

BOROUGH OF WYOMISSING – COUNCIL MINUTES

APRIL 12, 2022 – 7:00 P.M.

The Borough of Wyomissing Council held their regular meeting in the Borough of Wyomissing Council Chambers on the above date and time. Council First Vice President William S. Jenckes called the meeting to order at 7:00 p.m. with the following persons present: Stephen D. Brunner, Keith L. Derr, Frederick R. Mogel, Jana R. Barnett, and Ronald C. Stanko; Mayor Frederick C. Levering, Borough Solicitor Christopher J. Hartman, Borough Engineer Jim McCarthy, Acting Borough Manager & Economic Development Coordinator Michele Bare, Police Chief John Phillips, Fire Chief Colin Hackman, Public Works Director James V. Babb, and Borough Secretary Melissa Miller. The following persons was absent: Council President John C. Woodward, Treasurer Gregory L. Portner, and Parks and Recreation Director Dan Macrina.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

EXECUTIVE SESSION:

Council First Vice President Jenckes announced an executive session was held before the meeting to discuss personnel and contractual litigation matters, and on March 15, 2022 at 11:15 am to discuss personnel matters.

VISITORS:

Jennifer Reimer – 19 Merrymount Road
Barbara and David Reeser – 1110 Fairview Avenue
Adrian Jadic – 48 Cardinal Road

PUBLIC COMMENTS (agenda items):

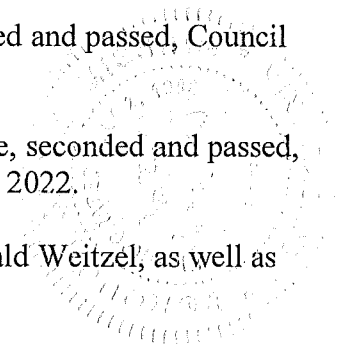
No public comments provided.

COUNCIL MINUTES: On motion duly made, seconded and passed, Council approved the minutes of the meeting of March 8, 2022 and the special Council meeting of March 15, 2022.

CONSULTING ENGINEER'S REPORT: On motion duly made, seconded and passed, Council approved the Consulting Engineer's report dated April 8, 2022.

POLICE DEPARTMENT & MAYOR'S REPORT: On motion duly made, seconded and passed, Council approved the Police Department & Mayor's report dated April 8, 2022.

Mayor Frederick Levering acknowledged the passing of past Mayor Ronald Weitzel, as well as past Park and Shade Tree Commission member Larry Walsky.



Councilmember Derr made a motion, seconded by Councilmember Mogel to recognize past Mayor Ronald Weitzel and Park and Shade Tree Commission Member Larry Walksy for their many dedicated years of service to the Borough, all in favor, 6-0.

Chief Phillips reviewed the report.

FIRE CHIEF'S REPORT: On motion duly made, seconded and passed, Council approved the Fire Chief's report for March 2022.

Fire Chief Colin Hackman reviewed the report.

PERSONNEL COMMITTEE: On motion duly made, seconded and passed, Council approved the Personnel Committee report dated March 15, 2022.

Councilmember Mogel reviewed the report.

Councilmember Mogel made a motion, seconded by Councilmember Derr to amend the agenda to approve the retirement letter of Borough Public Works employee, Theodore Nowak, all in favor, 6-0. – No public comment was provided

Councilmember Mogel made a motion, seconded by Councilmember Derr to accept the retirement letter of Borough Public Works employee, Theodore Nowak, effective May 31, 2022, all in favor, 6-0.

Councilmember Mogel made a motion, seconded by Councilmember Brunner to amend the agenda to approve the hiring of a Public Works employee, all in favor, 6-0. – No public comment was provided

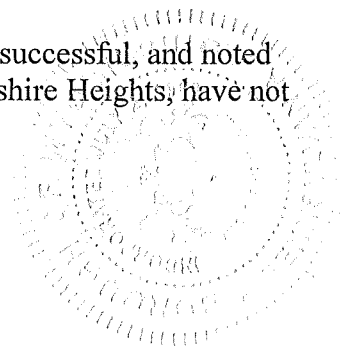
Councilmember Mogel made a motion, seconded by Councilmember Derr to authorize the hiring of a Public Works employee contingent upon successful completion of a physical and drug screening, all in favor, 6-0.

