIGHTS PLAYGROUND ADA AND SAFETY PROJECT.**
- A motion is needed table, approve, or deny adopting Resolution No. 2022-12, to request funding of \$275,000 from the Community Project Funding from the offices of Congresswoman Chrissy Houlahan and Senator Robert P. Casey, for the Berkshire Heights Playground and authorizing Acting Manager Michele Bare and Business Manager Phyllis Smith to execute all required documents and agreements related to any grant funding received.
- 11) Old Business- Any agenda items being proposed for discussion that are not listed under the "Old Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
- 12) New Business: Any agenda items being proposed for discussion that are not listed under the "New Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed