

BOROUGH OF WYOMISSING – COUNCIL MINUTES

JUNE 14, 2022 – 7:00 P.M.

The Borough of Wyomissing Council held their regular meeting in the Borough of Wyomissing Council Chambers on the above date and time. Council First Vice President William S. Jenckes called the meeting to order at 7:00 p.m. with the following persons present: Stephen D. Brunner, Keith L. Derr, Frederick R. Mogel, Jana R. Barnett, and Ronald C. Stanko; Mayor Frederick C. Levering, Borough Solicitor Christopher J. Hartman, Borough Engineer Jim McCarthy, Borough Manager & Economic Development Coordinator Michele Bare, Police Chief John Phillips, Fire Chief Colin Hackman, Public Works Director James V. Babb, and Borough Secretary Melissa Miller. The following persons were absent: Council President John C. Woodward, Treasurer Gregory L. Portner, and Parks Recreation Director Dan Macrina.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

EXECUTIVE SESSION:

Council First Vice President Jenckes announced an executive session was held before the meeting to discuss personnel matters. An executive session was also held on June 7, 2022 to discuss personnel matters.

VISITORS:

Matt Fessler – 2904 State Hill Road  
Adrian Jadic – 48 Cardinal Road

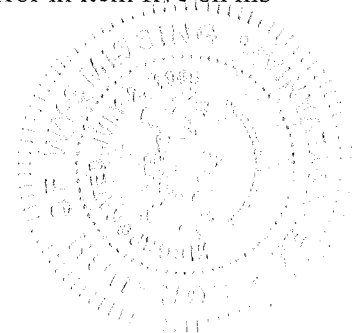
PUBLIC COMMENTS (agenda items):

No public comments provided.

COUNCIL MINUTES: On motion duly made, seconded and passed, Council approved the minutes of the meeting of May 10, 2022.

CONSULTING ENGINEER’S REPORT: On motion duly made, seconded and passed, Council approved the Consulting Engineer’s report dated June 14, 2022.

Borough Engineer Jim McCarthy shared with Council that from his report, the sewer rehabilitation project will begin the week of June 20, 2022, and noted the error in item five on his report, of which should be 2022 not 2023.



POLICE DEPARTMENT & MAYOR'S REPORT: On motion duly made, seconded and passed, Council approved the Police Department & Mayor's report dated June 14, 2022.

Mayor Frederick Levering commended Police Chief John Phillips for hosting active shooter presentations at the library and the mall. Since the presentations, other local businesses have reached out to Chief Phillips to conduct active shooter trainings for their businesses.

Police Chief John Phillips reviewed the report.

FIRE CHIEF'S REPORT: On motion duly made, seconded and passed, Council approved the Fire Chief's report for May 2022.

Fire Chief Colin Hackman reviewed the report.

Chief Hackman noted that Ladder 79 is currently out of service and is anticipated to be out until June 27, 2022 due to vehicle inspection as well as repairs for DEF issues and oil leak issues.

INFRASTRUCTURE COMMITTEE: On motion duly made, seconded and passed, Council approved the Infrastructure Committee report dated May 16, 2022.

Councilmember Brunner reviewed the report.

Councilmember Brunner made a motion, seconded by Councilmember Mogel to authorize Borough Manager Michele Bare, to compose and send a letter to Pennsylvania Utilities Commission and local political representatives, expressing the Borough's dissatisfaction with the rate increase proposed by PA American Water, as PA American Water has already imposed extremely high rates for the residents, and Borough owned facilities in the Wyomissing Hills section of the Borough, all in favor, 6-0.

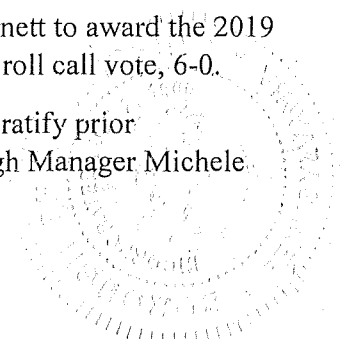
Councilmember Brunner made a motion, seconded by Councilmember Mogel to authorize advertisement of the 2022 50/50 Sidewalk Repair bid documents, all in favor, 6-0.

