

AGENDA
WYOMISSING BOROUGH COUNCIL
Tuesday, August 9, 2022 – 7:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Nomination and Election of Council President
 - i. Councilmembers nominate a Council President
 - ii. A motion is needed to approve or deny appointing the nominee for Council President
5. Nomination and Election of First Vice President
 - i. Councilmembers nominate a First Vice President
 - ii. A motion is needed to approve or deny appointing the nominee for First Vice President
6. Nomination and Election of the Second Vice President
 - i. Councilmembers nominate a Second Vice President
 - ii. A motion is needed to approve or deny appointing the nominee for Second Vice President
7. Public Comment –All public comments shall be related to the subject matter jurisdiction of the Borough Council, and shall be limited to matters of official action, or deliberations that are, or may come before the Borough Council (agenda items).
8. Council Minutes – July 12, 2022 and special Council meeting August 5, 2022
 - i. A motion is needed to approve, deny, or amend the Council Minutes
9. Consulting Engineer’s Report
 - i. Review Borough Engineer activity during the month of July
 - ii. Council President Jenckes made a motion, seconded by Councilmember Mogel to amend the agenda to discuss and take action on approving the 50/50 sidewalk program bid, all in favor, 6-0. – No public comment was provided
 - iii. A motion is needed to table, approve, or deny awarding 50/50 sidewalk work to the lowest qualified bidder, LB Construction Enterprises, Inc., in the amount of \$116,417
 - iv. A motion is needed to approve, deny, or amend the Engineer’s Report

10. Police Chief & Mayor's Report
 - i. Review the Police activity during the month of July
 - ii. A motion is needed to approve, deny, or amend the Police Chief & Mayor's Report
11. Fire Chief's Report
 - i. Review the Fire activity during the month of July
 - ii. A motion is needed to approve, deny, or amend the Fire Chief's Report
12. Committee Reports:
 - a. Infrastructure Committee – July 18, 2022
 - i. Review the Infrastructure committee report
 - ii. A motion is needed to table, approve, or deny authorizing payment of Payment Application No. 1, in the amount of \$209,414.19 to the H&K Group, Inc., for the 2022 Street Work Project
 - iii. A motion is needed to table, approve, or deny not moving forward with the crosswalk installation across South Park Road at Park Side Drive North due to the current ramps not aligning to accommodate a crosswalk, and the concern of public safety at the intersection
 - iv. A motion is needed to approve, deny, or amending the Infrastructure committee report
 - b. Personnel Committee – July 19, 2022
 - i. Review the Personnel committee report
 - ii. A motion is needed to approve, deny, or amend the Personnel committee report
 - c. Recreation Board – July 19, 2022
 - i. Review the Recreation Board report
 - ii. A motion is needed to approve, deny, or amend the Recreation Board report
 - d. Refuse and Recycling Committee – July 20, 2022
 - i. Review the Refuse and Recycling committee report
 - ii. A motion is needed to approve, deny, or amend the Refuse and Recycling committee report
 - e. Economic Development Committee – July 21, 2022
 - i. Review the Economic Development committee report

- ii. A motion is needed to approve, deny, or amend the Economic Development committee report
- f. Fire and Police Committee – July 25, 2022
 - i. Review the Fire and Police committee report
 - ii. A motion is needed to table, approve, or deny authorizing the Lauren’s Foundation Fitzzy’s 5K event for October 30, 2022
 - iii. A motion is needed to table, approve, or deny authorizing the removal of posted handicapped parking spaces at 1522 Delaware Avenue and 1036 Terrace Avenue due to status changes of the original requestors
 - iv. A motion is needed to table, approve, or deny authorizing the Friends of Reading Hospital annual ½ marathon/5K fundraising event scheduled for October 16, 2022
 - v. A motion is needed to table, approve, or deny authorizing the extension of the contractual light duty provision for SLB32, of the 6 months plus up to an additional 90 days from July 7, 2022
 - vi. A motion is needed to approve, deny, or amend the Fire and Police committee report
- g. Planning Commission – August 1, 2022
 - i. Review the Planning Commission report
 - ii. A motion is needed to table, approve, or deny granting 19 State Hill Road the waiver from section 310.c.6.ii of the Stormwater Management Ordinance section as to storm sewers having a minimum 15-inch diameter
 - iii. A motion is needed to table, approve, or deny granting 19 State Hill Road the waivers from section 403.1.p(7) and section 404.1.x of the Subdivision and Land Development Ordinance as to providing the size and materials of all proposed water supply and sanitary sewer connections, including all necessary details as well as the location, size, material pipe length and invert elevation for all sanitary and storm sewers, contingent upon the applicant working with the Borough’s Public Works Director to retrieve existing “as built” information pertaining to sewer, water, and storm sewer facilities in the State Hill Road area, and denote those on the applicant’s plans as part of the plan approval process
 - iv. A motion is needed to table, approve, or deny granting the 90-day extension letter effective until November 7, 2022, received for 19 State Hill Road, for the Borough of Wyomissing Planning Commission to take action on the submitted plans