RECREATION BOARD: On motion duly made, seconded and passed, Council approved the Recreation Board report dated March 15, 2022.

Councilmember Barnett reviewed the report.

Councilmember Barnett made a motion, seconded by Councilmember Mogel to authorize limiting free rentals to Borough approved non-profit groups based on MyRec blackout dates, and off-peak days and hours, all in favor, 6-0.

Councilmember Barnett shared with Council that the Egg Hunt was very successful, and noted that the necessary parts to make the playground equipment repair at Berkshire Heights, have not arrived yet.



LIBRARY BOARD: On motion duly made, seconded and passed, Council approved the Library Committee report dated March 21, 2022.

Councilmember Barnett reviewed the report.

Councilmember Barnett noted that the library will be working on updating several library related policies and procedures, and she further noted that the library Derby Party fundraiser will take place on May 7, 2022. Lastly, she shared that since the Borough has taken over ownership of the library building, a meeting was held between the Borough and the library to work on addressing several library building related concerns, and how communications can be improved between the Borough and library when any maintenance related work is needed at the library.

INFRASTRUCTURE COMMITTEE: On motion duly made, seconded and passed, Council approved the Infrastructure Committee report dated March 23, 2022.

Councilmember Brunner reviewed the report.

Councilmember Brunner made a motion, seconded by Councilmember Mogel to award the 2022 Water Main Replacement work during the May Council meeting, contingent upon the bid being on, or under budget, all in favor, 6-0.

After Borough administration's review of the scope and cost estimate of work to add additional relining work to the Sanitary Sewer and Rehabilitation and Televising Project, the Borough does not wish to add any additional relining work to the scope of work as was previously discussed during the March 23, 2022 Infrastructure committee meeting.

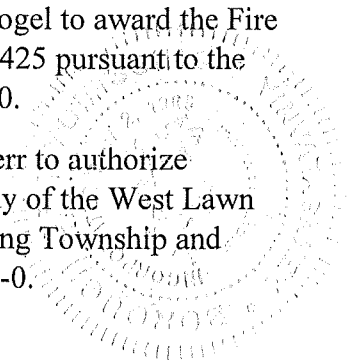
Councilmember Brunner made a motion, seconded by Councilmember Mogel to award the 2022 Sanitary Sewer Rehabilitation and Televising Project work to the lowest qualified bidder, Sewer Specialty Services, in the amount of \$304,891.40, all in favor, roll call vote, 6-0.

Councilmember Brunner made a motion, seconded by Councilmember Mogel to authorize the continuation of the 2022 budgeted paving project on Reading Boulevard leading up to the circle, and remove the circle from the scope of work of which will need to be rebudgeted in 2023 or 2024, all in favor, roll call vote, 6-0.

Councilmember Brunner made a motion, seconded by Councilmember Derr to award the Fire department roof work to Wolfe Roofing in the amount of \$80,000 pursuant to a national purchasing cooperative, all in favor, roll call vote, 6-0.

Councilmember Brunner made a motion, seconded by Councilmember Mogel to award the Fire department HVAC work to McCloskey Mechanical in the amount of \$48,425 pursuant to the COSTARS cooperative purchasing program, all in favor, roll call vote, 6-0.

Councilmember Brunner made a motion, seconded by Councilmember Derr to authorize payment to Spring Township for the Borough's portion of a metering study of the West Lawn Interceptor, per the 2011 West Lawn Interceptor Agreement between Spring Township and Wyomissing Borough, not to exceed \$30,000, all in favor, roll call vote, 6-0.



FIRE AND POLICE COMMITTEE: On motion duly made, seconded and passed, Council approved the Fire and Police Committee report dated March 28, 2022.

Councilmember Jenckes reviewed the report.

Councilmember Jenckes made a motion, seconded by Councilmember Mogel to deny the handicapped parking space request for 1283 Penn Avenue due to a handicapped space already available on the block, motion carries, 5-1.