Borough Engineer Jim McCarthy shared with Council that Telco has provided the necessary documentation pertinent to contractor signatures and information, the Disclosure of Lobbying Activity Form, and the list of proposed subcontractors, as was discussed and motion made contingent up during the May 2022 Infrastructure Committee meeting.

Councilmember Brunner made a motion, seconded by Councilmember Barnett to award the 2018 Green Light Go project to Telco Inc., in the amount of \$159,514.25, all in favor, roll call vote, 6-0.

Councilmember Brunner made a motion, seconded by Councilmember Barnett to award the 2019 Green Light Go project to TELCO in the amount of \$105,096, all in favor, roll call vote, 6-0.

Councilmember Brunner a motion, seconded by Councilmember Mogel to ratify prior authorization made during the May 2022 Infrastructure meeting for Borough Manager Michele



Bare to compose a Letter of Authorization for the sale of Tower 79, and to act on behalf of the Borough during the transaction, all in favor, 6-0.

LIBRARY BOARD: On motion duly made, seconded and passed, Council approved the Library Committee report dated May 16, 2022.

Councilmember Barnett reviewed the report.

Councilmember Barnett noted that the library is continuing to work on fundraising activities, and further noted library material circulation is still increasing. She also noted that the summer reading program began the week of June 13, 2022. The library and Borough will continue to work together on any maintenance related concerns, with painting being the next project, of which Public Works Director Jim Babb is working on securing the painters.

PERSONNEL COMMITTEE: On motion duly made, seconded and passed, Council approved the Personnel Committee report dated May 17, 2022.

Councilmember Mogel reviewed the report.

Councilmember Mogel made a motion, seconded by Councilmember Brunner to approve the hiring of a new Public Works employee to fill a currently vacant Public Works position of which has been budgeted for in 2022, all contingent upon successful completion of the drug testing and background screening, all in favor, 6-0.

RECREATION BOARD: On motion duly made, seconded and passed, Council approved the Recreation Board report dated May 17, 2022.

Councilmember Barnett reviewed the report.

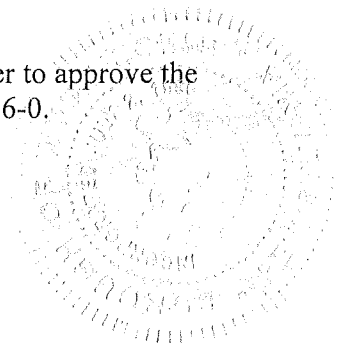
Councilmember Barnett acknowledged Parks and Recreation Director Dan Macrina for his years of service with the Borough.

Councilmember Barnett made a motion, seconded by Councilmember Derr to waive up to \$500 of the total pool membership fee for two adults and nine children, pending the Wyomissing Area Education Foundation's decision on their contribution towards the pool membership, all in favor, 6-0.

FIRE AND POLICE COMMITTEE: On motion duly made, seconded and passed, Council approved the Fire and Police Committee report dated May 23, 2022.

Councilmember Derr reviewed the report due to Councilmember Jenckes' absence for the committee meeting.

Councilmember Derr made a motion, seconded by Councilmember Brunner to approve the handicapped parking space request for 1529 Garfield Avenue, all in favor, 6-0.



Councilmember Derr made a motion, seconded by Councilmember Mogel to approve the Miles for Maria 5K event to be held in the Borough parklands on August 14, 2022, all in favor, 6-0.

Councilmember Derr made a motion, seconded by Councilmember Mogel to approve the I Am Able Duathlon event to be held on September 18, 2022, requiring the street closure of Reading Boulevard from Logan Avenue to Lake Avenue, all in favor, 6-0.

ECONOMIC DEVELOPMENT COMMITTEE: On motion duly made, seconded and passed, Council approved the Economic Development Committee report dated May 26, 2022.

Mayor Frederick Levering reviewed the report.

Councilmember Mogel made a motion, seconded by Councilmember Brunner to authorize the date change of the Economic Development committee meeting from July 28, 2022 to July 21, 2022, all in favor, 6-0.

