

BOROUGH OF WYOMISSING – COUNCIL MINUTES

May 14, 2019 – 7:00 P.M.

Wyomissing Borough Council held its regular monthly meeting at the Borough Hall on the above date. Council President Thomas M. Moll called the meeting to order at 7:00 p.m. with the following persons present: Council Members Thomas M. Bausher, John C. Woodward, Gregory L. Portner, William S. Jenckes, and Jody W. Menon; Mayor Frederick C. Levering, Treasurer Paul W. Brass, Solicitor Christopher J. Hartman, Public Works Director James V. Babb, Borough Manager Pat Brandenburg, Consulting Engineer James C. McCarthy, and Zoning/Code Enforcement Officer and Assistant Borough Secretary Michele E. Bare. Council Member Stephen D. Brunner was absent.

CALL TO ORDER:

Council President Moll announced that Council had met in executive session prior to this meeting to discuss legal and contractual matters.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

VISITORS:

Betsy Heckman, Tax Collector  
Rob Lewis, Parks and Recreation Director

PUBLIC COMMENTS:

There was no public comment.

RECEIPT OF REPORTS: On motion duly made, seconded and passed, Council received all reports submitted for consideration.

COUNCIL MINUTES: On motion duly made, seconded and passed, Council approved the minutes of the meeting of April 9, 2019.

CONSULTING ENGINEER'S REPORT: On motion duly made, seconded and passed, Council accepted the Consulting Engineers report dated May 8, 2019.

POLICE CHIEF & MAYOR'S REPORT: On motion duly made, seconded and passed, Council approved the Police Chief & Mayor's report of May 1, 2019. Police Chief Biehl informed Council that Boy Scout Troop #413 hung blue ribbons on trees on Wyomissing Boulevard to promote and support the police department.

FIRE DEPARTMENT REPORT: On motion duly made, seconded and passed, Council approved the Fire Dept. report for April 2019.

Councilmember Jenckes reviewed the report.

INFRASTRUCTURE COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Infrastructure Committee report of April 15, 2019.

Councilmember Bausher reported on the meeting.

Consulting Engineer McCarthy said the final quantities of milling and blacktop have been confirmed for the 2018 Water Main Replacement project. The amount due for the Revised Payment Application No. 4 is \$76,459.40.

Councilmember Bausher made a motion, seconded by Councilmember Jenckes, to approve Payment Application No. 4, in the amount of \$76,459.40, to Barrasso Excavation, Inc., all in favor, roll call vote 6-0.

Consulting Engineer McCarthy said that the qualifications and references provided for Allgyer Enterprises, LLC, the low bidder on the 2019 Water Main Replacement project, have been vetted.

Councilmember Bausher made a motion, seconded by Councilmember Woodward, to award the 2019 Water Main Replacement project to Allgyer Enterprises, LLC, at a low bid of \$151,625.00, all in favor, roll call vote, 6-0.

**ORDINANCE NO. 1402-2019:**

**AN ORDINANCE OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AMENDING THE WYOMISSING BOROUGH CODE OF ORDINANCES AS TO WATER DISTRIBUTION AND WATER FOR FIRE PROTECTION SERVICES**

Councilmember Bausher made a motion, seconded by Councilmember Jenckes, to approve advertisement of Ordinance No. 1402-2019, to amend the Borough Code as to water distribution and water for fire protection services, all in favor, 6-0.

Councilmember Bausher made a motion, seconded by Councilmember Jenckes, to approve Change Order No. 1, in the amount of \$8,500.00, to Barrasso Excavation, Inc., for the 2018 Pump Station Improvements project, all in favor, roll call vote, 6-0.

Councilmember Bausher made a motion, seconded by Councilmember Woodward, to authorize McCarthy Engineering to prepare bid documents and advertise for the 2019 Sewer Project, all in favor, 6-0.

Consulting Engineer McCarthy said that the Borough only received grant funding in the amount of \$100,325.00, to improve two alleys. Alley 1 is located behind the Wyomissing Fire Company and Alley 2 is between Wayne Street and Franklin Street, including the spillway to the south.

Councilmember Bausher made a motion, seconded by Councilmember Jenckes, to approve the proposal from Ronnie C. Folk Paving, Inc., to improve two alleys at a cost of \$100,325.00, based on the grant funding provided by the Berks County Conservation District, all in favor, roll call vote, 6-0.

Councilmember Bausher made a motion, seconded by Councilmember Menon, to authorize McCarthy Engineering to prepare bid documents and advertise for the 2019 50/50 Sidewalk Program, all in favor, 6-0.

Councilmember Bausher made a motion, seconded by Councilmember Woodward, to authorize additional appraisals at the intersection of Fourth Street and North Wyomissing Boulevard, as needed for the Fourth Street Extension project, all in favor, 6-0.

LIBRARY BOARD REPORT: On motion duly made, seconded and passed, Council approved the Library Board report of April 15, 2019.

Councilmember Menon reported on the meeting.

PERSONNEL COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Personnel Committee report of April 16, 2019.

Councilmember Bausher reported on the meeting.

RECREATION BOARD REPORT: On motion duly made, seconded and passed, Council approved the Recreation Board report of April 16, 2019.

Recreation Director Rob Lewis reported on the meeting.

The new recreation software that allows residents to sign up for playground, the swimming pool or reserve Borough facilities is working well. Dave Bausher will be the Grand Marshal at the 2019 Memorial Day parade. The Recreation Board has approved the Wyomissing Area School District's use of the Stone House during the summer for reading and math classes as part of the Teachers in the Parks program.

PARK AND SHADE TREE COMMISSION: On motion duly made, seconded and passed, Council approved the Park and Shade Tree Commission minutes of April 24, 2019.