Councilmember Jenckes made a motion, seconded by Councilmember Brunner to authorize the Bradley Mayer 5K event to be held in the Borough parklands on August 13, 2022, all in favor, 6-0.

ECONOMIC DEVELOPMENT COMMITTEE: On motion duly made, seconded and passed, Council approved the Economic Development Committee report dated March 31, 2022.

Mayor Frederick Levering reviewed the report.

RESOLUTION NO. 2022-10- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, ESTABLISHING A POLICY AND PERMITTING PROCESS FOR THE CONTINUED USE OF TEMPORARY OUTDOOR SEATING AREAS IN RESTAURANTS AND RETAIL FOOD STORES IN RESPONSE TO THE NEGATIVE IMPACTS OF THE COVID-19 PANDEMIC.

Councilmember Brunner made a motion, seconded Councilmember Mogel to adopt Resolution 2022-10 as to temporary outdoor seating in restaurants and retail food stores, all in favor, 6-0.

FIRE AND POLICE COMMITTEE: On motion duly made, seconded and passed, Council approved the Fire and Police Committee special meeting report dated April 6, 2022.

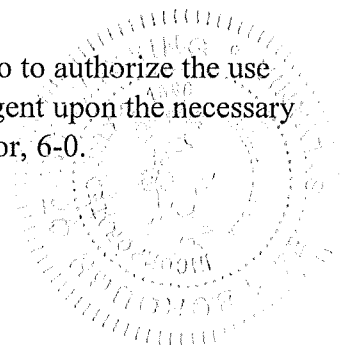
Councilmember Jenckes reviewed the report.

Councilmember Jenckes made a motion, seconded by Councilmember Mogel to authorize the sale of Tower 79 'as is' for \$475,000 to the interested Fire department from Clayton, Delaware, contingent upon Borough Solicitor Christopher Hartman's review of the proposed agreement, all in favor, roll call vote, 6-0.

FINANCE & ADMINISTRATION COMMITTEE: On motion duly made, seconded and passed, Council approved the Finance and Administration Committee report dated April 7, 2022.

Councilmember Derr reviewed the report.

Councilmember Derr made a motion, seconded by Councilmember Stanko to authorize the use of the Curb Replacement Payment Plan for residents as discussed, contingent upon the necessary changes to be made by Borough Solicitor Christopher Hartman, all in favor, 6-0.



Councilmember Derr made a motion, seconded by Councilmember Stanko to authorize the closure of the Customers Bank account, and move the remaining funds to a Vist account, all in favor, 5-0, Councilmember Brunner abstained from the vote due to a conflict of interest.

Councilmember Derr made a motion, seconded by Councilmember Mogel to authorize a \$50.00 memorial contribution to Bausman Church, Wyomissing, in memory of Larry Walsky who served on the Borough of Wyomissing Park and Shade Tree Commission for 39 years, all in favor, 6-0.

Councilmember Derr made a motion, seconded by Councilmember Mogel to authorize the upgrade to the fire alarm panels at the Public Works garage, Parks Barn, and Fire station for a total cost of \$8,250, plus a \$15.00 per month, per unit monitoring fee, all in favor, roll call vote, 6-0.

Councilmember Derr made a motion, seconded by Councilmember Mogel to authorize the additional \$144,000 for street paving work to be completed on Spring Street from State Hill Road to North Wyomissing Boulevard, all in favor, roll call vote, 6-0.

BOROUGH MANAGER'S REPORT: On motion duly made, seconded and passed, Council approved the Borough Manager's report dated April 8, 2022.

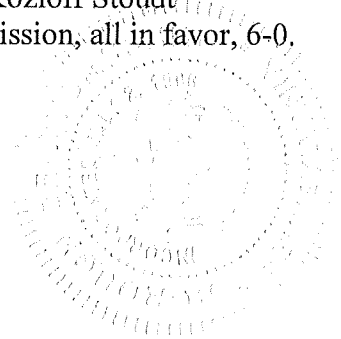
Acting Borough Manager Michele Bare reviewed the report.