PLANNING COMMISSION: On motion duly made, seconded and passed, Council approved the Planning Commission report dated June 6, 2022.

Councilmember Stanko reviewed the report.

Councilmember Stanko made a motion, seconded by Councilmember Barnett to waive the formal land development requirements for 1209 and 1211 Penn Avenue to convert from single family to mixed use properties, subject to review and approval of a DEP Planning Module Exemption Request, all in favor, 6-0.

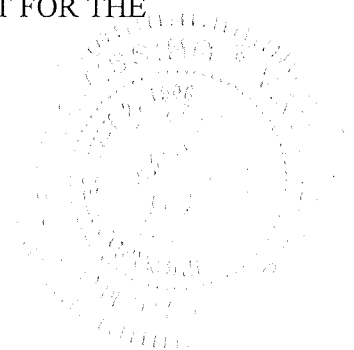
Councilmember Stanko made a motion, seconded by Councilmember Brunner to approve execution and submission of the Planning Consistency Letter for the Act 13 grant application, all in favor, 6-0.

Councilmember Stanko made a motion, seconded by Councilmember Mogel to approve execution and submission of the Planning Consistency Letter for the GTRP grant application, all in favor, 6-0.

FINANCE & ADMINISTRATION COMMITTEE: On motion duly made, seconded and passed, Council approved the Finance and Administration Committee report dated June 8, 2022.

Councilmember Derr reviewed the report.

**RESOLUTION NO. 2022-20- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AUTHORIZING OFFICIAL ACTION TO JOIN WITH OTHER LOCAL GOVERNMENT UNITS AS A SETTLOR OF THE PENNSYLVANIA LOCAL GOVERNMENT INVESTMENT TRUST FOR THE PURPOSE OF PURCHASING SHARES OF THE TRUST**



Councilmember Derr made a motion, seconded by Councilmember Brunner to adopt Resolution No. 2022-20, as to taking official action to purchase shares of the Pennsylvania Local Government Investment Trust, all in favor, 6-0.

Councilmember Derr made a motion, seconded by Councilmember Brunner to approve the \$74,499.50 second quarter payment for the 2022 MMO contribution, all in favor, roll call vote, 6-0.

Councilmember Mogel made a motion, seconded by Councilmember Brunner to deny the request for a refund for the penalty fee on the utility account for the resident of 4 Wyomissing Boulevard, due to the fact that the resident has already had a penalty fee refunded, and past practice in the Borough is to only allow for one penalty refund per utility account, all in favor, 6-0.

Councilmember Stanko made a motion, seconded by Councilmember Mogel to approve implementing a 10% United States Veterans Discount for veterans registering for MyRec memberships and programs for themselves only, all in favor, 6-0.

Councilmember Stanko made a motion, seconded by Councilmember Barnett to approve the salary adjustment for the current Police Department Administrative position, all in favor, 6-0.

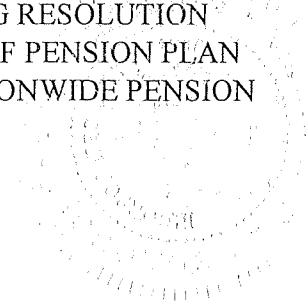
Councilmember Mogel made a motion, seconded by Councilmember Brunner to adopt the policy to permit Councilmembers serving on specific committees, Commissions, or Board, to correct any errors or omissions in submitted meeting minutes from the respective meeting, before or during the preceding regularly scheduled Council meeting. Council will have the final vote to approve, deny, or table the correction of errors or omissions, all in favor, 6-0.

Public Works Director Jim Babb shared with Council that Wexcon Inc. is not the contractor performing the work, rather Blue Water Tapping is the contractor, and upon excavation on June 14, 2022, it was determined the pipe in question was a 10" pipe of which the repair will be the \$13,000 cost.

Councilmember Derr made a motion, seconded by Councilmember Brunner to approve amending the Finance and Administration committee minutes to reflect the correction of the contractor's name for the water valve replacement project, from Wexcon Inc., to Blue Water Tapping, all in favor, 6-0.

