

**AGENDA**  
**WYOMISSING BOROUGH COUNCIL**  
**Tuesday, September 13, 2022 – 7:00 P.M.**

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment –All public comments shall be related to the subject matter jurisdiction of the Borough Council, and shall be limited to matters of official action, or deliberations that are, or may come before the Borough Council (agenda items).
5. Council Minutes – August 8, 2022
  - i. A motion is needed to approve, deny, or amend the Council Minutes
6. Consulting Engineer’s Report
  - i. Review Borough Engineer activity during the month of August
  - ii. A motion is needed to approve, deny, or amend the Engineer’s Report
7. Police Chief & Mayor’s Report
  - i. Review the Police activity during the month of August
  - ii. A motion is needed to approve, deny, or amend the Police Chief & Mayor’s Report
8. Fire Chief’s Report
  - i. Review the Fire activity during the month of August
  - ii. A motion is needed to approve, deny, or amend the Fire Chief’s Report
9. Committee Reports:
  - a. Infrastructure Committee – August 15, 2022
    - i. Review the Infrastructure committee report
    - ii. A motion is needed to table, approve, or deny payment of Payment Application No. 1 in the amount of \$74,244.02 to Sewer Specialty Services for the sewer and rehabilitation and televising project
    - iii. A motion is needed to table, approve, or deny payment of Payment Application No. 2, in the amount of \$272,628.84 to the H&K Group, Inc., for the 2022 Street Work Project

- iv. A motion is needed to approve, deny, or amend the Infrastructure committee report
- b. Personnel Committee – August 16, 2022
  - i. Review the Personnel committee report
  - ii. A motion is needed to approve, deny, or amend the Personnel committee report
- c. Recreation Board – August 16, 2022
  - i. Review the Recreation Board report
  - ii. A motion is needed to table, approve, or deny authorizing the change of the playground program age from 7-13 years old, to 7-12 years old
  - iii. A motion is needed to table, approve, or deny authorizing the formation of the Garden Club, with the understanding that supply costs will be expended from the Recreation budget
  - i. A motion is needed to approve, deny, or amend the Recreation Board report
- d. Economic Development Committee – August 25, 2022
  - i. Review the Economic Development committee report
  - ii. A motion is needed to approve, deny, or amend the Economic Development committee report
- e. Fire and Police Committee – August 29, 2022
  - i. Review the Fire and Police committee report
  - ii. A motion is needed to table, approve, or deny authorizing the handicapped parking space request for 1414 Garfield Avenue
  - iii. A motion is needed to table, approve, or deny activating the Civil Service Commission to initiate the testing process to generate certified hiring lists for the Police Department and Fire Department
  - iv. A motion is needed to approve, deny, or amend the Fire and Police committee report
- f. Refuse & Recycling Committee – September 7, 2022
  - i. Review the Refuse & Recycling committee report
  - ii. A motion is needed table, approve, or deny awarding the Refuse, Recycling, and Yard Waste contract to the lowest bidder, JP Mascaro, in the amount of \$4,091,446.80