Councilmember Jenckes reported on the meeting.

The Park and Shade Tree Commission is requesting the Borough consider creating a trail from Cambridge Avenue to the parklands to get pedestrians off of the roadway. Council agreed the Infrastructure committee should discuss this request.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Economic Development Committee report of April 25, 2019.

Councilmember Woodward reported on the meeting.

Councilmember Woodward made a motion, seconded by Councilmember Portner, to authorize 4Ward Planning and Design to perform a Fiscal Analysis Study as part of the Master Plan Study, at a cost of approximately \$4,500.00, all in favor, roll call vote, 6-0.

**RESOLUTION 2019-02:**

**A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA IN APPRECIATION OF GRANT FUNDING FROM THE HENRY JANSSEN FOUNDATION**

Councilmember Woodward made a motion, seconded by Councilmember Portner, to adopt Resolution No. 2019-002, all in favor, 6-0.

**RESOLUTION 2019-04:**

**A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA IN APPRECIATION OF GRANT FUNDING FROM THE WYOMISSING FOUNDATION**

Councilmember Woodward made a motion, seconded by Councilmember Jenckes, to adopt Resolution No. 2019-004, all in favor, 6-0.

**FIRE AND POLICE COMMITTEE REPORT:** On motion duly made, seconded and passed, Council approved the Fire and Police Committee report of April 29, 2019.

Councilmember Jenckes reported on the meeting.

Councilmember Jenckes made a motion, seconded by Councilmember Bausher, to authorize a letter to be sent to E1 requesting a full refund for the Quint fire truck, subject to any provisions in the contract with E1, all in favor, 6-0.

Councilmember Jenckes made a motion, seconded by Councilmember Woodward, to authorize the Fire Chief and staff to prepare specifications for a Pierce fire truck, all in favor, 6-0.

Councilmember Jenckes made a motion, seconded by Councilmember Portner, to approve an ADA parking sign be installed in front of the property located at 915 Van Reed Road, all in favor, 6-0.

**ORDINANCE NO. 1403-2019:**

**AN ORDINANCE OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AMENDING THE WYOMISSING BOROUGH CODE OF ORDINANCES AS TO PARKING PROHIBITIONS ON CARDINAL ROAD AND NORTH 4<sup>th</sup> STREET**

Councilmember Jenckes made a motion, seconded by Councilmember Bausher, to approve the advertisement of Ordinance No. 1403-2019, all in favor, 6-0.

Councilmember Jenckes made a motion, seconded by Councilmember Bausher, to temporarily extend the ninety day parking restriction in front of 47 Cardinal Road, all in favor, 6-0.

FINANCE & ADMINISTRATION COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Finance & Administration Committee report of May 7, 2019.

Councilmember Portner reported on the meeting. The regularly scheduled June meeting has been cancelled.

BOROUGH MANAGER’S REPORT: On motion duly made, seconded and passed, Council approved the Borough Manager’s report of May 14, 2019.

Manager Brandenburg informed Council that the Borough Hall window renovation projection began on May 6, 2019. Manager Brandenburg also reminded Council that the Fire and Police Committee meeting will be held on May 28, 2019, and the Council Workshop meeting will be held on May 29, 2019, due to the Memorial Day holiday.

TREASURER’S STATEMENT OF OPERATION: On motion duly made, seconded and passed, Council approved the Treasurer’s Statement of Operation and all financial statements.

ACCOUNTS PAYABLE REPORT: On motion duly made, seconded and passed, Council approved the Accounts Payable Report outlining the following invoices paid:

General Fund	\$	371,095.34
Water Fund		176,547.68
Sewer Fund		188,819.55
Refuse Fund		56,577.48
Liquid Fuels Fund		<u>22,499.87</u>
Total of all Funds	\$	815,539.92

TAX COLLECTOR’S REPORT: On motion duly made, seconded and passed, Council approved the Tax Collector’s report for the month of April 2019.

OTHER BUSINESS:

RESOLUTION 2019-005:

**A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AUTHORIZING EXECUTION AND SUBMISSION OF AN APPLICATION FOR TRAFFIC SIGNAL APPROVAL TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR CERTAIN INTERSECTION AND SIGNAL IMPROVEMENTS AT PARK ROAD AND HILL AVENUE**

Councilmember Woodward made a motion, seconded by Councilmember Jenckes, to adopt Resolution No. 2019-005, all in favor, 6-0.

**ORDINANCE NO. 1401-2019:**

**AN ORDINANCE OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, TO AMEND THE CODE OF ORDINANCES, CHAPTER 16 ENTITLED "PARKS AND RECREATION", TO AMEND THE RULES, REGULATIONS, ADMINISTRATION AND ENFORCEMENT OF RECREATION FACILITIES**

Councilmember Jenckes made a motion, seconded by Councilmember Woodward, to adopt Ordinance No. 1401-2019, all in favor, 6-0.

**ORDINANCE NO. 1404-2019:**

**AN ORDINANCE OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AMENDING THE WYOMISSING BOROUGH CODE OF ORDINANCES TO PROVIDE TRAINING FOR SCHOOL CROSSING GUARDS AND DELEGATE AUTHORITY TO THE SCHOOL DISTRICT FOR HIRING AND OVERSIGHT OF SCHOOL CROSSING GUARDS**

Councilmember Jenckes made a motion, seconded by Councilmember Menon, to approve advertisement of Ordinance No. 1404-2019, all in favor, 6-0.

Borough Council adjourned at 7:45 p.m.

Respectfully submitted,



Michele Bare  
Asst. Borough Secretary

Approved by:



Thomas M. Moll, President  
Wyomissing Borough Council