Councilmember Derr made a motion, seconded by Councilmember Barnett to authorize Blue Water Tapping, to move forward with the Garfield Avenue valve replacement project for a cost of \$13,000, all in favor, roll call vote, 6-0.

**RESOLUTION NO. 2022-18- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, AMENDING RESOLUTION 2021-26 TO AMEND THE AUTHORIZATION AND DESIGNATION OF PENSION PLAN OFFICIALS FOR THE BOROUGH PENSIONS, SPECIFICALLY NATIONWIDE PENSION CASES 632-80006, 632-80007 AND 632-80043**



Councilmember Derr made a motion, seconded by Councilmember Mogel to adopt Resolution No. 2022-18, as to updating signatures on file for previously designated pension plan officials, all in favor, 6-0.

**RESOLUTION NO. 2022-19-** A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AUTHORIZING THE SUBMITTAL AND MODIFICATION OF PENNSYLVANIA DEPARTMENT OF TRANSPORTATION DOTGRANT OBJECTS.

Councilmember Derr made a motion, seconded by Councilmember Brunner to adopt Resolution No. 2022-19, as to updating the approved Borough signors authorized to execute all documents related to grant funding from PennDOT for the Fourth Street multi-modal grant award to extend the grant to 2024 to cover the costs for the bike share stations, all in favor, 6-0.

BOROUGH MANAGER'S REPORT: On motion duly made, seconded and passed, Council approved the Borough Manager's report dated June 14, 2022.

Borough Manager Michele Bare reviewed the report.

Borough Manager Bare indicated the Western Berks Water Authority meeting minutes of the May 9, 2022 meeting are in Council packets for review.

Borough Manager Bare indicated a motion is needed to table, approve, or deny accepting the resignation of Parks and Recreation Director Daniel Macrina, dated May 31, 2022, effective June 17, 2022.

Councilmember Brunner made a motion, seconded by Councilmember Mogel to accept the resignation of Parks and Recreation Director Daniel Macrina, dated May 31, 2022, effective June 17, 2022, all in favor, 6-0.

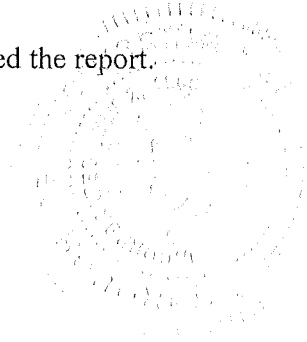
Borough Manager Bare indicated a motion is needed to table, approve, or deny hiring Peter Beck as the part-time Recreation Director, effective immediately, through September 5, 2022.

Councilmember Mogel made a motion, seconded by Councilmember Barnett to accept hiring Peter Beck as the part-time Recreation Director, effective immediately, through September 5, 2022, all in favor, 6-0.

Borough Manager Bare lastly noted that Borough Hall will be closed on Monday, July 4<sup>th</sup> in observance of the holiday.

TREASURER'S STATEMENT OF OPERATIONS: On motion duly made, seconded and passed, Council approved the Treasurer's Statement of Operation and all financial statements.

Due to Treasurer Gregory Portner's absence, Councilmember Derr reviewed the report.



ACCOUNTS PAYABLE: On motion duly made, seconded and passed, Council approved the Accounts Payable report outlining the following invoices paid:

General Fund	\$ 624,249.04
Water Fund	87,844.99
Sewer Fund	101,125.12
Refuse Fund	68,213.12
Liquid Fuels Fund	<u>22,746.47</u>
	\$ 904,178.74

TAX COLLECTOR'S REPORT: On motion duly made, seconded and passed, Council approved the Tax Collector's report for the Month of May 2022.

Due to the Tax Collector's absence, there was no further review of the report.

OLD BUSINESS:

No old business to discuss.

NEW BUSINESS:

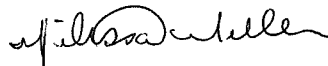
No new business to discuss

PUBLIC COMMENT (non-agenda items):

No public comments were provided.

The Wyomissing Borough Council meeting adjourned at 8:09 p.m.

Respectfully Submitted,



Melissa Miller  
Borough Secretary

Approved by:



William S. Jenckes  
First Vice President  
Wyomissing Borough Council

