

BOROUGH OF WYOMISSING – COUNCIL MINUTES

MARCH 14, 2023 – 7:00 P.M.

The Borough of Wyomissing Council held their regular meeting in the Borough of Wyomissing Council Chambers on the above date and time. Council President William S. Jenckes called the meeting to order at 7:00 p.m. with the following persons present: Stephen D. Brunner, Keith L. Derr, Frederick R. Mogel, Jana R. Barnett, Ronald C. Stanko, and David L. Reeser; Mayor Frederick C. Levering, Borough Solicitor Representative George Lutz, Borough Manager & Economic Development Coordinator Michele Bare, Borough Engineer Representative Craig Bonenberger, Fire Chief Colin Hackman, Police Chief John Phillips, Public Works Director James V. Babb, Recreation Director Pete Beck, and Borough Secretary Melissa Miller. The following person was absent: Treasurer Thomas Moll.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

EXECUTIVE SESSION:

Council President Jenckes stated that an Executive Session was held before the meeting for personnel matters and real estate matters, as well as an Executive Session that was held on March 3, 2023 to discuss personnel matters.

VISITORS:

John Woodward – 1215 Monroe Avenue

PUBLIC COMMENTS (agenda items):

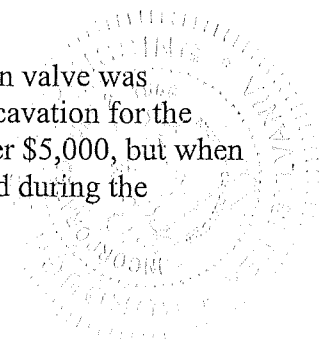
No public comment provided.

Council President Jenckes acknowledged the years of service for past Council President John Woodward, and presented him with an award and years of service Resolution.

COUNCIL MINUTES: On motion duly made, seconded and passed, Council approved the minutes of the February 14, 2023 meeting, and the February 22, 2023 Special Council meeting.

CONSULTING ENGINEER'S REPORT: On motion duly made, seconded and passed, Council approved the Consulting Engineer's report dated March 14, 2023.

Public Works Director, Jim Babb shared with Council that a faulty and broken valve was discovered in the vicinity of Trent Avenue and Reading Boulevard during excavation for the Trent Avenue water main project. Jim indicated the replacement will cost over \$5,000, but when coupled with the Reading Boulevard hydrant replacement project as discussed during the



February 2023 Infrastructure committee meeting, the total cost will be \$11,395.96. As a reminder, the hydrant work will be subcontracted due to the complexity of several utilities in the area of the broken hydrant.

Councilmember Brunner made a motion, seconded by Councilmember Reeser to authorize Change Order No. 1 in the amount of \$11,395.96 to Wexcon Inc., for the Reading Boulevard hydrant and the valve replacement work at Reading Boulevard and Trent Avenue, all in favor, roll call vote, 7-0.

Borough Engineer Representative Craig Bonenberger had no further review of the report.

POLICE DEPARTMENT & MAYOR'S REPORT: On motion duly made, seconded and passed, Council approved the Police Department & Mayor's report dated March 14, 2023.

Police Chief John Phillips reviewed the report.

FIRE CHIEF'S REPORT: On motion duly made, seconded and passed, Council approved the Fire Chief's report for February 2023.

Fire Chief Colin Hackman reviewed the report.

LIBRARY BOARD: On motion duly made, seconded and passed, Council approved the Library Board report dated February 20, 2023.

Councilmember Barnett reviewed the report.

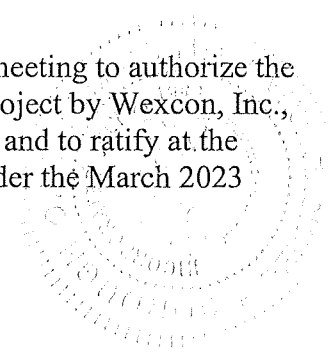
Councilmember Barnett discussed the overall Library statistics, expressing her concern that the library statistics may not meet pre-COVID numbers. She indicated the library staff continues to work on updating various policies, and that a Derby Party host has been found. Councilmember Barnett lastly noted that Kimberton Whole Foods has chosen the library for the matching donations this month.

INFRASTRUCTURE COMMITTEE: On motion duly made, seconded and passed, Council approved the Infrastructure Committee report dated February 21, 2023.

Councilmember Brunner reviewed the report.