- v. A motion is needed to approve or deny rescheduling the Planning Commission meeting to September 6, 2022 at 10:30 a.m.
- vi. A motion is needed to approve, deny, or amend the Planning Commission report
- h. Park and Shade Tree Commission – August 3, 2022
 - i. Review the Park and Shade Tree Commission report
 - ii. A motion is needed to table, approve, or deny budgeting \$20,000 for a parkland study in 2023, and for Borough Manager Michele Bare to complete a request for proposal to bid the parkland study
 - iii. A motion is needed to approve, deny, or amend the Park and Shade Tree Commission report
- i. Finance & Administration Committee – August 4, 2022
 - i. Review the Finance & Administration committee report
 - ii. A motion is needed to table, approve, or deny authorizing waiving the \$2,300 penalty fee on the water and sewer utility account for 4 Park Plaza due to their timely request to dispute a recent water and sewer bill
 - iii. A motion is needed to table, approve, or deny authorizing an increase to the Parks department pole barn project budget up to \$25,000 for plumbing, HVAC, stormwater management, and to account for inflation costs. The committee also recommends that Borough Solicitor Hartman and Borough administration determine by the August 2022 Council meeting if the electrical contract will need to be bid
 - iv. A motion is needed to approve, deny, or amend the Finance & Administration committee report

13. Borough Manager's Report

- i. Review the Borough Manager's Report
- ii. Western Berks Water Authority meeting minutes- unavailable at this time. If available before meeting, the minutes will be emailed to Council or made available at the Council table.
- iii. A motion is needed to table, approve, or deny authorizing Borough Manager Michele Bare to send a conditional offer of employment letter, including a background check, drug screening and a ninety day probation period, to a candidate for an administrative assistant position.

- iv. **RESOLUTION NO. 2022-21**- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA APPROVING THE DISPOSITION OF CERTAIN ADMINISTRATIVE AND LEGAL RECORDS INCLUDING: Right to Know Requests–2019 and prior for which all appeals have been resolved or exhausted including all written requests, information submitted with the requests, related communications, and responses and Real Estate Settlement Utility Certification Requests and Fulfillment– 2019 and prior
 - v. Councilmember Mogel made a motion, seconded by Councilmember Derr to amend Resolution No. 2022-21 to replace the word “disposition” with “destruction”, all in favor, 6-0.
 - vi. A motion is needed to table, approve, or deny accepting Resolution No. 2022-21 as to records destruction of certain administrative and legal records.
 - vii. **RESOLUTION NO. 2022-22**- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA IN RECOGNITION OF THE DEDICATION AND CONTRIBUTIONS OF JOHN C. WOODWARD TO THE BOROUGH OF WYOMISSING
 - viii. A motion is needed to table, approve, or deny accepting Resolution No. 2022-22 as to recognize John Woodward for his dedication and contributions to the Borough of Wyomissing.
 - ix. As a reminder, Borough Hall will be closed on Monday, September 5, 2022, in observance of Labor Day
14. Treasurer’s Statement of Operation- General Fund, Bureau of Water, Sewer Fund, Highway Aid, Refuse/Recycling Fund, Road Tax Fund
- i. Review the Financial activity during the month of July
 - ii. A motion to approve, deny, or amend the Treasurer’s Statement of Operation Report
15. Accounts Payable- General Fund, Bureau of Water, Sewer Fund, Refuse/Recycling Fund
- i. Review the Accounts Payable activity during the month of July
 - ii. A motion to approve, deny, or amend the Accounts Payable Report
16. Tax Collector’s Report
- i. Review the Tax Collector’s activity during the month of July
 - ii. A motion to approve, deny, or amend the Tax Collector’s Report

17. Old Business- Any agenda items being proposed for discussion that are not listed under the “Old Business” section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
18. New Business- Any agenda items being proposed for discussion that are not listed under the “New Business” section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
19. Public Comment – All public comments shall be related to the subject matter jurisdiction of the Borough Council and shall be limited to matters of public concern (non-agenda items) that are, or may come, before the Borough Council