Acting Borough Manager Bare indicated the Western Berks Water Authority meeting minutes of the March 14, 2022 meeting, are in the Council packet for review, and also shared that Borough hall will be closed on April 15, 2022 in observance of Good Friday.

Councilmember Stanko made a motion, seconded by Councilmember Brunner to authorize the placement of two small signs along the Wyomissing Creek Trail by the Reading Hospital from May 1st to October 31st to identify that the trail is part of the 2022 Berks Trail Challenge, to encourage Berks County residents to get out and explore local trails, all in favor, 6-0.

Councilmember Brunner made a motion, seconded by Councilmember Mogel to authorize Great Valley Consultants as the alternate Borough engineer in case of a conflict by McCarthy Engineering, the Borough engineer, all in favor, 6-0.

Councilmember Mogel made a motion, seconded by Councilmember Barnett to authorize the Acting Borough Manager to sign a letter indicating that the Borough waives any conflict for Andrew George, Esq., of Kozloff Stoudt, to represent Jim McCarthy, the Borough engineer, for conditional use and land development approval. Daniel Becker, Esq., of Kozloff Stoudt represents the Borough's Zoning Hearing Board and Civil Service Commission, all in favor, 6-0.



RESOLUTION NO. 2022-11- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AUTHORIZING OFFICIAL ACTION RELATING TO SUBMITTING A FEDERAL COMMUNITY PROJECT FUNDING REQUEST FOR THE BERKSHIRE HEIGHTS PLAYGROUND ADA AND SAFETY PROJECT.

Councilmember Derr made a motion seconded by Councilmember Mogel to adopt Resolution No. 2022-11, to request funding of \$200,000 from the Community Project Funding from the offices of Congresswoman Chrissy Houlahan and Senator Robert P. Casey, for the Berkshire Heights Playground and authorizing Acting Manager Michele Bare and Business Manager Phyllis Smith to execute all required documents and agreements related to any grant funding received, all in favor, 6-0.

TREASURER'S STATEMENT OF OPERATIONS: On motion duly made, seconded and passed, Council approved the Treasurer's Statement of Operation and all financial statements.

There was no further review of the report.

ACCOUNTS PAYABLE: On motion duly made, seconded and passed, Council approved the Accounts Payable report outlining the following invoices paid:

General Fund	\$ 433,528.63
Water Fund	80,898.74
Sewer Fund	132,283.02
Refuse Fund	71,666.55
Liquid Fuels Fund	<u>23,765.91</u>
	\$ 742,142.85

TAX COLLECTOR'S REPORT: On motion duly made, seconded and passed, Council approved the Tax Collector's report for the Month of March 2022.

Councilmember Derr commented that tax collections thus far for 2022 are comparable to 2021 collections.

OLD BUSINESS:

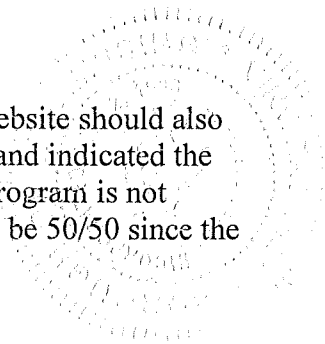
No old business to discuss.

NEW BUSINESS:

No new business to discuss.

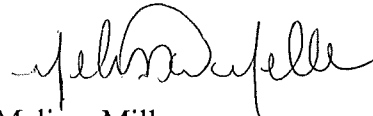
PUBLIC COMMENT (non-agenda items):

Adrian Jadic, 48 Cardinal Road indicated the calendar on the Borough's website should also include the dates and times of continued Zoning Hearing Board meetings, and indicated the 50/50 sidewalk program information on the website is misleading, as the program is not necessarily 50/50 when it is capped at \$1,000. He feels the program should be 50/50 since the Borough trees are what damages a homeowner's sidewalk.



The Wyomissing Borough Council meeting adjourned at 8:13 p.m.

Respectfully Submitted,



Melissa Miller
Borough Secretary

Approved by:



William S. Jenckes
First Vice President
Wyomissing Borough Council