- iii. A motion is needed to approve, deny, or amend the Refuse & Recycling committee report
- g. Finance & Administration Committee – September 8, 2022
  - i. Review the Finance & Administration committee report
  - ii. A motion is needed to table, approve, or deny authorizing payment of the third quarter 2022 MMO contribution in the amount of \$74,499.50
  - iii. A motion is needed to table, approve, or deny authorizing the 2023 MMO obligation of \$802,590 based on worksheets prepared by Business Manager Phyllis Smith
  - iv. A motion is needed to table, approve, or deny authorizing a Right to Know Request Policy for those serving the Borough in the capacity of Council, committee, Commission, or Board, noting that if a record was distributed to Council, committee, Commission, or Board of which a person serves on that capacity, that person would be able to request a duplicate record. If the person is seeking a record that was not distributed to Council, committee, Commission, or Board of which that person serves on, the person would need to submit a Right to Know Request. Any discrepancies in document requests or release, shall be discussed with the Borough Solicitor for clarification purposes. Council, committees, Commissions, and Boards must be reminded that documents distributed to them, are provided to them for information and decision making purposes, not to be redistributed at their leisure
  - v. A motion is needed to table, approve, or deny authorizing the engagement letter from the Cohen Law Group to begin negotiations on the Borough's behalf for the Service Electric Cable, Cable Franchise Agreement
  - vi. A motion is needed to table, approve, or deny authorizing the \$5,000 reallocation of funds from the Parks Department AED's to purchase a \$5,000 snow blower attachment for the Parks Department mower
  - vii. A motion is needed to table, approve, or deny authorizing payment of \$124,287 to Pioneer Pole Buildings on September 8, 2022 as part of the budgeted 2022 Pole Building project, and to ratify the motion at the September 8, 2022 Council meeting
  - viii. A motion is needed to table, approve, or deny authorizing payment of \$50,114 to Pioneer Pole Building for the delivery of the trusses for the budgeted 2022 Parks Department Pole Barn project

- ix. A motion is needed to table, approve, or deny authorizing the add-alternate from LB Construction Enterprises in the amount of \$46,400 for the handicapped ramps and crosswalks at Deborah Drive and Wingert Road
- x. A motion is needed to table, approve, or deny authorizing payment of \$48,425 to McClosky Mechanical for the work completed on the Fire Department HVAC project
- xi. A motion is needed to table, approve, or deny authorizing the pre-order of two police department vehicles as outlined in the 5-year vehicle replacement plan, in 2022, for delivery and payment in 2023, for a total cost of \$94,050.12 including the vehicle upfitting
- xii. A motion is needed to table, approve, or deny authorizing waving the property tax late fee for 600 N. Park Road, and allow the owner to pay the flat tax fee, following the appropriate procedures as set forth by Berks County
- xiii. A motion is needed to table, approve, or deny accepting the tax payment for 1130 Berkshire Boulevard at the discounted tax rate, following the appropriate procedures as set forth by Berks County
- xiv. A motion is needed to approve, deny, or amend the Finance & Administration committee report

#### 10. Borough Manager's Report

- i. Review the Borough Manager's Report
- ii. The Western Berks Water Authority meeting minutes from the July 11, 2022 meeting, are in the Council packets for review
- iii. A motion is needed to table, approve, or deny appointing John Ellington as an alternate member to the Borough's Civil Service Commission
- iv. A motion is needed to table, approve, or deny appointing Keith Neff as a voting member to the Borough's Civil Service Commission
- v. A motion needed to table, approve, or deny authorizing attorney Christopher Gerber to act as arbitration counsel on the Borough's behalf for the Fire Department collective bargaining agreement
- vi. A motion is needed to approve, deny, or amend the Borough Manager's Report

11. Treasurer's Statement of Operation- General Fund, Bureau of Water, Sewer Fund, Highway Aid, Refuse/Recycling Fund, Road Tax Fund
  - i. Review the Financial activity during the month of August
  - ii. A motion to approve, deny, or amend the Treasurer's Statement of Operation Report
12. Accounts Payable- General Fund, Bureau of Water, Sewer Fund, Refuse/Recycling Fund
  - i. Review the Accounts Payable activity during the month of August
  - ii. A motion to approve, deny, or amend the Accounts Payable Report
13. Tax Collector's Report
  - i. Review the Tax Collector's activity during the month of August
  - ii. A motion to approve, deny, or amend the Tax Collector's Report
14. Old Business- Any agenda items being proposed for discussion that are not listed under the "Old Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
15. New Business- Any agenda items being proposed for discussion that are not listed under the "New Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
16. Public Comment – All public comments shall be related to the subject matter jurisdiction of the Borough Council and shall be limited to matters of public concern (non-agenda items) that are, or may come, before the Borough Council