

BOROUGH OF WYOMISSING – COUNCIL MINUTES

APRIL 9, 2019 – 7:00 P.M.

Wyomissing Borough Council held its regular monthly meeting at the Borough Hall on the above date. Council President Thomas M. Moll called the meeting to order at 7:00 p.m. with the following persons present: Council Members John C. Woodward, Gregory L. Portner, Stephen D. Brunner, William S. Jenckes, and Jody W. Menon; Mayor Frederick C. Levering, Treasurer Paul W. Brass, Solicitor Christopher J. Hartman, Public Works Director James V. Babb, Borough Manager Pat Brandenburg, Consulting Engineer James C. McCarthy, and Zoning/Code Enforcement Officer and Assistant Borough Secretary Michele E. Bare. Council Member Thomas M. Bausher was absent.

CALL TO ORDER:

Council President Moll announced that Council had met in executive session prior to this meeting to discuss legal matters.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

VISITORS:

Betsy Heckman, Tax Collector  
Rob Lewis, Parks and Recreation Director  
Lieutenant Tom Endy, Wyomissing Borough Police Department

PUBLIC COMMENTS:

There was no public comment.

RECEIPT OF REPORTS: On motion duly made, seconded and passed, Council received all reports submitted for consideration.

COUNCIL MINUTES: On motion duly made, seconded and passed, Council approved the minutes of the meeting of March 12, 2019.

CONSULTING ENGINEER'S REPORT: On motion duly made, seconded and passed, Council accepted the Consulting Engineers report dated April 3, 2019.

POLICE CHIEF & MAYOR'S REPORT: On motion duly made, seconded and passed, Council approved the Police Chief & Mayor's report of April 1, 2019.

FIRE DEPARTMENT REPORT: On motion duly made, seconded and passed, Council approved the Fire Dept. report for March 2019.

Councilmember Jenckes reviewed the report.

INFRASTRUCTURE COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Infrastructure Committee report of March 18, 2019.

Councilmember Brunner reported on the meeting.

Councilmember Brunner made a motion, seconded by Councilmember Woodward, to approve a policy that the Borough of Wyomissing shall retain the PWSID number for its water system and shall retain control of its water system, but shall consider requests from any adjoining municipalities served by the Western Berks Water Authority to modify the water system of the Borough of Wyomissing to improve water quality in those adjoining municipalities, all in favor, 6-0.

Councilmember Brunner made a motion, seconded by Councilmember Jenckes, to approve Change Order #1, received from Mobile Dredging Video Pipe, Inc., in the amount of \$394,601.48, with the Borough's portion as \$204,244.98, all in favor, roll call vote, 6-0.

Councilmember Brunner made a motion, seconded by Councilmember Woodward, to approve payment of Payment Application No. 4, in the amount of \$20,424.50, to Mobile Dredging Video Pipe, Inc., all in favor, roll call vote, 6-0.

Councilmember Brunner made a motion, seconded by Councilmember Jenckes, to approve the Payment Application from TELCO, in the amount of \$27,610.45, all in favor, roll call vote, 6-0.

Councilmember Brunner made a motion, seconded by Councilmember Portner, to authorize further discussion for an agreement with the owner of the property located at 344 N. Wyomissing Boulevard, for a mutual exchange of real estate and movement of the owner's private monument sign and installation of a 1" domestic water line service, all in favor, 6-0.

Councilmember Brunner made a motion, seconded by Councilmember Jenckes, to approve the proposal from Kautter & Kelley Architects, to perform a Predesign Study of the Wyomissing Fire Station, at a cost of \$13,800, all in favor, roll call vote, 6-0.

Councilmember Brunner made a motion, seconded by Councilmember Menon, to approve the proposal from Kautter & Kelley Architects, in the amount of \$12,800, to provide a Facility Assessment Proposal and Professional Architectural Services for the Wyomissing Public Library, all in favor, roll call vote, 6-0.

LIBRARY BOARD REPORT: On motion duly made, seconded and passed, Council approved the Library Board report of March 18, 2019.

Councilmember Menon reported on the meeting.

The board is considering revising the Patron Behavior Policy regulations due to some recent incidents and complaints at the library.

PERSONNEL COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Personnel Committee report of March 19, 2019.

Councilmember Brunner reported on the meeting.

Councilmember Brunner made a motion, seconded by Councilmember Jenckes, to approve the job descriptions for Public Works Director, Parks and Recreation Director and Economic Development Coordinator/Zoning Officer, all in favor, 6-0.

RECREATION BOARD REPORT: On motion duly made, seconded and passed, Council approved the Recreation Board report of March 19, 2019.

Councilmember Brunner reported on the meeting.

The annual Easter egg hunt will be held on Saturday, April 13, 2019, and the Fishing Rodeo is scheduled for May 11, 2019. Earth Day is the same day as Easter this year so the regularly scheduled Earth Day celebration will not be held.

Councilmember Brunner made a motion, seconded by Councilmember Menon, to appoint Joe Alcaro to fill the alternate position on the Recreation Board, all in favor, 6-0.

**ORDINANCE NO. 1401-2019:**  
**AN ORDINANCE OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, TO AMEND THE CODE OF ORDINANCES, CHAPTER 16 ENTITLED "PARKS AND RECREATION", TO AMEND THE RULES, REGULATIONS, ADMINISTRATION AND ENFORCEMENT OF RECREATION FACILITIES**

Councilmember Brunner made a motion, seconded by Councilmember Portner, to approve advertisement of Ordinance No. 1401-2019, to amend Chapter 16, "Parks and Recreation" of the Borough Code, all in favor, 6-0.

FIRE AND POLICE COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Fire and Police Committee report of March 25, 2019.

Councilmember Jenckes reported on the meeting.

Councilmember Jenckes made a motion, seconded by Councilmember Portner, to authorize the Borough solicitor to contact E1 and request a response in writing within thirty (30) days, as to E1's ability to deliver the Quint fire truck the Borough has ordered per the approved specifications, or provide a full refund, all in favor, 6-0.

Councilmember Jenckes made a motion, seconded by Councilmember Portner, to grant tentative approval to move forward with planning for the 2019 Reading Hospital Road Run, all in favor, 6-0.

Councilmember Jenckes made a motion, seconded by Councilmember Menon, to enact an ordinance for the Wyomissing Area School District to appoint a crossing guard and for the Wyomissing Borough Police Department to provide training to the school crossing guard, and for the Borough to provide a

contribution of half the total cost of a crossing guard, in the amount of \$2,080.24, all in favor, roll call vote, 6-0.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Economic Development Committee report of March 28, 2019.

Councilmember Woodward reported on the meeting.

Councilmember Woodward stated that he will be going to Harrisburg on May 1, 2019, with Michele Bare and Jim McCarthy to meet with various Representatives and Senators to discuss grant funding for the Fourth Street project.

**RESOLUTION 2019-03:**

**A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA EXPRESSING OPPOSITION TO PENNSYLVANIA HOUSE BILL 349 OF 2019 REQUIRING MUNICIPALITIES ENFORCING THE PENNSYLVANIA UNIFORM CONSTRUCTION CODE THROUGH UTILIZATION OF THIRD PARTY AGENCIES TO RETAIN TWO THIRD PARTY AGENCIES TO ACT ON BEHALF OF THE MUNICIPALITY**

Councilmember Woodward made a motion, seconded by Councilmember Brunner, to adopt Resolution 2019-03, opposing House Bill 349, all in favor 6-0.

MASTER PLAN STUDY AD HOC COMMITTEE: On motion duly made, seconded and passed, Council approved the Master Plan Study Ad Hoc Committee report of March 28, 2019.

Councilmember Woodward reported on the meeting.

Councilmember Woodward made a motion, seconded by Councilmember Brunner, to award the Master Plan Study to 4Ward Planning and Design, all in favor, 6-0.

FINANCE & ADMINISTRATION COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Finance & Administration Committee report of April 5, 2019.

Councilmember Portner reported on the meeting.

PLANNING COMMISSION REPORT: On motion duly made, seconded and passed, Council approved the Planning Commission report of April 8, 2019.

Councilmember Woodward reported on the meeting.

Councilmember Woodward made a motion, seconded by Councilmember Portner, to accept the time extension through July 9, 2019, granted by Metropolitan, LLC, for the approval of the Revised Plan of Record for The Metropolitan Apartments, all in favor, 6-0.

Councilmember Woodward made a motion, seconded by Councilmember Brunner, to grant conditional final plan approval of the Fox Theatres, LLC, Building Expansion Final Plan, subject to all items in McCarthy Engineering's review letter dated April 5, 2019, being addressed, and Zoning Hearing Board approval, all in favor.

BOROUGH MANAGER'S REPORT: On motion duly made, seconded and passed, Council approved the Borough Manager's report of April 9, 2019.

Manager Brandenburg requested a motion to approve the stipulation for the settlement of the tax assessment appeal of Black Sapphire.

Councilmember Jenckes made a motion, seconded by Councilmember Portner, to approve the stipulation for the settlement of the tax assessment appeal of Black Sapphire, all in favor, 6-0.

TREASURER'S STATEMENT OF OPERATION: On motion duly made, seconded and passed, Council approved the Treasurer's Statement of Operation and all financial statements.

ACCOUNTS PAYABLE REPORT: On motion duly made, seconded and passed, Council approved the Accounts Payable Report outlining the following invoices paid:

General Fund	\$	462,680.02
Water Fund		88,019.22
Sewer Fund		76,131.71
Refuse Fund		56,381.13
Liquid Fuels Fund		<u>33,292.58</u>
Total of all Funds	\$	716,504.66

TAX COLLECTOR'S REPORT: On motion duly made, seconded and passed, Council approved the Tax Collector's report for the month of March 2019.

OTHER BUSINESS:

There was no other business brought before Council.

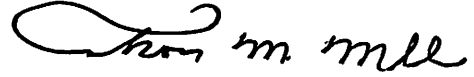
Borough Council adjourned at 7:41 p.m.

Respectfully submitted,



Michele Bare  
Asst. Borough Secretary

Approved by:

A handwritten signature in cursive script that reads "Thomas M. Moll".

Thomas M. Moll, President  
Wyomissing Borough Council