



BOROUGH OF WYOMISSING CONDUCT OF BOROUGH COUNCIL MEETINGS

Section 1. Public Comment Period.

- A. Every regular and special meeting of Wyomissing Borough Council shall have, as an agenda item, a period of time (Public Comment Period) set aside for receiving comments from members of the public as identified in the Sunshine Act.
- B. On July 13, 2021, Council approved the use of a second public comment period. One public comment period will be at the beginning of the agenda to discuss agenda items, and the second public comment period will be at the end of the agenda to discuss items not on the agenda. If the agenda is amended during the meeting to add an additional subject, an additional public comment period will be added to permit comment on such subject before any action is taken on such subject.
- C. Each Public Comment Period shall not exceed twenty (20) minutes in total length unless by motion passed by a majority of Council members present and voting, the total length of the Public Comment Period is extended to a longer total period which shall be stated in such motion.

Section 2. Resident and Taxpayer Comment.

- A. Prior to making comment, members of the public shall sign in to the meeting and identify themselves before Borough Council.
- B. No member of the public shall make comment for more than five (5) minutes. No member of the public shall be allowed to delegate his/her time to any other members.
- C. Any public member's time not used for comment shall be deemed waived.
- D. All such public comment shall be limited to matters of public concern, official action or deliberations that are, or may come, before Borough Council.
- E. Presenting comment in the form of questions shall be avoided since the purpose of the Public Comment Period is to receive comment, not to engage in question and answer sessions, or to engage in public debate or argument with either members of Borough Council, Borough Staff or other members of the public attending the meeting. No such questions shall be answered without permission of the presiding officer.

Section 3. Use of Technology Equipment.

- A. Recording devices are permitted so long as they are identified at the start of the meeting and do not interfere in the meeting.
- B. The use of the Borough's audio-visual equipment is not permitted for public use, unless approved by motion passed by a majority of Council members present and voting.

Section 4. Inappropriate Behavior and Language.

No resident shall be permitted to participate in the Public Comment Period if inappropriate behavior or offensive language is used or exhibited. Should this occur, the presiding officer shall have the right to discontinue the Public Comment Period, stop the speaker's comment or remove the offending speaker from the meeting.

Section 5. Charge and Control of Public Comment Period.

The presiding officer of the meeting shall have full charge and control of the Public Comment Period and enforcement of the provisions of this Policy.