

**AGENDA**  
**WYOMISSING BOROUGH COUNCIL**  
**Tuesday, May 10, 2022 – 7:00 P.M.**

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment –All public comments shall be related to the subject matter jurisdiction of the Borough Council, and shall be limited to matters of official action, or deliberations that are, or may come before the Borough Council (agenda items).
5. Council Minutes – April 12, 2022
  - i. A motion is needed to approve, deny, or amend the Council Minutes
6. Consulting Engineer’s Report
  - i. Review Borough Engineer activity during the month of April
  - ii. A motion is needed to approve, deny, or amend the Engineer’s Report
7. Police Chief & Mayor’s Report
  - i. Review the Police activity during the month of April
  - ii. A motion is needed to approve, deny, or amend the Police Chief & Mayor’s Report
8. Fire Chief’s Report
  - i. Review the Fire activity during the month of April
  - ii. A motion is needed to approve, deny, or amend the Fire Chief’s Report
9. Committee Reports:
  - a. Infrastructure Committee – April 18, 2022
    - i. Review the Infrastructure committee report
    - ii. A motion is needed to table, approve, or deny sending letters to the residents and homeowners along the route of the 2022 Street Work projects of which will require curb replacement, pertaining to the available financing option for curb replacements
    - iii. A motion is needed to approve, deny, or amending the Infrastructure committee report

- b. Library Board – April 18, 2022
  - i. Review the Library Board report
  - ii. A motion is needed to approve, deny, or amend the Library Board report
- c. Personnel Committee – April 19, 2022
  - i. Review the Personnel committee report
  - ii. A motion is needed to table, approve, or deny appointing Michele Bare the Borough Manager effective May 1, 2022 with the salary of \$115,000, to be paid retroactively, and a \$5,000 bonus for past services as Acting Borough Manager
  - iii. A motion is needed to approve, deny, or amend the Personnel committee report
- d. Recreation Board – April 19, 2022
  - i. Review the Recreation Board report
  - ii. A motion is needed to approve, deny, or amend the Recreation Board report
- e. Fire and Police Committee – April 25, 2022
  - i. Review the Fire and Police committee report
  - ii. A motion is needed to table, approve, or deny authorizing the 2021 PEMA grant award of \$15,000 be used to purchase two sets of Structural Turnout Gear and six Ballistic Vests for a total cost of \$15,375.52, of which the remaining balance of \$375.52 shall be expended from the Fire Department's budget
  - iii. A motion is needed to table, approve, or deny authorizing the Library 5K event to be held in the Borough parklands on June 18, 2022
  - iv. A motion is needed to table, approve, or deny authorizing the Safe Berks Peace Walk event to be held on June 18, 2022
  - v. A motion is needed to approve, deny, or amend the Fire and Police committee report

- f. Park and Shade Committee – April 27, 2022
  - i. Review the Park and Shade committee report
  - ii. A motion is needed to table, approve, or deny authorizing the education of residents on their rights to archery hunt on their private properties, following the Borough of Wyomissing Borough Code and Pennsylvania Game Commission regulations, and grant permission for hunters to track and remove deer from Borough parklands, all while performing a seed count to provide data as necessary to the PA State Game Warden and the USDA; all subject to review by Council and the Borough Solicitor
  - iii. A motion is needed to table, approve, or deny authorizing the Eagle Scout project for William Fanning to replace the bridge decking on the bridge behind the Parks Department barn, under the supervision of Borough staff and the Scout Leader
  - iv. A motion is needed to approve, deny, or amend the Park and Shade committee report
- g. Economic Development Committee – April 28, 2022
  - i. Review the Economic Development committee report
  - ii. A motion is needed to table, approve, or deny granting JMRPI, LP the conditional use for five apartments on the first floor of 1011 North Park Road, to be discussed during a special hearing held in front of Borough Council on a date to be determined
  - iii. A motion is needed to approve, deny, or amend the Economic Development committee report
- h. Planning Commission – May 2, 2022
  - i. Review the Planning Commission report
  - ii. A motion is needed to table, approve, or deny accepting the 90-day extension letter received from 19 State Hill Road for the Borough of Wyomissing Planning Commission to take action on the submitted plans
  - iii. A motion is needed to table, approve, or deny granting a waiver from the Subdivision and Land Development Ordinance approval process for 1011 North Park Road, as well as noting the Planning Commission recommends Council grant Conditional Use approval at the special Council meeting that will be held to hear the request

- iv. A motion is needed to table, approve, or deny approving the preliminary sketch plan for 301 Windsor Street, subject to compliance with the comments in the McCarthy Engineering review letter dated April 25, 2022
- v. A motion is needed to approve, deny, or amend the Planning Commission report
- i. Finance & Administration Committee – May 5, 2022
  - i. Review the Finance & Administration committee report
  - ii. A motion is needed to table, approve, or deny awarding the 2022 Water Main project work to the lowest qualified bidder, Wexcon, Inc., in the amount of \$336,650 of which includes the addition of the fire hydrant installations
  - iii. A motion is needed to table, approve, or deny accepting the 2021 final audit
  - iv. A motion is needed to table, approve, or deny accepting the GASB 67 reports as prepared by Girard pension services
  - v. A motion is needed to table, approve, or deny accepting the GASB 68 reports as prepared by the actuary
  - vi. A motion is needed to table, approve, or deny authorizing the Public Works Director to order a large dump truck in 2022 for an approximate cost of \$175,000 with expected delivery and payment due in 2024, and to allow the Public Works Director to prepare bid documents for the mechanic's pickup truck as needed
  - vii. A motion is needed to table, approve, or deny the water bill adjustment request for the resident at 1436 Van Steffy Avenue due to the leak being an internal leak that has already flown into our sewer system
  - viii. A motion is needed to table, approve, or deny granting Nicholas Stoltzfus Homestead the relief of the portion of the sewer bill that was approximately \$400 in excess of their average bill
  - ix. **RESOLUTION NO. 2022-12- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AUTHORIZING OFFICIAL ACTION RELATING TO SUBMITTING A FEDERAL COMMUNITY PROJECT FUNDING REQUEST FOR THE BERKSHIRE HEIGHTS PLAYGROUND ADA AND SAFETY PROJECT.**
  - x. A motion is needed to table, approve, or deny adopting Resolution No. 2022-12, to request funding of \$275,000 from the Community Project Funding from the offices of Congresswoman Chrissy Houlahan and Senator

Robert P. Casey, for the Berkshire Heights Playground and authorizing Manager Michele Bare and Business Manager Phyllis Smith to execute all required documents and agreements related to any grant funding received

- xi. A motion is needed to approve, deny, or amend the Finance & Administration committee report

#### 10. Borough Manager's Report

- i. Review the Borough Manager's Report
- ii. The Berks County Planning Commission 2021 Annual Report is included in your packets
- iii. The Wyomissing Valley Joint Municipal Authority meeting minutes from March 14, 2022 are included in your packets
- iv. The Western Berks Water Authority meeting minutes from April 11, 2022 are included in your packets
- v. A motion is need to approve or deny allowing the Wyomissing Public Library to place three 18" tall by 24" wide yard signs advertising a 5k run to benefit the Library. One sign each will be placed at the entrance to the Quarry Soccer Field, aside of the Parks Barns and at the Happy Hollow Playground. The signs will be removed after the run takes place on June 18, 2022
- vi. A motion is needed to table, approve, or deny authorizing Traffic Planning and Design, the Borough's Traffic Engineer, to submit an application to PennDOT to revise the emergency traffic signal at the Fire Station, to include the installation of advance warning signs on Penn Avenue at a distance of 250' east and west from the Fire Station, the installation of reflectorized backplates on the traffic signal heads and selective tree trimming along the Penn Avenue approaches to the Fire Station to provide additional visibility
- vii. **RESOLUTION NO. 2022-13- A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, AMENDING RESOLUTION 2017-01 TO REVISE THE DELEGATION OF APPOINTING AUTHORITY FOR SIGNATORIES ON THE BOROUGH'S VIST FINANCIAL DEPOSITORY ACCOUNTS TO THE BOROUGH MANAGER AND TREASURER**
- viii. A motion is needed to table, approve or deny Resolution No. 2022-13 as to appointing signatories for the financial depository accounts

