

AGENDA
WYOMISSING BOROUGH COUNCIL
Tuesday, June 14, 2022 – 7:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment –All public comments shall be related to the subject matter jurisdiction of the Borough Council, and shall be limited to matters of official action, or deliberations that are, or may come before the Borough Council (agenda items).
5. Council Minutes – May 10, 2022 and June 7, 2022
 - i. A motion is needed to approve, deny, or amend the Council Minutes
6. Consulting Engineer’s Report
 - i. Review Borough Engineer activity during the month of May
 - ii. A motion is needed to approve, deny, or amend the Engineer’s Report
7. Police Chief & Mayor’s Report
 - i. Review the Police activity during the month of May
 - ii. A motion is needed to approve, deny, or amend the Police Chief & Mayor’s Report
8. Fire Chief’s Report
 - i. Review the Fire activity during the month of May
 - ii. A motion is needed to approve, deny, or amend the Fire Chief’s Report
9. Committee Reports:
 - a. Infrastructure Committee – May 16, 2022
 - i. Review the Infrastructure committee report
 - ii. A motion is needed to approve, deny, or amending the Infrastructure committee report
 - iii. A motion is needed to table, approve or deny authorizing Borough Manager Michele Bare, to compose and send a letter to Pennsylvania Utilities Commission and local political representatives, expressing the Borough’s dissatisfaction with the rate increase proposed by PA American Water, as PA American Water has already imposed extremely high rates for the residents, and Borough owned facilities in the Wyomissing Hills section of the Borough

- iv. A motion is needed to table, approve, or deny authorizing advertisement of the 2022 50/50 Sidewalk Repair bid documents
 - v. A motion is needed to table, approve, or deny awarding the 2018 Green Light Go project to Telco Inc., in the amount of \$159,514.25, contingent upon Telco providing the last page of the bid form submission page with contractor signatures and information, the Disclosure of Lobbying Activity Form, and the list of proposed subcontractors
 - vi. A motion is needed to table, approve, or deny awarding the 2019 Green Light Go project to TELCO in the amount of \$105,096, contingent upon TELCO providing the last page of the bid form submission page with contractor signatures and information, the Disclosure of Lobbying Activity Form, and the list of proposed subcontractors
 - vii. A motion is needed to ratify prior authorization for Borough Manager Michele Bare to compose a Letter of Authorization for the sale of Tower 79, and to act on behalf of the Borough during the transaction. This motion shall be ratified during the next regularly scheduled Council meeting in June, 2022
- b. Library Board – May 16, 2022
- i. Review the Library Board report
 - ii. A motion is needed to approve, deny, or amend the Library Board report
- c. Personnel Committee – May 17, 2022
- i. Review the Personnel committee report
 - ii. A motion is needed to table, approve, or deny authorizing the hiring of a new Public Works employee to fill a currently vacant Public Works position of which has been budgeted for in 2022, all contingent upon successful completion of the drug testing and background screening
 - iii. A motion is needed to approve, deny, or amend the Personnel committee report
- d. Recreation Board – May 17, 2022
- i. Review the Recreation Board report
 - ii. A motion is needed to table, approve, or deny waiving up to \$500 of the total pool membership fee for two adults and nine children, pending the Wyomissing Area Education Foundation’s decision on their contribution towards the pool membership
 - iii. A motion is needed to approve, deny, or amend the Recreation Board report

- e. Fire and Police Committee – May 23, 2022
 - i. Review the Fire and Police committee report
 - ii. A motion is needed to table, approve, or deny authorizing the handicapped parking space request for 1529 Garfield Avenue
 - iii. A motion is needed to table, approve, or deny authorizing the Miles for Maria 5K event to be held in the Borough parklands on August 14, 2022
 - iv. A motion is needed to table, approve, or deny authorizing the I Am Able Duathlon event to be held on September 18, 2022, requiring the street closure of Reading Boulevard from Logan Avenue to Lake Avenue
 - v. A motion is needed to approve, deny, or amend the Fire and Police committee report
- f. Economic Development Committee – May 26, 2022
 - i. Review the Economic Development committee report
 - ii. A motion is needed to table, approve, or deny authorizing the date change of the Economic Development committee meeting from July 28, 2022 to July 21, 2022
 - iii. A motion is needed to approve, deny, or amend the Economic Development committee report
- g. Planning Commission – June 6, 2022
 - i. Review the Planning Commission report
 - ii. A motion is needed to table, approve, or deny waiving the formal land development requirements for 1209 and 1211 Penn Avenue to convert from single family to mixed use properties, subject to review and approval of a DEP Planning Module Exemption Request
 - iii. A motion is needed to table, approve, or deny executing and submitting the Planning Consistency Letter for the Act 13 grant application
 - iv. A motion is needed to table, approve, or deny executing and submitting the Planning Consistency Letter for the GTRP grant application
 - i. A motion is needed to approve, deny, or amend the Planning Commission report