Councilmember Brunner made a motion, seconded by Councilmember Mogel to authorize advertisement of the Ordinance to approve the Service Electric Cable Franchise Agreement, all in favor, 7-0.

A motion was made during the February 2023 Infrastructure committee meeting to authorize the Public Works Director Jim Babb to initiate the fire hydrant installation project by Wexcon, Inc., under the Trent Avenue water main scope of work, not to exceed \$7,000, and to ratify at the March 2023 Council meeting. This topic was discussed and motioned under the March 2023 Engineer's report.



Councilmember Brunner made a motion, seconded by Councilmember Mogel to award the 2023 Street Improvement work to Construction Masters Services, LLC for a bid price of \$1,319,934.65, all in favor, roll call vote, 7-0.

Councilmember Brunner made a motion, seconded by Councilmember Stanko to authorize payment of Payment Application No. 1 in the amount of \$11,000, and Payment Application No. 2 in the amount of \$44,938 to Traffic, Planning and Design for the 2018 and 2019 Green Light Go work, all in favor, roll call vote, 7-0.

RECREATION BOARD: On motion duly made, seconded and passed, Council approved the Recreation Board report dated February 21, 2023.

Councilmember Barnett and Recreation Director Pete Beck reviewed the report.

Pete Beck shared with Council that Summer program staffing is sufficient for programming needs, and it was noted that various sponsorships have been received to support the Recreation program activities for 2023. Pete reviewed several upcoming events, and lastly shared that the Board has three new voting members as well as one alternate member.

ECONOMIC DEVELOPMENT COMMITTEE: On motion duly made, seconded and passed, Council approved the Economic Development Committee report dated February 23, 2023.

Mayor Frederick Levering reviewed the report.

FIRE AND POLICE COMMITTEE: On motion duly made, seconded and passed, Council approved the Fire and Police Committee report dated February 27, 2023.

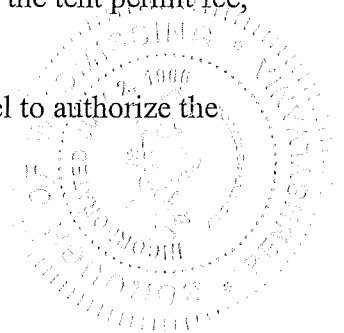
Councilmember Jenckes reviewed the report.

ORDINANCE NO. 1433-2023- AN ORDINANCE OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, REPEALING, READOPTING, RESTATING AND AMENDING THE CODE OF THE BOROUGH OF WYOMISSING, CHAPTER 7 ENTITLED "FIRE PREVENTION AND FIRE PROTECTION", PART 2 ENTITLED "FIRE PREVENTION CODE" AND RENUMBERING THE SECTIONS OF PART 4 ENTITLED "FIRE DEPARTMENT SERVICE FEES" BY ADOPTION OF THE 2018 INTERNATIONAL FIRE CODE AND THE FIRE PREVENTION CODE FOR THE BOROUGH OF WYOMISSING

Councilmember Jenckes made a motion, seconded by Councilmember Barnett to adopt Ordinance No. 1433-2023 as to utilizing International Fire Code 2018, all in favor, 7-0.

Councilmember Jenckes made a motion, seconded by Councilmember Mogel to approve the Safe Berks Walk for No More scheduled for June 17, 2023, as well as waive the tent permit fee, all in favor, 7-0.

Councilmember Jenckes made a motion, seconded by Councilmember Mogel to authorize the removal of the handicap sign at 1536 Dauphin Avenue, all in favor, 7-0.



FIRE AND POLICE COMMITTEE: SPECIAL MEETING: On motion duly made, seconded and passed, Council approved the Fire and Police Committee report dated February 27, 2023.

Councilmember Jenckes reviewed the report.

Councilmember Jenckes made a motion, seconded by Councilmember Stanko to ratify the motion made during the February Special Fire and Police committee meeting, to approve the Lawndale Road Crash and Speed Analysis Report as prepared by Police Chief John Phillips, all in favor, 7-0.

PLANNING COMMISSION: On motion duly made, seconded and passed, Council approved the Planning Commission report dated March 6, 2023.

Councilmember Stanko reviewed the report.

Councilmember Brunner made a motion, seconded by Councilmember Mogel to approve the waiver from the formal land development requirements for the Wyomissing AutoSpa project at 2232 State Hill Road, all in favor, 7-0.

FINANCE & ADMINISTRATION COMMITTEE: On motion duly made, seconded and passed, Council approved the Finance and Administration Committee report dated March 9, 2023.

