

BOROUGH OF WYOMISSING – COUNCIL MINUTES

SEPTEMBER 8, 2020 – 2:00 P.M.

The Borough of Wyomissing Council held their regular meeting via a recorded Zoom video/conference call platform on the above date and time. Council President Thomas M. Moll called the meeting to order at 2:00 p.m. with the following persons present: Council Members Thomas M. Bausher, John C. Woodward, William S. Jenckes, Jody W. Menon, and Keith L. Derr; Treasurer Gregory L. Portner, Mayor Frederick C. Levering, Borough Solicitor Christopher J. Hartman, Borough Engineer Jim McCarthy, Police Lieutenant Thomas Endy, Borough Manager Pat Brandenburg, Economic Development Coordinator and Zoning & Codes Enforcement Officer Michele Bare, and Assistant Borough Secretary Melissa Miller. The following persons were absent: Councilmember Stephen D. Brunner, and Public Works Director James V. Babb.

CALL TO ORDER

Council President Moll announced an executive session was held before the meeting to discuss personnel issues.

PLEDGE OF ALLEGIANCE

ROLL CALL

VISITORS:

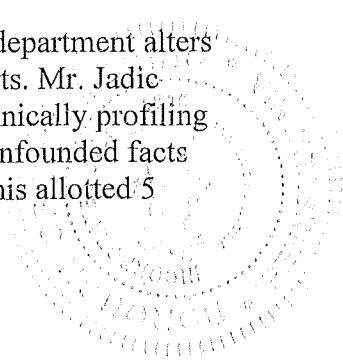
Adrian Jadie – Borough Resident
Gregory Krutoyarsky – Borough Resident
John Cullen – Borough Resident
Rick Weinhoffer – Borough Resident
Dave Reeser – Borough Resident

PUBLIC COMMENTS:

Gregory Krutoyarsky, 41 Cardinal Road addressed Council with his concern that his neighbor was allowing his dog to urinate and defecate in front of 41 Cardinal Road. Mr. Krutoyarsky indicated that he warned his neighbor by text, email, and verbally, of the neighbors wrongdoing as per Borough Code. Mr. Krutoyarsky indicated there has been no issue since August 31, 2020.

Rick Weinhoffer, 801 North 9th Street indicated he has been doing trash collection around his neighborhood to keep the streets and sidewalks clean, and he has been finding used syringes around the vicinity of Wawa. Council advised he work with Lieutenant Endy to properly dispose of the syringes and recommended careful handling if he chooses to further handle syringes.

Adrian Jadie, 48 Cardinal Road expressed his continued concern that the Police department alters citizen complaints and complaints are documented incorrectly in the police reports. Mr. Jadie stated his feeling that the Borough of Wyomissing Police force is a racist and ethnically profiling police force. Council President Moll indicated that Mr. Jadie's comments were unfounded facts that are being stated, thus terminated Mr. Jadie's public comment period before his allotted 5



minutes expired. This is pursuant to the Virtual Meeting Public Comment Policy, specifically sections 4 and 5, as indicated on the Borough of Wyomissing's website page for virtual meetings.

RECEIPT OF REPORTS: On motion duly made, seconded and passed, Council received all reports submitted for consideration.

COUNCIL MINUTES: On motion duly made, seconded and passed, Council approved the minutes of the meeting of August 11, 2020.

CONSULTING ENGINEER'S REPORT: On motion duly made, seconded and passed, Council approved the Consulting Engineer's report dated September 2, 2020.

Borough Engineer Jim McCarthy had no further review of the report.

POLICE CHIEF & MAYOR'S REPORT: On motion duly made, seconded and passed, Council approved the Police Chief & Mayor's report dated September 1, 2020.

Lieutenant Thomas Endy reviewed the report.

Lieutenant Endy indicated that Chief Jeffery Biehl's last day will be September 11, 2020.

Lieutenant Endy also indicated line painting of the long lines within the Borough started September 4, 2020.

FIRE COMMISSIONER'S REPORT: On motion duly made, seconded and passed, Council approved the Fire Commissioner's report for August 2020.