h. Finance & Administration Committee – June 8, 2022

- i. Review the Finance & Administration committee report
- ii. A motion is needed to table, approve, or deny authorizing the investment of funds in an amount to be determined, into the Pennsylvania Local Government Investment Trust (PLGIT), based on the investment strategy as prepared by Business Manager Phyllis Smith. The committee also recommends Council authorize Business Manager Phyllis Smith to prepare the PLGIT application on behalf of the Borough to open investment accounts, and to authorize Borough Solicitor Christopher Hartman to review the necessary Resolution as provided by PLGIT, for recommendation to Council during the June 2022 Council meeting
- iii. **RESOLUTION NO. 2022-20- Accompanying the Pennsylvania Local Government Investment Trust (PLGIT) discussion; **Resolution will be made available to Council before the Council meeting.****
- iv. A motion is needed to table, approve, or deny adopting Resolution No. 2022-20, as to authorizing Borough administration to complete the application process to open Pennsylvania Local Government Investment Trust (PLGIT) account(s) for investment purposes
- v. A motion is needed to table, approve, or deny authorizing the \$74,499.50 second quarter payment for the 2022 MMO contribution
- vi. A motion is needed to table, approve, or deny rejecting the request for a refund for the penalty fee on the utility account for the resident of 4 Wyomissing Boulevard, due to the fact that the resident has already had a penalty fee refunded, and past practice in the Borough is to only allow for one penalty refund per utility account
- vii. A motion is needed to table, approve, or deny authorizing the implementation of a 10% United States Veterans Discount for veterans registering for MyRec memberships and programs for themselves only
- viii. A motion is needed to table, approve, or deny authorizing the salary adjustment for the current Police Department Administrative position
- ix. A motion is needed to table, approve, or deny adopting the policy to permit Councilmembers serving on specific committees, Commissions, or Board, to correct any errors or omissions in submitted meeting minutes from the respective meeting, before or during the preceding regularly scheduled Council meeting. Council will have the final vote to approve, deny, or table the correction of errors or omissions

- x. A motion is needed to table, approve, or deny authorizing Wexcon Inc., to move forward with the Garfield Avenue valve replacement project for an approximate cost of \$9,000-\$13,000. The final cost will be determined once the site excavation occurs
- xi. **RESOLUTION NO. 2022-18**- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, AMENDING RESOLUTION 2021-26 TO AMEND THE AUTHORIZATION AND DESIGNATION OF PENSION PLAN OFFICIALS FOR THE BOROUGH PENSIONS, SPECIFICALLY NATIONWIDE PENSION CASES 632-80006, 632-80007 AND 632-80043
- xii. A motion is needed to table, approve, or deny adopting Resolution No. 2022-18, as to updating signatures on file for previously designated pension plan officials
- xiii. **RESOLUTION NO. 2022-19**- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AUTHORIZING THE SUBMITTAL AND MODIFICATION OF PENNSYLVANIA DEPARTMENT OF TRANSPORTATION DOTGRANT OBJECTS.
- xiv. A motion is needed to table, approve, or deny adopting Resolution No. 2022-19, as to updating the approved Borough signors authorized to execute all documents related to grant funding from PennDOT for the Fourth Street multi-modal grant award
- xv. A motion is needed to approve, deny, or amend the Finance & Administration committee report

10. Borough Manager's Report

- i. Review the Borough Manager's Report
- ii. The Western Berks Water Authority meeting minutes from the May 9, 2022 meeting are included in your Council packet
- iii. A motion is needed to table, approve, or deny accepting the resignation of Parks and Recreation Director Daniel Macrina, dated May 31, 2022, effective June 17, 2022
- iv. A motion is needed to table, approve, or deny hiring Peter Beck as the part-time Recreation Director, effective immediately, through September 5, 2022
- v. Borough Hall will be closed on Monday, July 4th in observance of the holiday
- vi. A motion is needed to approve, deny, or amend the Borough Manager's Report

11. Treasurer's Statement of Operation- General Fund, Bureau of Water, Sewer Fund, Highway Aid, Refuse/Recycling Fund, Road Tax Fund
 - i. Review the Financial activity during the month of May
 - ii. A motion to approve, deny, or amend the Treasurer's Statement of Operation Report
12. Accounts Payable- General Fund, Bureau of Water, Sewer Fund, Refuse/Recycling Fund
 - i. Review the Accounts Payable activity during the month of May
 - ii. A motion to approve, deny, or amend the Accounts Payable Report
13. Tax Collector's Report
 - i. Review the Tax Collector's activity during the month of May
 - ii. A motion to approve, deny, or amend the Tax Collector's Report
14. Old Business- Any agenda items being proposed for discussion that are not listed under the "Old Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
15. New Business- Any agenda items being proposed for discussion that are not listed under the "New Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
16. Public Comment – All public comments shall be related to the subject matter jurisdiction of the Borough Council and shall be limited to matters of public concern (non-agenda items) that are, or may come, before the Borough Council