Councilmember Derr reviewed the report.

Councilmember Stanko made a motion, seconded by Councilmember Reeser to approve the GASB 68 reports for all pension groups, as prepared by & Foster Consulting Actuaries Inc., all in favor, 7-0.

Councilmember Derr made a motion, seconded by Councilmember Mogel to approve the \$69,242.75 first quarter payment for the 2023 MMO contribution, all in favor, roll call vote, 7-0.

Councilmember Derr made a motion, seconded by Councilmember Mogel to approve increasing the fee in-lieu-of recreation space to \$1,200, and to approve the amended 2023 Fee Schedule to reflect the increased fee, all in favor, 7-0.

RESOLUTION NO. 2023-11- A RESOLUTION OF THE BOROUGH OF WYOMISSING REVISING AND UPDATING THE BOROUGH'S FEE SCHEDULE

Councilmember Derr made a motion, seconded by Councilmember Stanko to adopt Resolution No. 2023-11 as to amending the 2023 Borough Fee Schedule, all in favor, 7-0.

Councilmember Derr made a motion, seconded by Councilmember Brunner to adopt the Child Abuse and Molestation policy as an addendum to the current handbook, all in favor, 7-0.

Borough Secretary, Melissa Miller shared with Council that the new website development continues to progress. The website will feature new calendar and agenda/meeting minute functionalities, as well as a simpler design. Content will be reviewed with department managers

for accuracy before migration. The site is expected to go live in Fall 2023.

Councilmember Derr made a motion, seconded by Councilmember Mogel to authorize the Finance and Administration committee to take action on reinvesting maturing PLGIT funds, prior to the April Council meeting, with any action being ratified at the April Council meeting, all in favor, 7-0.

BOROUGH MANAGER'S REPORT: On motion duly made, seconded and passed, Council approved the Borough Manager's report dated March 14, 2023.

Borough Manager & Economic Development Coordinator Michele Bare indicated that the Western Berks Water Authority meeting minutes for December, January, and February were made available to Council, and the Joint Municipal Authority minutes were not available for distribution.

Borough Manager Bare indicated a motion is needed take action on the 90-day time extension received from the developer of the 301 Windsor Street subdivision plan.

Councilmember Brunner made a motion, seconded by Councilmember Barnett to accept the 90-day time extension through June 13, 2023, received from Windsor Street Subdivision for the Borough of Wyomissing Planning Commission to take action on the submitted plans, all in favor, 7-0.

Borough Manager Bare lastly reminded Council that Borough Hall will be closed on Friday, April 7th, 2023 in observance of Good Friday.

TREASURER'S STATEMENT OF OPERATIONS: On motion duly made, seconded and passed, Council approved the Treasurer's Statement of Operation and all financial statements.

Due to the Treasurer's absence, there was no further review of the report.

ACCOUNTS PAYABLE: Councilmember Barnett made a motion, seconded by Councilmember Brunner to approve the Accounts Payables report for February 2023, all in favor, roll call vote, 7-0.

General Fund	\$ 436,941.31
Water Fund	105,096.96
Sewer Fund	183,601.36
Refuse Fund	136,673.90
Liquid Fuels Fund	<u>23,927.01</u>
	\$ 886,240.54

TAX COLLECTOR'S REPORT: On motion duly made, seconded and passed, Council approved the Tax Collector's report for the Month of February 2023.



Due to the Tax Collector's absence, there was no further review of the report.

OLD BUSINESS:

No old business to discuss.

NEW BUSINESS:

No new business to discuss.

PUBLIC COMMENT (non-agenda items):

No public comment provided.

The Wyomissing Borough Council meeting adjourned at 7:58 p.m.

Respectfully Submitted,



Melissa Miller
Borough Secretary

Approved by:



William S. Jenckes
President, Wyomissing Borough Council



02/16/2023

Councilman Bill Jenckes,

This is just a short note to thank you, all council members and borough staff for being receptive to our concerns and accepting our signed petition from concerned residents regarding the safety issue of speeding on Lawndale Road. We also greatly appreciated your motion to allow us to voice our concerns at the beginning of the meeting as opposed to the end. In addition, we thank you also for the approved motion to hold a special meeting on the evening of February 27th. so that working residents have the opportunity to attend.

We look forward to working closely with borough council and Senator Judy Schwank's office in hopes of finding a permanent resolution to this ongoing problem directly related to the safety of our community residents.

Thank you again,

Mike Erickson

