

AGENDA
WYOMISSING BOROUGH COUNCIL
Tuesday, October 11, 2022 – 7:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment –All public comments shall be related to the subject matter jurisdiction of the Borough Council, and shall be limited to matters of official action, or deliberations that are, or may come before the Borough Council (agenda items).
5. Council Minutes – September 13, 2022
 - i. A motion is needed to approve, deny, or amend the Council Minutes
6. Consulting Engineer’s Report
 - i. Review Borough Engineer activity during the month of September
 - ii. A motion is needed to approve, deny, or amend the Engineer’s Report
7. Police Chief & Mayor’s Report
 - i. Review the Police activity during the month of September
 - ii. A motion is needed to approve, deny, or amend the Police Chief & Mayor’s Report
8. Fire Chief’s Report
 - i. Review the Fire activity during the month of September
 - ii. A motion is needed to approve, deny, or amend the Fire Chief’s Report
9. Committee Reports:
 - a. Infrastructure Committee – September 19, 2022
 - i. Review the Infrastructure committee report
 - ii. A motion is needed to table, approve, or deny payment of Payment Application No. 2 in the amount of \$62,201.43 to Sewer Specialty Services for the sewer and rehabilitation and televising project
 - iii. A motion is needed to table, approve, or deny payment of Payment Application No. 3, in the amount of \$583,054.38 to the H&K Group, Inc., for the 2022 Street Work Project

- iv. A motion is needed to table, approve, or deny ratifying the motion made during the September 2022 Infrastructure committee meeting to authorize the Huyett House lease renewal to Emily Hannon, in the amount of \$1,600 per month, and to work on a real estate rental appraisal
 - v. A motion is needed to approve, deny, or amend the Infrastructure committee report
 - b. Library Board – September 19, 2022
 - i. Review the Library Board report
 - ii. A motion is needed to approve, deny, or amend the Library Board report
 - c. Personnel Committee – September 20, 2022
 - i. Review the Personnel committee report
 - ii. A motion is needed to table, approve, or deny accepting the revised Recreation Director job description, contingent upon committee suggested changes being made by Borough Manager Michele Bare
 - iii. A motion is needed to table, approve, or deny accepting the new Assistant Public Works Director job description, contingent upon committee suggested changes being made by Borough Manager Michele Bare
 - iv. A motion is needed to table, approve, or deny accepting the revised Public Works Director job description, contingent upon committee suggested changes being made by Borough Manager Michele Bare
 - v. A motion is needed to approve, deny, or amend the Personnel committee report
 - d. Recreation Board – September 20, 2022
 - i. Review the Recreation Board report
 - ii. A motion is needed to approve, deny, or amend the Recreation Board report
 - e. Fire and Police Committee – September 26, 2022
 - i. Review the Fire and Police committee report
 - ii. A motion is needed to table, approve, or deny accepting the handicapped parking space request for 1540 Penn Avenue
 - iii. A motion is needed to table, approve, or deny accepting the handicapped parking space request for 1110 Fairview Avenue

- iv. A motion is needed to table, approve, or deny waiving the Police Department application fee for hiring, to assist with increasing the candidate pool
- i. A motion is needed to approve, deny, or amend the Fire and Police committee report
- f. Planning Commission – October 3, 2022
 - i. Review the Planning Commission report
 - ii. A motion is needed to table, approve, or deny granting 19 State Hill Road conditional final plan approval, contingent upon completion of all review comments in the McCarthy Engineering review letter dated August 25, 2022
 - iii. A motion is needed to table, approve, or deny accepting the 90-day extension letter received for 19 State Hill Road, for the Borough of Wyomissing Planning Commission to take action on the submitted plans ****This motion is only necessary if Council does not grant conditional final plan approval for 19 State Hill Road****
 - i. A motion is needed to approve, deny, or amend the Planning Commission report
- g. Finance & Administration Committee – October 6, 2022
 - i. Review the Finance & Administration committee report
 - ii. A motion is needed to table, approve, or deny authorizing the Business Manager to reinvest the maturity value for another 90-day term into the PLGIT account
 - iii. A motion is needed to table, approve, or deny authorizing the Business Manager to move forward will applying the Pension State Aid of \$440,338 to the Borough’s pension plan, based on the number of certified units in each plan as outlined in the prepared worksheet
 - iv. **RESOLUTION NO. 2022 -23 -A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA IMPLEMENTING ACT 57 OF 2022 PROPERTY TAX PENALTY WAIVER PROVISIONS**
 - v. A motion is needed to table, approve, or deny accepting Resolution No. 2022-23 as to the implementation of Act 57 for property tax penalty and waiver provisions
 - vi. A motion is needed to table, approve, or deny authorizing an increase for the Refuse, Recycling, and Yard Waste fee to \$112.50 quarterly, or \$450 annually, effective January 1, 2023

vii. A motion is needed to approve, deny, or amend the Finance & Administration committee report

10. Borough Manager's Report

- i. Review the Borough Manager's Report
- ii. The Joint Municipal Authority meeting minutes from the August 8, 2022 meeting, are in the Council packets for review
- iii. The Western Berks Water Authority meeting minutes ****if received, will be made available to Council before the Council meeting****
 - i. ***Councilmember Jenckes made a motion, seconded by Councilmember Mogel to amend the agenda to discuss a data security breach, and to discuss and take action on an emergency boiler repair for the fire station, and payment on the library HVAC project, all in favor, 7-0. – No public comments were provided.***
- iv. A motion is needed to table, approve, or deny authorizing spending up to \$75,000 for the boiler repair at the fire station as an emergency repair due to the safety concern with the carbon monoxide emission
- v. A motion is needed to table, approve, or deny payment to McClosky Mechanical in the amount off \$17,400 for the budgeted library HVAC repair
- vi. Discuss the recent data breach at Borough hall
- vii. A motion is needed to approve, deny, or amend the Borough Manager's Report

11. Treasurer's Statement of Operation- General Fund, Bureau of Water, Sewer Fund, Highway Aid, Refuse/Recycling Fund, Road Tax Fund

- i. Review the Financial activity during the month of September
- ii. A motion to approve, deny, or amend the Treasurer's Statement of Operation Report

12. Accounts Payable- General Fund, Bureau of Water, Sewer Fund, Refuse/Recycling Fund

- i. Review the Accounts Payable activity during the month of September
- ii. A motion to approve, deny, or amend the Accounts Payable Report

13. Tax Collector's Report

- i. Review the Tax Collector's activity during the month of September
- ii. A motion to approve, deny, or amend the Tax Collector's Report

14. Old Business- Any agenda items being proposed for discussion that are not listed under the "Old Business" section, must have a motion made to add the item to the agenda to be

further discussed and action taken if needed.

15. New Business- Any agenda items being proposed for discussion that are not listed under the “New Business” section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
16. Public Comment – All public comments shall be related to the subject matter jurisdiction of the Borough Council and shall be limited to matters of public concern (non-agenda items) that are, or may come, before the Borough Council