

AGENDA
FINANCE & ADMINISTRATION COMMITTEE
Thursday, January 6, 2022 – 8:00 a.m.

- 1) Call to Order

- 2) Roll Call

- 3) Public Comment - All public comments shall be related to the subject matter jurisdiction of the Borough Council, Committee, or Board conducting the public meeting, and shall be limited to matters of public concern, official action, or deliberations that are, or may come, before the Borough Council, Committee, or Board.

- 4) Re-organize Committee:
 - a. Discuss the nominees for committee Chairperson
 - b. A motion is needed to table, approve, or deny appointing a committee Chairperson
 - c. Discuss the nominees for committee vice Chairperson
 - d. A motion is needed to table, approve, or deny appointing a committee vice Chairperson

- 5) Cash update:
 - a. Review cash and investment balances

- 6) December 2021 results:
 - a. Review revenues, expenses, variances, fund balance, and reserve funds monthly and year to date comparisons
 - b. Review gross real estate taxes and net real estate taxes monthly and year to date comparisons
 - c. Review mercantile, local services, other local tax monthly and year to date comparisons
 - d. Review capital projects status

- 7) TextMyGov
 - a. Review and discuss the TextMyGov platform and proposed quote for services
 - b. A motion is needed to table, deny or approve accepting the quote from TextMyGov for services

- 8) Marketing and Community Relations
 - a. Discuss the possibility of implementing marketing and community relations functions
 - b. A motion is needed to table, approve, or deny any actions from the discussion

- 9) Removing Administration from the Finance committee responsibilities
 - a. Discuss removing the administration portion from the Finance and Administration committee, and move administration to the Personnel committee
 - b. A motion is needed to table, approve, or deny recommending the Personnel committee consider adding the administrative function to their committee

- 10) Drug and Alcohol Policy
 - a. Discuss the revised drug and alcohol policy
 - b. A motion is needed to table, approve, or deny accepting the revised drug and alcohol policy

- 11) iPad Policy
 - a. Re-review the iPad policy and discuss the request to have Council packets printed instead of using the iPad
 - b. A motion is needed to table, approve, or deny updating the iPad policy based on the committee's discussion

- 12) PennDOT Request for Contracted Police Traffic Control Service – SR 222
 - a. Discuss the PennDOT request for contracted police traffic control services
 - b. A motion is needed to table, approve, or deny contracted police traffic control services for an upcoming PennDOT project based on the discussion of the committee

- 13) Old Business- Any agenda items being proposed for discussion that are not listed under the “Old Business” section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.

- 14) New Business: Any agenda items being proposed for discussion that are not listed under the “New Business” section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed