

BOROUGH OF WYOMISSING – COUNCIL MINUTES

FEBRUARY 12, 2019 – 7:00 P.M.

Wyomissing Borough Council held its regular monthly meeting at the Borough Hall on the above date. Council President Thomas M. Moll called the meeting to order at 7:00 p.m. with the following persons present: Council Members Thomas M. Bausher, John C. Woodward, Gregory L. Portner, Stephen D. Brunner, William S. Jenckes, and Jody W. Menon; Mayor Frederick C. Levering, Treasurer Paul W. Brass, Solicitor Christopher J. Hartman, Police Chief Jeffrey R. Biehl, Public Works Director James V. Babb, Borough Manager Pat Brandenburg, Consulting Engineer Jeremy Brumbach, and Zoning/Code Enforcement Officer and Assistant Borough Secretary Michele E. Bare.

CALL TO ORDER:

Council President Moll announced that Council had met in executive session prior to this meeting and to discuss contractual issues.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

VISITORS:

Genna Kose – Intern with the Wyomissing Police Department
Jeff Groff – Intern with the Wyomissing Police Department
Josh Cole – Reading Eagle Reporter

PUBLIC COMMENTS:

Police Chief Jeff Biehl introduced Genna Kose and Jeff Gross, who are serving as interns with the Wyomissing Police Department.

RECEIPT OF REPORTS: On motion duly made, seconded and passed, Council received all reports submitted for consideration.

COUNCIL MINUTES: On motion duly made, seconded and passed, Council approved the minutes of the meeting of January 8, 2019.

CONSULTING ENGINEER'S REPORT: On motion duly made, seconded and passed, Council accepted the Consulting Engineers report dated February 1, 2019.

POLICE CHIEF & MAYOR'S REPORT: On motion duly made, seconded and passed, Council approved the Police Chief & Mayor's report of February 1, 2019.

Mayor Fred Levering commended the police department and other emergency responders for their quick work to mitigate the accident on Route 422 two weeks ago.

FIRE DEPARTMENT REPORT: On motion duly made, seconded and passed, Council approved the Fire Dept. report for January 2019.

Councilmember Jenckes reviewed the report.

PERSONNEL COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Personnel Committee report of January 15, 2019.

Councilmember Bausher reported on the meeting.

Councilmember Bausher made a motion, seconded by Councilmember Brunner, to authorize recruitment for the Borough Secretary position and part time receptionist position, using the approved job descriptions and pay scale, all in favor.

RECREATION BOARD REPORT: On motion duly made, seconded and passed, Council approved the Recreation Board report of January 15, 2019.

Councilmember Brunner reported on the meeting.

Councilmember Brunner made a motion, seconded by Councilmember Woodward, to appoint Angela Duen to the Recreation Board for a five year term ending December 31, 2023, all in favor.

Councilmember Brunner made a motion, seconded by Councilmember Jenckes, to appoint Sally Donato to the Recreation Board to fill the term of Angie Drebusenko, ending December 31, 2022, all in favor.

Councilmember Brunner made a motion, seconded by Councilmember Menon, to appoint Natalie Loeb as an alternate to the Recreation Board, all in favor.

Councilmember Bausher made a motion, seconded by John Woodward, to approve the installation of a rain garden at the swimming pool with proper signage to educate about the benefits of the planting, all in favor.

INFRASTRUCTURE COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Infrastructure Committee report of January 21, 2019.

Councilmember Bausher reported on the meeting.

Public Works Director Jim Babb provided clarification on Payment Application No. 3, and Change Order No. 3 for the 2018 Water Main Replacement project. A revised payment application and change order were submitted by the contractor reducing the original amounts requested.

Councilmember Bausher made a motion, seconded by Councilmember Jenckes, to accept Change Order No. 3, at a revised amount of \$25,302.00, to Barrasso Excavation, Inc., all in favor, roll call vote, 7-0.

Councilmember Bausher made a motion, seconded by Councilmember Jenckes, to approve Payment Application No. 3, which includes Change Order No. 3 in the amount of \$25,302.00, for a total amount of \$105,285.54, to Barrasso Excavation, Inc., all in favor, roll call vote, 7-0.

Councilmember Bausher made a motion, seconded by Councilmember Woodward, to approve Payment Application No. 2, in the amount of \$8,991.35, to Mobile Dredging and Video Pipe, Inc., all in favor, roll call vote, 7-0.

Public Works Director Jim Babb provided clarification on Payment Application No. 3, which had included the \$8,991.35 due for Payment Application No. 2. The revised amount due is \$126,593.71.

Councilmember Bausher made a motion, seconded by Councilmember Portner, to approve Payment Application No. 3, in the revised amount of \$126,593.71, all in favor, roll call vote, 7-0.

Councilmember Bausher made a motion, seconded by Councilmember Brunner, to approve Change Order No. 1, in the amount of \$12,518.59, as a credit to the Borough from Affordable Paving and Excavating, LLC, and approve payment in the amount of \$2,965.42, to Affordable Paving and Excavating, LLC, to reduce retainage to 5%, all in favor, roll call vote, 7-0.

Councilmember Bausher made a motion, seconded by Councilmember Woodward, to award the Borough Hall Window Replacement Contract to Dolan Construction, to be completed in two phases, at a cost of \$464,422.00 for Phase 1 to be completed in 2019, and a cost of \$584,578.00 for Phase II, with a possible 3 to 4% escalation, to be completed in 2020, all in favor, roll call vote, 7-0.

LIBRARY BOARD REPORT: On motion duly made, seconded and passed, Council approved the Library Board report of January 21, 2019.

Councilmember Menon reported on the meeting.

There are two open positions on the library board. The Fundraising Committee is working on finding a house to host the Derby Party, which is one of the biggest fundraising events the library holds.

PARK AND SHADE TREE COMMISSION REPORT: On motion duly made, seconded and passed, Council approved the Park and Shade Tree Commission report of January 23, 2019.

Councilmember Jenckes reported on the meeting. Long time Chairperson Larry Walsky has stepped down and been replaced by Nat LeGrande. Commission member Kitty Heist has been nominated for a Blue Feather Award. Councilmember Jenckes suggested the award be presented at a future Council meeting. Councilmember Jenckes also noted the Commission voted to approve changing the start time for future meetings to 1:00PM, instead of 1:30PM.

FIRE AND POLICE COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Fire and Police Committee report of January 28, 2019.

Councilmember Jenckes reported on the meeting. He expressed his appreciation to the police department and fire department for their response to, and efficiency in, mitigating the accident that occurred two weeks ago on Route 422.

Councilmember Jenckes made a motion, seconded by Councilmember Woodward, to approve payment to Spring Township in the amount of \$2,756.00, for half the cost of the \$5,512.00 balance to purchase new fire hose, all in favor, roll call vote, 7-0.

Councilmember Jenckes made a motion, seconded by Councilmember Bausher, to authorize an update to the Civil Service regulations to allow the ratio for exams to be changed so that the written exam counts for 60% of the score and the oral exam county for 40% of the score, as well as to include any other updates as required, subject to review and approval by the Civil Service Commission, all in favor.

Councilmember Jenckes made a motion, seconded by Councilmember Woodward, to approve an ADA parking space at 1323 Garfield Avenue, all in favor.

Councilmember Jenckes made a motion, seconded by Councilmember Portner, to approve on-duty police officers being permitted to carry a backup weapon, of the same caliber as their standard weapon, and the officer must supply his or her own backup weapon, all in favor.

Councilmember Jenckes made a motion, seconded by Councilmember Woodward, to approve the request from the Berks County Armed Forces Day Parade committee, to stage and begin the parade in the Borough, all in favor.

Councilmember Jenckes made a motion, seconded by Councilmember Bausher, to authorize Borough Hall staff to send a letter to the Wyomissing Area School District that the Borough will not contribute to the cost of a crossing guard, 5 in favor, 2 opposed.

Councilmember Jenckes made a motion, seconded by Councilmember Woodward, to approve Concept Plan A for the Fourth Street extension, all in favor.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Economic Development Committee report of January 31, 2019.

Councilmember Woodward reported on the meeting. He called attention to a recent article and editorial in the Reading Eagle regarding the multiple redevelopment projects taking place in the Borough.

Councilmember Woodward made motion, seconded by Councilmember Jenckes, to approve funding of up to \$60,000.00, for the Master Plan Study, all in favor.

Councilmember Woodward commented that he and Michele Bare are working on obtaining grant funding to off-set the additional funds needed for the study.

PLANNING COMMISSION REPORT: On motion duly made, seconded and passed, Council approved the Planning Commission report of February 4, 2019.

Councilmember Woodward reported on the meeting.

Councilmember Woodard made a motion, seconded by Councilmember Portner, to grant waivers from Section 305 Groundwater Recharge, Section 306 Water Quality, and Section 307 Streambank Erosion, from the Stormwater Management Ordinance, for a 495 s.f., addition to the Temple Oheb Sholom, all in favor.

Councilmember Woodward made a motion, seconded by Councilmember Brunner, to grant a waiver from the requirements of the Subdivision and Land Development Ordinance, to permit a 495 s.f. addition to the Temple Oheb Sholom, all in favor.

FINANCE & ADMINISTRATION COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Finance & Administration Committee report of February 5, 2019.

Councilmember Portner reported on the meeting.

Councilmember Portner made a motion, seconded by Councilmember Woodward, to lower the assumed interest rate of return from 7.75% to 7.5% for the January 1, 2019, pension valuation, and in addition to the regular contribution add an additional \$530,000 of combined funding to the Police, Non-Uniformed and Firefighters pension plans, broken into quarterly payments of \$132,050, all in favor.

Councilmember Portner made a motion, seconded by Councilmember Brunner, to approve the purchase of title insurance for the Borough's purchase of the Wyomissing Public Library, at a one-time cost of \$4,622.00, all in favor, roll call vote, 7-0.

BOROUGH MANAGER'S REPORT: On motion duly made, seconded and passed, Council approved the Borough Manager's report of February 12, 2019.

Manager Brandenburg stated Tax Collector Betsy Heckman asked him to report in her absence that she was recently audited and received a clean report.

Manager Brandenburg requested Council approval for the 2019 mowing contract, to Connelly Lawn and Garden, with a low bid of \$1,498.00 per mowing.

Councilmember Brunner made a motion, seconded by Councilmember Bausher, to award the 2019 mowing contract to Connelly Lawn and Garden, at a low bid of \$1,498.00 per mowing, all in favor.

Manager Brandenburg reported that under recommendation from the Borough Engineer, a storm water exemption letter has been drafted and will be sent to Reform Congregation Oheb Sholom.

TREASURER'S STATEMENT OF OPERATION: On motion duly made, seconded and passed, Council approved the Treasurer's Statement of Operation and all financial statements.

ACCOUNTS PAYABLE REPORT: On motion duly made, seconded and passed, Council approved the Accounts Payable Report outlining the following invoices paid:

General Fund	\$	430,134.79
Water Fund		84,707.73
Sewer Fund		245,689.37
Refuse Fund		66,586.78
Liquid Fuels Fund		<u>29,603.22</u>
Total of all Funds	\$	856,748.89

TAX COLLECTOR'S REPORT: On motion duly made, seconded and passed, Council approved the Tax Collector's report for the month of January 2019.

OTHER BUSINESS:

There was no other business brought before Council.

Borough Council adjourned at 8:17 p.m.

Respectfully submitted,

Michele Bare
Asst. Borough Secretary

Approved by:

Thomas M. Moll, President
Wyomissing Borough Council