

BOROUGH OF WYOMISSING – COUNCIL MINUTES

AUGUST 10, 2021 – 7:00 P.M.

The Borough of Wyomissing Council held their regular meeting in the Borough of Wyomissing Council Chambers on the above date and time. Council President Thomas M. Moll called the meeting to order at 7:00 p.m. with the following persons present: Council Members Thomas M. Bausher, William S. Jenckes, and Keith L. Derr; Mayor Frederick C. Levering, Borough Solicitor Christopher J. Hartman, Borough Manager Pat Brandenburg, Assistant Borough Manager & Economic Development Coordinator Michele Bare, Parks and Recreation Director Dan Macrina, and Borough Secretary Melissa Miller. The following person was absent: Councilmembers John C. Woodward, Stephen D. Brunner, and Jody W. Menon; Police Chief John Phillips, Treasurer Gregory L. Portner, and Public Works Director James V. Babb.

CALL TO ORDER

Council President Moll announced an executive session was held before the meeting to discuss legal matters.

PLEDGE OF ALLEGIANCE

ROLL CALL

VISITORS:

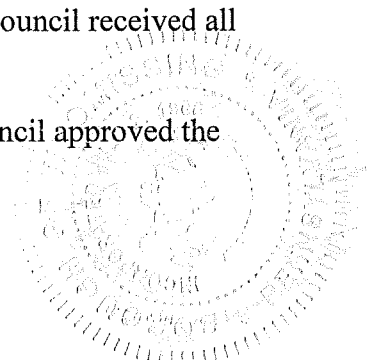
Jim McCarthy – Borough Engineer
Adrian Jadic – 48 Cardinal Road, Wyomissing
John Cullen – 47 Cardinal Road, Wyomissing
Jim Margrave – 1601 Old Mill Road
David and Barbara Reeser – 1110 Fairview Avenue, Wyomissing
Jen Reimer – 19 Merrymont Road, Wyomissing
Jana Barnett – 1238 Cleveland Avenue, Wyomissing
Sgt. Karstien – Wyomissing Police
Matt Fessler – 2904 State Hill Road
Peter Ragonese – 19 Cherrywood Road
L.R. Schleicher – 22 Cherrywood Road

PUBLIC COMMENTS (agenda items):

No public comments were provided

RECEIPT OF REPORTS: On motion duly made, seconded and passed, Council received all reports submitted for consideration.

COUNCIL MINUTES: On motion duly made, seconded and passed, Council approved the minutes of the meeting of July 13, 2021.



CONSULTING ENGINEER'S REPORT: On motion duly made, seconded and passed, Council approved the Consulting Engineer's report dated August 4, 2021.

Borough Engineer Jim McCarthy had no further review of his report

POLICE DEPARTMENT & MAYOR'S REPORT: On motion duly made, seconded and passed, Council approved the Police Department & Mayor's report dated August 10, 2021.

Sgt. Karstien indicated that in his accident reporting, he is noticing fewer reportable accidents are occurring.

FIRE COMMISSIONER'S REPORT: On motion duly made, seconded and passed, Council approved the Fire Commissioner's report for July 2021.

Councilmember Jenckes reviewed the report.

INFRASTRUCTURE COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Infrastructure Committee report dated July 19, 2021.

Councilmember Bausher reviewed the report.

Councilmember Bausher made a motion, seconded by Councilmember Derr to approve payment of Change Order No. 4, in the amount of \$41,338.05 to Barwis Construction, for the Fourth Street project, all in favor, roll call vote, 4-0.

Councilmember Bausher made a motion, seconded by Councilmember Jenckes to approve payment of Payment Application No. 9, in the amount of \$517,052.36 to Barwis Construction, for the Fourth Street project, all in favor, roll call vote, 4-0.

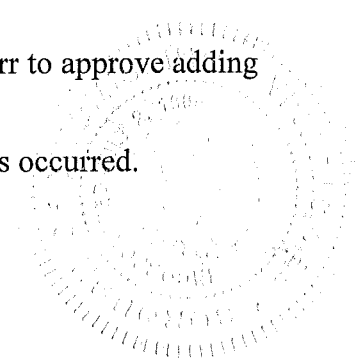
Councilmember Bausher made a motion, seconded by Councilmember Jenckes to approve Public Works Manager Jim Babb to send out curb replacement letters to homeowners along the 1200-1400 blocks of Garfield Avenue, to inform the homeowner of the possible 2022 street work project, and the need for the homeowner to replace the curbing, all in favor, 4-0.

Councilmember Bausher made a motion, seconded by Councilmember Derr to approve payment of \$23,720 to Construction Masters Services, LLC., for the emergency repairs made to the Stone House pedestrian bridge, all in favor, roll call vote, 4-0.

Councilmember Bausher made a motion, seconded by Councilmember Derr to award the large scale tree work to Moonlight Tree and Landscape, in the amount of \$45,750, all in favor, roll call vote, 4-0.

Councilmember Bausher made a motion seconded by Councilmember Derr to approve adding Dauphin Avenue grass cutting, to the agenda, all in favor, 4-0.

Parks and Recreation Director Dan Macrina indicated the grass cutting has occurred.



PERSONNEL COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Personnel Committee report dated July 20, 2021.

Councilmember Bausher reviewed the report.

Councilmember Bausher made a motion seconded by Councilmember Jenckes to approve promoting the top three candidates from the Fire Department Technician list of candidates for the Fire Department Technician promotion, contingent upon certification of the Fire Department Technician position list of candidates by the Civil Service Commission, all in favor, 4-0.

Councilmember Bausher made a motion seconded by Councilmember Jenckes to approve hiring the top candidate on the Police Department Patrol position list, contingent upon certification of the Police Department Patrol position list of candidates by the Civil Service Commission, all in favor, 4-0.

Councilmember Bausher made a motion seconded by Councilmember Derr to authorize Borough Solicitor Christopher Hartman, Thomas Moll, and Stephen Brunner to serve on the Collective Bargaining Agreement committee to negotiate the Police Department Collective Bargaining Agreement, all in favor, 4-0.

RECREATION BOARD REPORT: On motion duly made, seconded and passed, Council approved the Recreation Board reports dated July 20, 2021 and July 27, 2021.

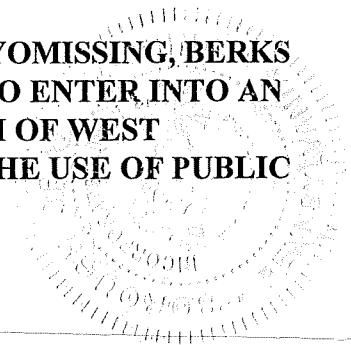
Due to Councilmember Brunner's absence, Parks and Recreation Director Dan Macrina reviewed the reports.

Dan Macrina noted the Pool subcommittee of the Recreation Board was activated to review all components of the pool operating procedures to prepare for the 2022 pool season. Dan also noted that Old Wyomissing Road will be closed for a duration of time on August 16, 2021 due to tree removal near the Goodman Barn, and on August 17, 2021, Old Wyomissing Road and several trail areas will be closed for a duration of time due to tree removal. Dan also spoke of a request from West Reading Borough to enter an intergovernmental agreement allowing West Reading residents to utilize the Wyomissing tennis courts, and the Wyomissing residents to utilize the West Reading Pickleball courts

Councilmember Derr made a motion, seconded by Councilmember Jenckes to authorize Borough Solicitor Christopher Hartman to prepare an agreement between the Borough of Wyomissing and West Reading Borough allowing West Reading residents to utilize the Wyomissing tennis courts, and the Wyomissing residents to utilize the West Reading Pickleball courts, all in favor, 4-0.

RESOLUTION NO. 2021-18

A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, AUTHORIZING THE BOROUGH TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE BOROUGH OF WEST READING, BERKS COUNTY, PENNSYLVANIA, REGARDING THE USE OF PUBLIC PICKLEBALL COURTS AND PUBLIC TENNIS COURTS



Councilmember Jenckes made a motion, seconded by Councilmember Derr to approve Resolution No. 2021-18, as to entering into an intergovernmental agreement with West Reading Borough for the use of Pickleball courts and public tennis courts, all in favor, 4-0.

Councilmember Jenckes made a motion, seconded by Councilmember Bausher to approve amending the advertised pool schedule beginning on August 16, 2021, to be based on lifeguard availability, all in favor, 4-0.

Councilmember Derr made a motion, seconded by Councilmember Jenckes to table authorizing Borough Solicitor Christopher Hartman to prepare a policy for the public use of the Happy Hollow and Wyomissing Hills playgrounds during Playground program hours until the Recreation Board further reviews the suggested procedures to allow for the playground to still remain open to the public during Summer Playground program hours, all in favor, 4-0.

Councilmember Jenckes made a motion, seconded by Councilmember Bausher to approve sending thank you letters to the various donors who supported the Recreation program, all in favor, 4-0.

REFUSE AND RECYCLING COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Refuse and Recycling Committee report dated July 21, 2021.

Councilmember Jenckes reviewed the report.

Councilmember Jenckes made a motion, seconded by Councilmember Bausher to authorize the change of the Greenwood Mall refuse collection day from Monday to Tuesday, contingent upon Waste Management's willingness to send notification letters to residents about the collection day change. This change shall be effective January 1, 2022, all in favor, 4-0.

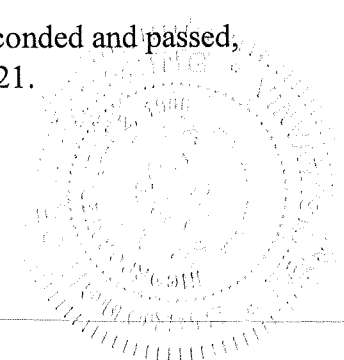
ORDINANCE NO. 1423-2021

AN ORDINANCE OF THE COUNCIL OF THE BOROUGH OF WYOMISSING TO AMEND THE CODE OF ORDINANCES OF THE BOROUGH OF WYOMISSING, CHAPTER 20 ENTITLED "SOLID WASTE", PART 1 ENTITLED "REFUSE AND RECYCLING", BY AMENDING SECTION 112 ENTITLED "GENERAL REFUSE REGULATIONS" TO ADD A LETTER O AND SECTION 126 ENTITLED "RECYCLING COLLECTION" TO ESTABLISH A TIME FOR REMOVAL OF REFUSE AND RECYCLING CONTAINERS.

Councilmember Jenckes made a motion, seconded by Councilmember Derr to approve advertisement of Ordinance No. 1423-2021, as to establishing a time for removal of refuse and recycling containers, all in favor, 4-0.

FIRE AND POLICE COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Fire and Police Committee report dated July 26, 2021.

Councilmember Jenckes reviewed the report.



Councilmember Jenckes made a motion, seconded by Councilmember Bausher to approve the quote by Denny's Electric for \$4,800 as the lowest bidder for the Fire Department electrical work, all in favor, roll call vote, 4-0.

Councilmember Jenckes made a motion, seconded by Councilmember Derr to approve tabling the "no parking" request for 20 Wingert Road, all in favor, 4-0.

Councilmember Jenckes made a motion, seconded by Councilmember Bausher to approve the Mind Your Health event and 5K run in the parklands, scheduled for September 18, 2021, with the food portion of the event contingent upon obtaining the proper permitting, all in favor, 4-0.

Councilmember Jenckes made a motion, seconded by Councilmember Bausher to affirm the recommendation by Police Chief John Phillips to handle the personnel matter regarding vehicle damage, administratively with a written warning, all in favor, 4-0.

ORDINANCE NO. 1422-2021

AN ORDINANCE OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AMENDING THE WYOMISSING BOROUGH CODE OF ORDINANCES TO ESTABLISH ADDITIONAL ONE-WAY STREETS

Councilmember Jenckes made a motion, seconded by Councilmember Bausher to adopt Ordinance No. 1422-2021, as to establishing additional one-way streets, all in favor, 4-0.

PARK AND SHADE TREE COMMISSION REPORT: On motion duly made, seconded and passed, Council approved the Park and Shade Tree Commission report dated July 28, 2021.

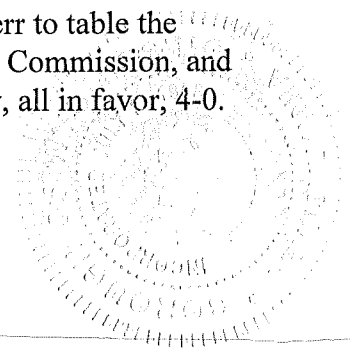
Councilmember Jenckes reviewed the report.

Councilmember Jenckes made a motion, seconded by Councilmember Derr to approve phases 1-4 of the ADA, path, handrail and stair recommendations of the Stone House master plan study prepared by Architerra, all in favor, 4-0.

Councilmember Jenckes made a motion, seconded by Councilmember Bausher to deny the request to utilize the parklands for weddings, and only allow the use of the Stone House for weddings, all in favor, 4-0.

Councilmember Jenckes made a motion, seconded by Councilmember Derr to approve the Weed Wrangler pilot program, contingent upon Lucy Cairns coordinating with Parks and Recreation Director Dan Macrina what the volunteers will need from the Borough, when the volunteers will be working in the parklands, and have the volunteers sign a waiver of liability, all in favor, 4-0.

Councilmember Jenckes made a motion, seconded by Councilmember Derr to table the Centennial Circle landscape plan as presented to the Park and Shade Tree Commission, and submit the landscape plan to the Infrastructure committee for their review, all in favor, 4-0.



FINANCE AND ADMINISTRATION COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Finance and Administration Committee report dated August 5, 2021.

Due to Councilmember Brunner's absence, Councilmember Derr reviewed the report.

Councilmember Derr made a motion, seconded by Councilmember Jenckes to approve the purchase of a new leaf picker utilizing the received recycling grant and also paying the 1% grant match, all in favor, roll call vote, 4-0.

RESOLUTION NO. 2021-17

A RESOLUTION OF THE BOROUGH OF WYOMISSING REVISING AND UPDATING THE BOROUGH'S FEE SCHEDULE TO ADD FEES FOR INSPECTION AND RE-INSPECTION OF SIDEWALK CONSTRUCTION AND REPAIR

Councilmember Derr made a motion, seconded by Councilmember Bausher to adopt Resolution No. 2021-17, as to establishing fees for inspection and re-inspection of sidewalk construction and repair, all in favor, 4-0.

Councilmember Derr made a motion, seconded by Councilmember Bausher to approve the 20% grant match funding, or \$43,498 towards the 2018 Green Light Go program, to be funded from the Pedestrian Bridge reserve fund, all in favor, roll call vote, 4-0.

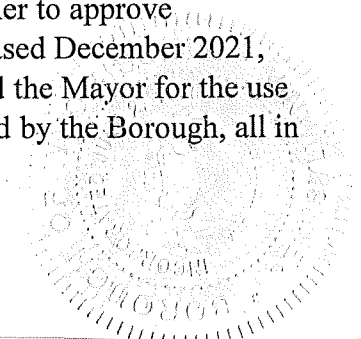
Councilmember Derr made a motion, seconded by Councilmember Jenckes to approve the 20% grant match funding, or \$105,096 towards the 2019 Green Light Go program, to be funded from the Pedestrian Bridge reserve fund, all in favor, 4-0.

RESOLUTION NO. 2021-19

A RESOLUTION OF THE BOROUGH OF WYOMISSING FOR APPROVAL OF AUTHORIZING THE COUNCIL FOR THE BOROUGH OF WYOMISSING TO ENTER INTO INTERGOVERNMENTAL AGREEMENT WITH THE COUNTY OF BERKS FOR PROVIDING DISPATCHING SERVICES TO THE BOROUGH EMERGENCY SERVICES.

Councilmember Derr made a motion, seconded by Councilmember Jenckes to adopt Resolution No. 2021-19, as to entering an intergovernmental agreement for emergency dispatching services, all in favor, 4-0.

Councilmember Derr made a motion, seconded by Councilmember Bausher to approve budgeting \$2,871.90 for iPads and cases for 2022, of which can be purchased December 2021, and paid in January 2022. The iPads will be used by Borough Council and the Mayor for the use of Borough business only, adhering to a strict iPad usage policy developed by the Borough, all in favor, 4-0.



BOROUGH MANAGER'S REPORT: On motion duly made, seconded and passed, Council approved the Borough Manager's report dated August 6, 2021.

Borough Manager Brandenburg reviewed the report.

Borough Manager Brandenburg indicated Joint Municipal Authority meeting minutes of June 14, 2021 are in Council packets for review.

Borough Manager Brandenburg indicated that during the July 13, 2021 Council meeting, the Council adopted the use of a second public comment period for agenda items. Since the public comment policy was originally adopted by a Resolution, a new Resolution was drafted to amend the public comment policy.

RESOLUTION NO. 2021-16

A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AMENDING THE CONDUCT OF BOROUGH COUNCIL MEETINGS POLICY FOR COUNCIL FORTH IN RESOLUTION 2020-3 TO INCLUDE THE ADMINISTRATION OF THE SECOND COMMENT PERIOD.

Councilmember Jenckes made a motion, seconded by Councilmember Bausher to adopt Resolution No. 2021-16, as to amending the public comment policy to add a second public comment session, all in favor, 4-0.

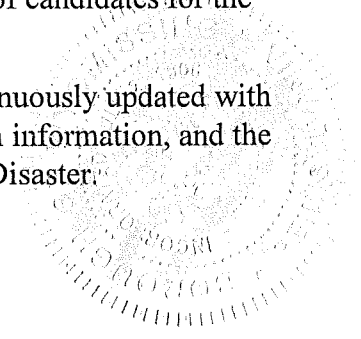
Borough Manager Brandenburg indicated a Civil Service meeting was held on August 2, 2021 to discuss certifying the list of candidates for the Police Department Patrol Position and the Firefighter Technician Position, as well as the promotions for the Firefighter Technician Position.

Councilmember Jenckes made a motion, seconded by Councilmember Derr to re-appoint Corey Jones to the Civil Service Commission for another 6-year term expiring July 1, 2027, all in favor, 4-0.

Councilmember Jenckes made a motion, seconded by Councilmember Bausher approve the August 2, 2021 Civil Service certified list of candidates for both the Police Officer Patrol position, and the Firefighter Technician position, all in favor, 4-0.

Councilmember Bausher made a motion, seconded by Councilmember Jenckes to approve the promotion of Firefighters Jeffrey Smith, Thomas Canto Jr., and Adam Sites to the position of Firefighter Technician per the August 2, 2021 Civil Service certified list of candidates for the Firefighter Technician position, all in favor, 4-0.

Borough Manager Brandenburg lastly noted the Borough website is continuously updated with the latest Borough information as well as a link to COVID-19 vaccination information, and the Borough continues to operate under the Borough Declaration of a Local Disaster.



TREASURER'S STATEMENT OF OPERATIONS: On motion duly made, seconded and passed, Council approved the Treasurer's Statement of Operation and all financial statements.

There was no further review of the report.

