

AGENDA
WYOMISSING BOROUGH COUNCIL
Tuesday, November 8, 2022 – 7:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment –All public comments shall be related to the subject matter jurisdiction of the Borough Council, and shall be limited to matters of official action, or deliberations that are, or may come before the Borough Council (agenda items).
5. Council Minutes – October 11, 2022
 - i. A motion is needed to approve, deny, or amend the Council Minutes
6. Consulting Engineer’s Report
 - i. Review Borough Engineer activity during the month of October
 - ii. A motion is needed to approve, deny, or amend the Engineer’s Report
7. Police Chief & Mayor’s Report
 - i. Review the Police activity during the month of October
 - ii. A motion is needed to approve, deny, or amend the Police Chief & Mayor’s Report
8. Fire Chief’s Report
 - i. Review the Fire activity during the month of October
 - ii. A motion is needed to approve, deny, or amend the Fire Chief’s Report
9. Committee Reports:
 - a. Infrastructure Committee – October 17, 2022
 - i. Review the Infrastructure committee report
 - ii. A motion is needed to table, approve, or deny payment of Payment Application No. 3 in the amount of \$16,441.47 to Sewer Specialty Services for the sewer and rehabilitation and televising project
 - iii. A motion is needed to table, approve, or deny payment of Payment Application No. 1 in the amount of \$60,840, to LB Construction Enterprises, Inc., for 50/50 Sidewalk Work

- iv. A motion is needed to table, approve, or deny authorizing Change Order No. 2, in the amount of -\$192,950.69 from the H&K Group, Inc., for the 2022 Street Work Project, bringing the final contract amount to \$1,121,155.19
 - v. A motion is needed to table, approve, or deny payment of Payment Application No. 4, in the amount of \$56,057.74 to the H&K Group, Inc., for the 2022 Street Work Project
 - vi. A motion is needed to table, approve, or deny authorization of a 3'x5' sign, acknowledging Wyomissing School District athletic accomplishments, paid for at the expense of the school district, be permitted to be installed on Borough parkland property at a minimum encroachment outside of the public right-of-way, as part of a working relationship between the Borough and school district, contingent upon a review of the deed restrictions by the Borough Solicitor
 - vii. A motion is needed to table, approve or deny awarding the 2023 mowing contract to Smitty's Lawn Care at a cost of \$3,180 per cut
 - viii. A motion is needed to approve, deny, or amend the Infrastructure committee report
- b. Library Board – October 17, 2022
- i. Review the Library Board report
 - ii. A motion is needed to approve, deny, or amend the Library Board report
- c. Personnel Committee – October 18, 2022
- i. Review the Personnel committee report
 - ii. A motion is needed to table, approve, or deny authorizing advertisement for the Assistant Public Works Director position, with a hiring date of January 3, 2023 or later
 - iii. A motion is needed to approve, deny, or amend the Personnel committee report
- d. Recreation Board – October 18, 2022
- i. Review the Recreation Board report
 - i. A motion is needed to approve, deny, or amend the Recreation Board report

- e. Refuse and Recycling Committee – October 19, 2022
 - i. Review the Refuse and Recycling committee report
 - ii. A motion is needed to table, approve, or deny moving yard waste to Mondays and keeping recycling on Wednesdays
 - iii. A motion is needed to approve, deny, or amend the Refuse and Recycling committee report
- f. Finance & Administration Committee – October 20, 2022- Special Budget Meeting
 - i. Review the Finance & Administration committee report
 - ii. A motion is needed to approve, deny, or amend the Finance & Administration committee report
- g. Economic Development Committee – October 27, 2022
 - i. Review the Economic Development committee report
 - ii. A motion is needed to approve, deny, or amend the Economic Development committee report
- h. Finance & Administration Committee – October 27, 2022- Special Budget Meeting
 - i. Review the Finance & Administration committee report
 - ii. A motion is needed to approve, deny, or amend the Finance & Administration committee report
- i. Fire and Police Committee – October 31, 2022
 - i. Review the Fire and Police committee report
 - ii. A motion is needed to table, approve, or deny advertisement of Ordinance 1428-2022 as to establishing additional restriction on the 48 hour parking allowance for certain vehicles
 - iii. A motion is needed to table, approve, or deny rejecting the request for relief from, or waiving the Police Department False Alarm fees for Berkshire Investment Group
 - iv. A motion is needed to table, approve, or deny changing the November Fire and Police committee meeting date from Monday, November 28, 2022 to Tuesday, November 29, 2022 due to holiday traveling scheduled
 - v. A motion is needed to approve, deny, or amend the Fire and Police committee report