Councilmember Jenckes reviewed the report.

INFRASTRUCTURE COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Infrastructure Committee report dated August 17, 2020.

Councilmember Bausher reviewed the report.

Borough Engineer Jim McCarthy indicated the sewer work capital project that was approved at the August Council meeting, is currently out to bid, and results should be available by the September 21, 2020 Infrastructure meeting.

Borough Manager Pat Brandenburg indicated PA American Water utility work still continues on State Hill Road and Vista Road.

Councilmember Bausher made a motion, seconded by Councilmember Jenckes to give authority to Public Works Manager Jim Babb, to send out curb replacement letters for two abutting properties to the PennDOT proposed Park Road repaving project, all in favor.



RESOLUTION NO. 2020-22

A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AUTHORIZING EXECUTION OF THE AGREEMENT WITH THE COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF TRANSPORTATION'S WINTER TRAFFIC SERVICES.

Councilmember Bausher made a motion, seconded by Councilmember Jenckes to approve Resolution No. 2020-22, all in favor, 6-0.

Councilmember Bausher made a motion, seconded by Councilmember Derr to authorize advertisement of bid acceptance for the pedestrian bridge replacement project, conditional upon receiving the executed MTF grant agreement for awarded \$633,624, all in favor.

PERSONNEL COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Personnel Committee report dated August 18, 2020.

Councilmember Bausher reviewed the report.

Councilmember Bausher made a motion, seconded by Councilmember Woodward to approve the promotion of Officer Richard Karstien to Sergeant, as per the certified Civil Service Commission list of candidates for the Sergeant promotion, all in favor.

Councilmember Bausher made a motion, seconded by Councilmember Menon to approve the hiring of the next candidate from the certified Civil Service Commission list of candidates for the Police Department Patrol position, pending results of psychological testing, drug and alcohol screenings, background investigation, and standardized polygraph testing, all in favor.

Council President Moll requested that a letter of appreciation be written to Chief Biehl and Sergeant Ravel upon their retirements, thanking them for their years of service with the Borough of Wyomissing Police Department.

Councilmember Bausher made a motion, seconded by Councilmember Jenckes to approve the writing of an appreciation letter by the Borough Secretary, to Chief Biehl and Sergeant Ravel upon their retirements, thanking them for their years of service with the Wyomissing Police Department, all in favor.

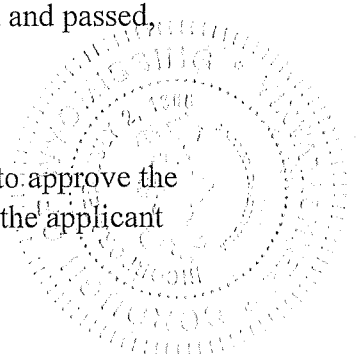
ECONOMIC DEVELOPMENT COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Economic Development Committee report dated August 27, 2020.

Councilmember Woodward reviewed the report.

FIRE AND POLICE COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Fire and Police Committee report dated August 31, 2020.

Councilmember Jenckes reviewed the report.

Councilmember Jenckes made a motion, seconded by Councilmember Bausher to approve the application for Fitzy's 5K run scheduled for October 25, 2020, contingent upon the applicant following CDC guidelines, all in favor.



PLANNING COMMISSION REPORT: On motion duly made, seconded and passed, Council approved the Planning Commission report dated August 31, 2020.

Councilmember Woodward reviewed the report.

Councilmember Woodward indicated a change was made to the August 31, 2020 Planning Commission meeting minutes to reflect an accusation that was made indicating the new zoning regulations would directly benefit Councilmember Woodward. Councilmember Woodward indicated his wife solely owns the property, and the property is not located within the Borough of Wyomissing.

Councilmember Woodward made a motion, seconded by Councilmember Derr to move forward with sending the Overlay Zoning District Regulations draft ordinance to the Berks County Planning Commission for review, all in favor.

FINANCE AND ADMINISTRATION COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Finance and Administration Committee report dated September 3, 2020.