ACCOUNTS PAYABLE REPORT: On motion duly made, seconded and passed, Council approved the Accounts Payable report outlining the following invoices paid:

General Fund	\$ 890,626.50
Water Fund	241,548.74
Sewer Fund	260,182.83
Refuse Fund	66,036.28
Liquid Fuels Fund	<u>21,885.21</u>
	\$ 1,480,279.56

TAX COLLECTOR'S REPORT: On motion duly made, seconded and passed, Council approved the Tax Collector's report for the month of July 2021.

There was no further review of the report.

Old Business:

There was no old business to report.

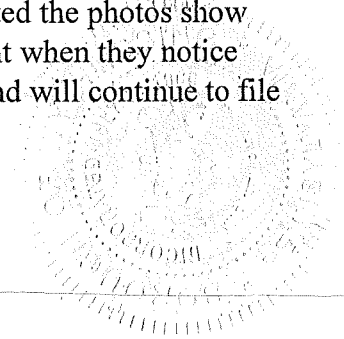
New Business:

There was no new business to report.

PUBLIC COMMENTS (non-agenda items):

Councilmember Jenckes shared with Council a message that was received from Dan Ahern, Vice President of Tower Health, and Tower Health Board of Directors, displaying gratitude towards the Borough of Wyomissing Council for their dedication and assistance towards the development of the Drexel University College of Medicine in Wyomissing.

Peter Ragonese, 19 Cherrywood Road, and L.R. Schleicher, 22 Cherrywood Road stated their concern that various support staff from the nearby REDCO home are expressing a lack of concern for neighbors around the group home. The staff are creating numerous parking problems, including parking in front of neighbors' driveways and parking in the wrong direction. The staff behaviors displays disregard for area neighbors, and it was reported that nails were thrown in front of one resident's driveway on Cherrywood Road. The concerned citizens are aware that the REDCO home has been grandfathered into the Zoning Ordinance, but request that something be done about the parking issues and the staff behaviors. Upon review of photos provided by the residents for Council to pass around, Sgt. Karstien indicated the photos show various violations, and instructed the citizens to call the Police Department when they notice these violations. The citizens indicated they have filed multiple reports, and will continue to file reports.

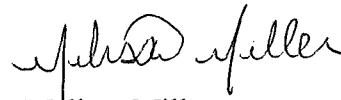


Jack Gombach, West Reading Borough Council President thanked the Borough of Wyomissing Council for approving the intergovernmental agreement between West Reading and Wyomissing for the usage of the Pickleball and public tennis courts.

Jim Margrave, 1601 Old Mill Road indicated that he was in receipt of the email blast about the pool closure dates, and asked how the Borough got into that situation. Parks and Recreation Director Dan Macrina indicated this is due to school starting earlier, thus school activities and practices are beginning earlier.

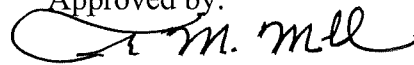
The Wyomissing Borough Council meeting adjourned at 8:24 p.m.

Respectfully Submitted,

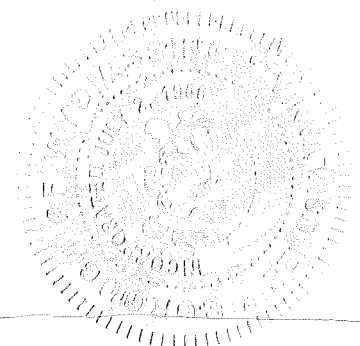


Melissa Miller
Borough Secretary

Approved by:



Thomas M. Moll, President
Wyomissing Borough Council



FROM DAN RHEAN
VP OF TOWER HEALTH
TOWER HEALTH BOARD OF DIRECTORS

7/21/21



Great to see you at the Drexel Medical College Celebration.
Congratulations and thank you for the roundabout. Please thank
Michele Bare for all her hard work. We at Tower appreciate all the
time, efforts and dedication that Wyomingising Borough Council
devoted to making the medical college become a reality. Tower
Health and Wyomingising make a damn good team.

2 16 JORJEC COMPANY