- j. Park and Shade Tree Commission – November 2, 2022
 - i. Review the Park and Shade Tree Commission report
 - ii. A motion is needed to table, approve, or deny authorizing archery hunters hunting on private property, to retrieve deer on Borough-owned property, once the deer is deceased
 - iii. A motion is needed to approve, deny, or amend the Park and Shade Tree Commission report
- k. Finance & Administration Committee – November 3, 2022
 - i. Review the Finance & Administration committee report
 - ii. A motion is needed to table, approve, or deny authorizing early withdraw of the Tompkins CDs with the implied penalty, and reinvest funds in the PLGIT account, according to the worksheet provided by the Business Manager
 - iii. A motion is needed to table, approve, or deny advertising the proposed 2023 budget with the adjustments made as discussed by the committee
 - iv. A motion is needed to table, approve, or deny accepting the bid of \$8,500 for the yield and mass study, as proposed by the Olsen Design Group
 - v. A motion is needed to table, approve, or deny authorizing payment of payment in the amount of \$80,000 to Wolfe Roofing for the fire station roof
 - vi. A motion is needed to table, approve, or deny providing relief from, or waiving the Police Department False Alarm fees for Berkshire Investment Group
 - vii. A motion is needed to table, approve, or deny contracting with CivicPlus for website services for an initial cost of \$19,400, for design and hosting, with costs for subsequent years at \$4,500 per year for hosting
 - viii. A motion is needed to table, approve, or deny authorizing payment of \$4,000 to secure the fireworks contract for 2023
 - ix. A motion is needed to approve, deny, or amend the Finance & Administration committee report
- l. Planning Commission – November 7, 2022 (**Minutes from the Planning Commission meeting will be sent to Council before Council meeting**)
 - i. Review the Planning Commission report

- ii. A motion is needed to table, approve or deny granting a waiver from Section 303 and 304 of the Subdivision and Land Development Ordinance to allow a preliminary/final plan combined submission for 1101 Woodland Road
- iii. A motion is needed to table, approve or deny granting a waiver from Section 403.1 and 404.1 from the Subdivision and Land Development Ordinance to allow a plan scale of 1" = 30' for 1101 Woodland Road
- iv. A motion is needed to table, approve or deny granting a waiver from Section 403.1 and 404.1 from the Subdivision and Land Development Ordinance to allow the plans to be provided on a sheet size for consistency with standard size, consistent with architectural drawings for 1101 Woodland Road
- i. A motion is needed to approve, deny, or amend the Planning Commission report

10. Borough Manager's Report

- i. Review the Borough Manager's Report
- ii. A motion is need to table, approve, or deny Public Works Director Jim Babb to execute bill of sale paperwork to take ownership of a 2007 Giant Leaf Vac Loader being given to the Borough by West Reading Borough at no cost
- iii. A motion is needed to table, approve, or deny authorizing the sale of an unusable door being stored in the Goodman Barn, to a Borough employee, with payment being made to the Borough in the amount of \$200.00
- iv. A motion is needed to table, approve, or deny authorizing the use of the provided utility billing insert verbiage, to be provided with fourth quarter utility bills
- v. Minutes from Western Berks Water Authority board meeting (****If received, will be sent to Council before the meeting****)
- vi. Borough Hall will be closed on November 24th and 25th in observance of the Thanksgiving holiday
- vii. A motion is needed to approve, deny, or amend the Borough Manager's Report

11. Treasurer's Statement of Operation- General Fund, Bureau of Water, Sewer Fund, Highway Aid, Refuse/Recycling Fund, Road Tax Fund

- i. Review the Financial activity during the month of October
- ii. A motion to approve, deny, or amend the Treasurer's Statement of Operation Report

12. Accounts Payable- General Fund, Bureau of Water, Sewer Fund, Refuse/Recycling Fund
 - i. Review the Accounts Payable activity during the month of October
 - ii. A motion to approve, deny, or amend the Accounts Payable Report
13. Tax Collector's Report
 - i. Review the Tax Collector's activity during the month of October
 - ii. A motion to approve, deny, or amend the Tax Collector's Report
14. Old Business- Any agenda items being proposed for discussion that are not listed under the "Old Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
15. New Business- Any agenda items being proposed for discussion that are not listed under the "New Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.

Councilmember Jenckes made a motion, seconded by Councilmember Barnett to discuss street light and sign light outages along 222, all in favor, 7-0. No public comments were provided. No further action was taken.

16. Public Comment – All public comments shall be related to the subject matter jurisdiction of the Borough Council and shall be limited to matters of public concern (non-agenda items) that are, or may come, before the Borough Council