- ix. **RESOLUTION NO. 2022-14**- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, AMENDING RESOLUTION 2021-26 TO AMEND THE AUTHORIZATION AND DESIGNATION OF PENSION PLAN OFFICIALS FOR THE BOROUGH PENSIONS, SPECIFICALLY NATIONWIDE PENSION CASES 632-80006, 632-80007 AND 632-80043
- x. A motion is needed to table, approve or deny Resolution No. 2022-14 as to designating pension plan officials
- xi. **RESOLUTION NO. 2022-15**- A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AUTHORIZING THE SALE OF A 2013 SEAGRAVE 95' AERIALSCOPE TO THE CLAYTON FIRE COMPANY
- xii. A motion is needed to table, approve or deny Resolution No. 2022-15 as to selling the 2013 Seagrave Aerialscope
- xiii. **RESOLUTION NO. 2022-16**- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AUTHORIZING ACTIONS RELATING TO RECEIVING A FLOOD MITIGATION PROGRAM GRANT FOR THE IMPLEMENTING OF THE LINCOLN AND BRANDYWINE FLOODPLAIN MITIGATION PROJECT
- xiv. A motion is needed to table, approve or deny Resolution No. 2022-16 as to applying for Flood Mitigation Program funding in the amount of \$500,000 for the Lincoln and Brandywine Floodplain Mitigation project
- xv. **RESOLUTION NO. 2022-17**- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AUTHORIZING APPLICATION FOR GREENWAYS, TRAILS AND RECREATION PROGRAM GRANT
- xvi. A motion is needed to table, approve or deny Resolution No. 2022-17 as to applying for the Greenways, Trails and Recreation Program, in the amount of \$250,000, for the Berkshire Heights Playground.
- xvii. Councilmember Brunner made a motion, seconded by Councilmember Derr to amend the agenda to take action on the Maintenance and Parks collective bargaining agreement, all in favor, 6-0.- No public comment was provided
- xviii. A motion is needed to table, approve or deny executing the Maintenance and Parks collective bargaining agreement to be in effect until December, 31, 2025
- xix. A reminder that Borough Hall will be closed on Monday, May 30, 2022, in observance of Memorial Day

- xx. The Borough has been presented with an award from Benecon for being a 20 year member of PMHIC. The award is a large glass plaque that will be placed in the library
  - xxi. A motion is needed to approve, deny, or amend the Borough Manager's Report
11. Treasurer's Statement of Operation- General Fund, Bureau of Water, Sewer Fund, Highway Aid, Refuse/Recycling Fund, Road Tax Fund
    - i. Review the Financial activity during the month of April
    - ii. A motion to approve, deny, or amend the Treasurer's Statement of Operation Report
  12. Accounts Payable- General Fund, Bureau of Water, Sewer Fund, Refuse/Recycling Fund
    - i. Review the Accounts Payable activity during the month of April
    - ii. A motion to approve, deny, or amend the Accounts Payable Report
  13. Tax Collector's Report
    - i. Review the Tax Collector's activity during the month of April
    - ii. A motion to approve, deny, or amend the Tax Collector's Report
  14. Old Business- Any agenda items being proposed for discussion that are not listed under the "Old Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
  15. New Business- Any agenda items being proposed for discussion that are not listed under the "New Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
  16. Public Comment – All public comments shall be related to the subject matter jurisdiction of the Borough Council and shall be limited to matters of public concern (non-agenda items) that are, or may come, before the Borough Council