



BOROUGH OF WYOMISSING

22 Reding Boulevard, Wyomissing PA, 19610

Fire Chief Ethan Holmes 484-890-2625

Fire Inspection and Code Enforcement Permit Application

This Permit Application is specific to applications for fireworks/explosives sales and displays and temporary membrane structures (tents). All other operational permits will be issued during fire inspections. For questions pertaining to the application or to schedule a fire inspection, please contact the Borough Fire Chief Ethan Holmes at 484-890-2625 or eholmes@wyopd.org.

Date/s: _____

Requestor: _____

Requestor Address: _____

Requestor Contact Phone Number: _____

Requestor Email Address: _____

Property Owner: _____

Property Owner Address: _____

Property Owner Contact Phone Number: _____

Property Owner Email Address: _____

Emergency Contact Information with phone number and email address: _____

Location/s: _____

Describe the proposed operation/s: _____

Permit Type/s Requested: _____

Total Fee/s Due: _____

A. Annual Operational Permit Fees

1. The owner, lessee, tenant, or operator of all structures in the Borough used for Assembly, Business, Educational, Mercantile, Factory Industrial, Institutional, High Hazard, Residential R-1, R-2, Storage, Utility and Miscellaneous purposes and defined in the International Building Codes shall pay an annual Operational Permit Fee for permits issued

pursuant to and under Section 105 of the 2018 International Fire Code, with such fees being due within thirty (30) days of billing.

2. Annual Operational Permit Fees are established as follows. Future amendments or alterations to the inspection fee schedule shall be made by resolution of the Borough Council of the Borough of Wyomissing.
3. The construction of any structure, amusement ride or decoration must be at least 20 feet radially away from all overhead wires. This is a necessary safety zone. You must always assume that all overhead wires are energized at a lethal voltage. Never assume that a wire is safe to touch even if it is down or appears to be insulated. The electric supply company for the area can be contacted if there are any questions or concerns. An electrician may also be contacted to ensure the safety of the area.
4. PA ONE CALL must be used to ensure all areas are clear of underground lines before any digging or driving of stakes into the grounds at a location. This number to dial is 8-1-1. This will ensure there are no underground services that can be accidentally compromised creating hazardous environment.
5. Additional information may be requested by the AHJ at any time for any listed operational permit to assist with the review and approval process.

Relevant Section of the International Fire Code 2018 edition	Annual Fee
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105.6.14 Explosives/Fireworks [Res. 2024-34].....	\$350.00/each occurrence
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NOTE: manufacturing, storage, handling, sale, or use of any quantity of explosives, explosive materials, fireworks or pyrotechnic special-effects (IFC section 105, chapter 56, NFPA 1123, 1126, 495) whether the property owner or a vendor has this type of product the property owner must have the approved permit or no use, no sales or displays can be continued. This permit does not give anyone the right to use, to have, to sell or display anytime they wish. It gives you partial approval pending an appropriate inspection by the Fire Chief or Fire Code Official that confirms code compliance and gives you the final approval. If final approval is not given and sales or a display is conducted the municipality has the right to take further action.

NOTE: Please refer to the Appropriate Information needed for display and sales (Required supplemental documentation is highlighted)

105.6.17 Temporary Membrane Structures (Tents and Canopies) [Res. 2024-34]	\$75.00/each occurrence
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Make Checks payable to the Borough of Wyomissing – mail payment and application to the following:

Borough of Wyomissing
22 Reading Blvd
Wyomissing, PA 19610
C/O Fire Inspection and Code Enforcement Program

For questions pertaining to the application or to schedule a fire inspection,
please contact Fire Chief Ethan Holmes at 484-890-2625

Appropriate Information needed for display and sales of fireworks/explosives (required supplemental documentation is highlighted)

1. Copy of current State / Federal Explosive License / Permit
2. Operator qualifications / License with copies of photo ID
3. Emergency contact list with contact numbers
4. Certificate of liability insurance with municipality (Borough of Wyomissing) added as additional insured/\$1000,000 +
5. Display packing list.
6. Site map with all noted areas/what is set up where / Site specific blast procedures (blasting map) showing shot locations, seismic meter locations and door hanger notification locations. Include properties if applicable that were accessed before blasting.
7. Site map showing clear radial distances to any occupied areas/audience - shell / shot size = distance
8. Copy of fireworks display notification to US Department of Transportation (airport notification)
9. A copy of the pyrotechnics plan that includes specification of the appropriate precautions against fire and security for the site.
10. Failed product plan for making items safe.
11. If a tent or canopy is used, the canopy/tent must be fire rated with a legible label.
12. Precautions against fire / fire extinguishers on site, no smoking signs / blasting area signs installed.
13. Tent/canopy configuration which might need exit signs and emergency lighting.
14. Weather plan for covering product or postponing for another day.
15. AHJ pre-show / pre-shot inspections scheduled/completed which gives final approval for sales/display/blasting.
16. Fire department scheduled for a standby understanding there could be a cost for this standby
17. Signed lease with both parties granting permission - if applicable
18. Dates and times noted with rain dates and times / schedule of shots / shells.
19. Copy of any temporary business privileged license - if applicable
20. Approved application for temporary facility through zoning - if applicable
21. State/federal laws posted for use of fireworks sold in temporary and permanent locations.
22. Any additional information deemed necessary by the AHJ for a thorough review and approval.
23. PA DEP Blasting Activity Report /DEP review and PA approval
24. Blast Plan and Blast Schedule
25. Copy of notification door hangers for neighboring properties if applicable, address list and map showing locations
26. Fire Marshal onsite inspections and Fire Marshal on site or in the area during each shot.
27. Utility Notification reports if applicable
28. Blasting Reports
29. Security Plan for site and access points
30. Additional requirements could be added once a review of information supplied is started and completed.