

**AGENDA**  
**WYOMISSING BOROUGH COUNCIL**  
**Tuesday, July 12, 2022 – 7:00 P.M.**

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment –All public comments shall be related to the subject matter jurisdiction of the Borough Council, and shall be limited to matters of official action, or deliberations that are, or may come before the Borough Council (agenda items).
5. Council Minutes – June 14, 2022
  - i. A motion is needed to approve, deny, or amend the Council Minutes
6. Consulting Engineer’s Report
  - i. Review Borough Engineer activity during the month of June
  - ii. A motion is needed to approve, deny, or amend the Engineer’s Report
7. Police Chief & Mayor’s Report
  - i. Review the Police activity during the month of June
  - ii. A motion is needed to approve, deny, or amend the Police Chief & Mayor’s Report
8. Fire Chief’s Report
  - i. Review the Fire activity during the month of June
  - ii. A motion is needed to approve, deny, or amend the Fire Chief’s Report
9. Committee Reports:
  - a. Infrastructure Committee – June 20, 2022
    - i. Review the Infrastructure committee report
    - ii. A motion is needed to table, approve, or deny authorizing the request from 1001 Reading Boulevard for the installation of an on-site well, strictly for the purpose of connecting to the underground irrigation system
    - iii. A motion is needed to table, approve, or deny authorizing the Cohen Law Group for negotiations of the Service Electric Cable Franchise Agreement, upon receipt of a franchise agreement from Service Electric

- iv. A motion is needed to table, approve, or deny authorizing payment of Payment Application No. 1, in the amount of \$40,600 to McClosky Mechanical, for the library HVAC work
  - v. A motion is needed to table, approve, or deny authorizing Public Works Director Jim Babb to place an order for a dump truck, to be budgeted for in 2024 due to the estimated 2024 delivery date, contingent upon the final price quote as well as the terms of the cancellation policy for orders
  - vi. A motion is needed to table, approve, or deny waiving penalty fees related to late payment on the 1177 Old Mill Road utility account, but deny authorizing a reduction in the first quarter 2022 water bill usage. If it can be determined that the water did not pass through the sewer system, the sewer portion of the bill could be adjusted to reflect average usage
  - vii. A motion is needed to approve, deny, or amending the Infrastructure committee report
- b. Library Board – June 20, 2022
    - i. Review the Library Board report
    - ii. A motion is needed to approve, deny, or amend the Library Board report
- c. Personnel Committee – June 21, 2022
    - i. Review the Personnel committee report
    - ii. A motion is needed to approve, deny, or amend the Personnel committee report
- d. Recreation Board – June 21, 2022
    - i. Review the Recreation Board report
    - ii. A motion is needed to approve, deny, or amend the Recreation Board report
- e. Fire and Police Committee – June 27, 2022
    - i. Review the Fire and Police committee report
    - ii. A motion is needed to table, approve, or deny authorizing the mid-block crossing in the 900 Block of Hill Avenue to accommodate the retail development Wyomissing Square Retail, and patrons parking in the parking lot across the street from the retail space
    - iii. A motion is needed to table, approve, or deny establishing a fee for the Act 22 Right to Know Law Requests related to police camera footage, subject to the annual review of the Borough fee schedule

- iv. A motion is needed to ratify prior motion made by the Fire and Police committee to authorize Borough Manager Michele Bare to reach out to the Loomis Company to seek worker's compensation coverage for the West Reading and Western Berks Fire department fire police during the July 4<sup>th</sup> parade, as well as authorize Michele to compose and submit a letter to West Reading and Western Berks Fire departments to request fire police services for July 4<sup>th</sup>
- v. A motion is needed to approve, deny, or amend the Fire and Police committee report
- f. Economic Development Committee – June 30, 2022
  - i. Review the Economic Development committee report
  - ii. A motion is needed to approve, deny, or amend the Economic Development committee report
- g. Finance & Administration Committee – July 7, 2022
  - i. Review the Finance & Administration committee report
  - ii. A motion is needed to table, approve, or deny authorizing the investment strategy as prepared by Business Manager Phyllis Smith for the investment opportunities with the Pennsylvania Local Government Investment Trust (PLGIT)
  - iii. A motion is needed to table, approve, or deny authorizing the purchase of a combination of 12, 2-inch, 6-inch, and 8-inch Neptune commercial water meters from Rio Supply, Inc., for a cost of \$52,533.20, plus the additional expenses for the piping and couplings. The project will utilize funds from the 2022 Water Main Replacement project, of which the 2022 Water Main Replacement project will be rebudgeted in 2023
  - iv. A motion is needed to table, approve, or deny authorizing the \$375 fuel surcharge from Smitty's Lawn and Landscaping, LLC, to be charged each time mowing services occurs, until fuel prices decrease
  - v. A motion is needed to table, approve, or deny awarding the GLG Program 2019 work to Telco Inc., in the amount of \$148,594, to be reimbursed to the Borough through grant funding, of which the Borough is responsible for grant match funding of \$105,096
  - vi. A motion is needed to table, approve, or deny authorizing utility payment processing to resume at Borough hall, and continue to use a third party vendor for printing and mailing services, with a start time contingent upon adequate staffing levels

vii. A motion is needed to approve, deny, or amend the Finance & Administration committee report

10. Borough Manager's Report

- i. Review the Borough Manager's Report
- ii. The Western Berks Water Authority meeting minutes from the June 13, 2022, are in the Council packets for review
- iii. The letter received from PA American Water Company, in response to a letter dated June 14, 2022, I sent on behalf of the Borough, regarding the PAWC requested rate hike through the PUC, it included the Council packets for review
- iv. A motion is needed to approve, table, or deny adding alternate items to the 2022 Street Project with the H&K Group, totaling \$23,990.80, bringing the total contract price to \$1,170,055.26
- v. A motion is needed to table, approve, or deny accepting the resignation letter submitted by Councilmember John C. Woodward, effective July 12, 2022
- vi. A motion is needed to table, approve, or deny the advertisement on July 17, 2022, of the open Council seat and for candidates interested in filling the position to submit letters of interest by July 29, 2022
- vii. A motion is needed to approve, deny, or amend the Borough Manager's Report

11. Treasurer's Statement of Operation- General Fund, Bureau of Water, Sewer Fund, Highway Aid, Refuse/Recycling Fund, Road Tax Fund

- i. Review the Financial activity during the month of June
- ii. A motion to approve, deny, or amend the Treasurer's Statement of Operation Report

12. Accounts Payable- General Fund, Bureau of Water, Sewer Fund, Refuse/Recycling Fund

- i. Review the Accounts Payable activity during the month of June
- ii. A motion to approve, deny, or amend the Accounts Payable Report

13. Tax Collector's Report

- i. Review the Tax Collector's activity during the month of June
- ii. A motion to approve, deny, or amend the Tax Collector's Report

14. Old Business- Any agenda items being proposed for discussion that are not listed under the "Old Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.

15. New Business- Any agenda items being proposed for discussion that are not listed under the “New Business” section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.

- i. Councilmember Jenckes made a motion, seconded by Councilmember Mogel to amend the agenda to allow Councilmember Jenckes to read prepared comments regarding Council President Woodward’s departure, all in favor, 5-0. – No public comment was provided.

16. Public Comment – All public comments shall be related to the subject matter jurisdiction of the Borough Council and shall be limited to matters of public concern (non-agenda items) that are, or may come, before the Borough Council