Councilmember Derr reviewed the report in Councilmember Brunner's absence.

Councilmember Derr made a motion, seconded by Councilmember Woodward to accept the five pension plan reports, also known as GASB 68 statements, dated December 31, 2019, as part of the continued efforts to monitor the pension program, all in favor.

Councilmember Derr made a motion, seconded by Councilmember Woodward to approve payment of the third quarter budgeted pension contribution in the amount of \$212,249.75, all in favor, roll call vote, 6-0.

Councilmember Derr made a motion, seconded by Councilmember Jenckes to accept the 2021 Minimum Municipal Obligation for the five pension plans for the 2021 budget, totaling \$1,191,241, all in favor.

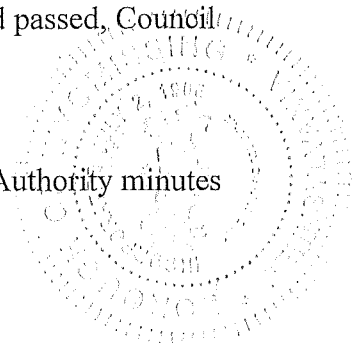
Councilmember Derr made a motion, seconded by Councilmember Bausher to approve to replacement of the boiler tubes on the boiler at the library for a cost of \$8,132, all in favor, roll call vote, 6-0.

Councilmember Derr informed Council that a year-end projection was developed, which shows decreased revenues of \$1,714,000 and decreased expenditures of \$2,165,000 due to projects being put on hold. The 2020 budgeted deficit was \$1,080,000, however due to projects being put on hold, the year-end budget deficit projection is only \$628,000.

BOROUGH MANAGER'S REPORT: On motion duly made, seconded and passed, Council approved the Borough Manager's report dated September 8, 2020.

Borough Manager Pat Brandenburg reviewed his report.

Borough Manager Brandenburg indicated that WBWA or Joint Municipal Authority minutes were not received.



Borough Manager Brandenburg further indicated that Kevin Lutz from the Parks and Recreation Department has retired effective September 8, 2020 and recommended Council also have a letter of appreciation written to Mr. Lutz thanking him for his years of service to the Borough of Wyomissing. Upon Mr. Lutz's retirement, Duane Hammond will become the lead position in the Parks and Recreation Department.

Borough Manager Brandenburg recommended Council approve the appointment of Mr. Keith Neff as an alternate member of the Civil Service Commission.

Councilmember Jenckes made a motion, seconded by Councilmember Woodward to appoint Mr. Keith Neff as an alternate member of the Civil Service Commission, all in favor.

TREASURER'S STATEMENT OF OPERATIONS: On motion duly made, seconded and passed, Council approved the Treasurer's Statement of Operation and all financial statements.

Borough Treasurer Gregory Portner had no further review.

ACCOUNTS PAYABLE REPORT: On motion duly made, seconded and passed, Council approved the Accounts Payable report outlining the following invoices paid:

General Fund	\$ 422,467.90
Water Fund	103,046.23
Sewer Fund	136,425.00
Refuse Fund	60,329.10
Liquid Fuels Fund	<u>20,643.18</u>
	\$ 742,911.41

TAX COLLECTOR'S REPORT: On motion duly made, seconded and passed, Council approved the Tax Collector's report for the month of August 2020.

OTHER BUSINESS:

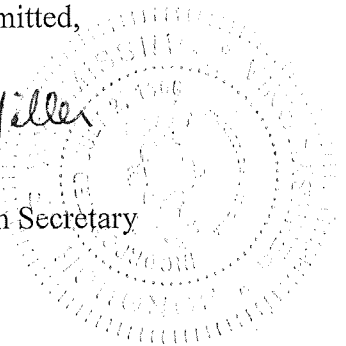
No further business to discuss.

The Wyomissing Borough Council meeting adjourned at 2:46 p.m.

Respectfully Submitted,



Melissa Miller
Assistant Borough Secretary



Approved by:

A handwritten signature in cursive script that reads "Thomas M. Moll".

Thomas M. Moll, President
Wyomissing Borough Council

