

BOROUGH OF WYOMISSING – COUNCIL MINUTES  
REORGANIZATION MEETING  
JANUARY 6, 2020 – 8:00 A.M.

Wyomissing Borough Council held its biennial reorganization meeting at Borough Hall on the above date.

The Oath of Office was given to newly-elected and re-elected Council members Keith L. Derr, Stephen D. Brunner, Jody W. Menon, and John C. Woodward by Judge Stephen B. Lieberman.

Mayor Frederick C. Levering then called the meeting to order with the following persons present: Council members Thomas M. Moll, Thomas M. Bausher, John C. Woodward, Stephen D. Brunner, William S. Jenckes, Jody W. Menon, and Keith L. Derr. Also present were Solicitor Christopher J. Hartman, Borough Manager Pat Brandenburg, Economic Development Coordinator and Zoning & Codes Officer Michele Bare and Assistant Borough Secretary Melissa Miller.

CALL TO ORDER

Mayor Frederick Levering called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

VISITORS: None

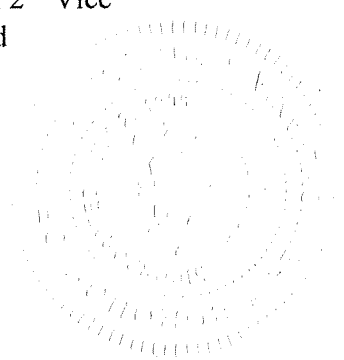
PUBLIC COMMENTS: None

NOMINATION AND ELECTION OF OFFICERS:

Mayor Levering called for nominations for the office of President of Borough Council. Councilmember Jenckes nominated Councilmember Moll for the office of President, seconded by Councilmember Woodward. There were no other nominations. A vote was taken and Councilmember Moll was unanimously elected, 7-0 vote.

President Moll then took over the meeting and called for nominations for the office of 1<sup>st</sup> Vice President of Council. Councilmember Woodward nominated Councilmember Bausher for the office of 1<sup>st</sup> Vice President of Council, seconded by Councilmember Jenckes. There were no other nominations. A vote was taken and Councilmember Bausher was unanimously elected, 7-0 vote.

President Moll then called for nominations for the office of 2<sup>nd</sup> Vice President of Council. Councilmember Brunner nominated Councilmember Woodward for the office of 2<sup>nd</sup> Vice President of Council, seconded by Councilmember Menon. A vote was taken and Councilmember Woodward was unanimously elected, 7-0 vote.



APPOINTMENT OF THE ASSISTANT TREASURER:

President Moll then called for a motion to appoint Gregory L. Portner as Assistant Treasurer. Councilmember Woodward nominated Gregory L. Portner as Assistant Treasurer. This was seconded by Councilmember Brunner, and Gregory L. Portner was voted to serve as Assistant Treasurer, all in favor, 7-0 vote.

APPOINTMENT OF BOROUGH MANAGER:

President Moll then called for a motion to re-appoint Pat Brandenburg as Borough Manager. Councilmember Menon nominated Pat Brandenburg as Borough Manager. This was seconded by Councilmember Brunner, and Pat Brandenburg was voted to continue as Borough Manager, all in favor, 7-0 vote.

APPOINTMENT OF ASSISTANT BOROUGH SECRETARIES:

President Moll then called for a motion to re-appoint Michele Bare and Melissa Miller as Assistant Borough Secretaries. Councilmember Brunner nominated Michele Bare and Melissa Miller as Assistant Borough Secretaries. This was seconded by Councilmember Woodward, and Michele Bare and Melissa Miller were voted to continue as Assistant Borough Secretaries, all in favor, 7-0 vote.

APPOINTMENT OF ZONING OFFICER & ALTERNATE BCO:

President Moll then called for a motion to re-appoint Michele Bare as Zoning Officer & Alternate Building Code Official. Councilmember Jenckes nominated Michele Bare as Zoning Officer & Alternate Building Code Official. This was seconded by Councilmember Brunner, and Michele Bare was voted to continue as Zoning Officer & Alternate Building Code Official, all in favor, 7-0 vote.

APPOINTMENT OF BOROUGH SOLICITORS:

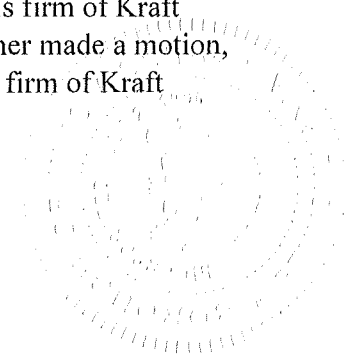
President Moll then called for a motion to re-appoint the law firm of Hartman, Valeriano, Magovern & Lutz as the Borough Solicitors. Councilmember Menon made a motion, seconded by Councilmember Brunner to re-appoint the law firm of Hartman, Valeriano, Magovern & Lutz as Borough Solicitors, all in favor, 7-0 vote.

APPOINTMENT OF BOROUGH CONSULTING ENGINEER:

President Moll then called for a motion to re-appoint the engineering firm of McCarthy Engineering as the Borough Consulting Engineers. Councilmember Bausher made a motion, seconded by Councilmember Brunner to re-appoint the engineering firm of McCarthy Engineering as Borough Engineers, all in favor, 7-0 vote.

APPOINTMENT OF BOROUGH BUILDING CODE OFFICIALS:

President Moll then called for a motion to re-appoint the building code officials firm of Kraft Code Services as the Borough Building Code Officials. Councilmember Brunner made a motion, seconded by Councilmember Bausher to re-appoint the building code officials firm of Kraft Code Services, all in favor, 7-0 vote.



APPOINTMENT OF DEPUTY TAX COLLECTOR:

President Moll then called for a motion to appoint Sharon Boyer to the position of Borough Deputy Tax Collector. Councilmember Menon made a motion, seconded by Councilmember Bauscher to appoint Sharon Boyer as the Borough Deputy Tax Collector, all in favor, 7-0 vote.

OTHER BUSINESS:

RESOLUTION NO. 2020-01:

**A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, APPOINTING NAJILA A. BATHISH TO THE ZONING HEARING BOARD OF THE BOROUGH OF WYOMISSING**

Councilmember Menon made a motion, seconded by Councilmember Jenckes to adopt Resolution No. 2020-01, all in favor, 7-0.

RESOLUTION NO. 2020-02:

**A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA TO APPOINT GREGORY L. PORTNER AS ASSISTANT TREASURER FOR THE BOROUGH OF WYOMISSING.**

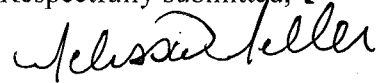
Councilmember Brunner made a motion, seconded by Councilmember Woodward to adopt Resolution No. 2020-02, all in favor, 7-0.

EXECUTIVE SESSION:

Council adjourned into executive session at 8:14 a.m. to discuss personnel matters. The executive session adjourned back into regular session at 8:23 a.m.

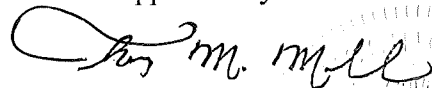
The Wyomissing Borough Council Reorganization meeting adjourned at 8:23 a.m.

Respectfully submitted,



Melissa Miller  
Assistant Borough Secretary

Approved by:



Thomas M. Moll, President  
Wyomissing Borough Council

