

AGENDA
WYOMISSING BOROUGH COUNCIL
Tuesday, October 10, 2023 – 7:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment –All public comments shall be related to the subject matter jurisdiction of the Borough Council, and shall be limited to matters of official action, or deliberations that are, or may come before the Borough Council (agenda items).
5. Hearing for 1725 Dauphin Avenue on Appeal of a Notice of Violation of the Stormwater Management Ordinance of the Borough of Wyomissing- **Continued until the November 14, 2023 Council meeting**
6. Council Minutes –September 12, 2023 Council meeting and the September 25, 2023 special Council meeting minutes
 - i. A motion is needed to approve, deny, or amend the Council and special Council meeting minutes
7. Consulting Engineer’s Report
 - i. Review Borough Engineer activity during the month of September
 - ii. A motion is needed to approve, deny, or amend the Engineer’s Report
8. Police Chief & Mayor’s Report
 - i. Review the Police activity during the month of September
 - ii. A motion is needed to approve, deny, or amend the Police Chief & Mayor’s Report
9. Fire Chief’s Report
 - i. Review the Fire activity during the month of September
 - ii. A motion is needed to approve, deny, or amend the Fire Chief’s Report
10. Committee Reports:
 - a. Infrastructure Committee – September 18, 2023
 - i. Review the Infrastructure committee report
 - ii. A motion is needed to table, approve, or deny the ratifying the motion made

during the September 18, 2023 Infrastructure committee meeting to purchase of up to \$500 worth of Trap, Vaccinate, Neuter, Release vouchers for Borough residents to manage cat colonies.

- iii. A motion is needed to table, approve, or deny authorizing the property maintenance code enforcement appeal hearing for 1725 Dauphin Avenue to be held on October 16, 2023, at 12pm (**continued until the November 20, 2023 Infrastructure meeting**)
 - iv. A motion is needed to table, approve, or deny authorizing payment of Payment Application No. 4 in the amount of \$26,787 to Sewer Specialty Services for sanitary sewer rehabilitation and televising work
 - v. A motion is needed to table, approve, or deny authorizing payment of Payment Application No. 1 in the amount of \$166,067.55 to PSI Pumping Solutions for pump station work, subject to review by the Borough and Borough Engineer
 - vi. A motion is needed to table, approve, or deny authorizing payment of Payment Application No. 2 in the amount of \$32,467.64 to Austill Construction for the 2023 50/50 Sidewalk project
 - vii. A motion is needed to table, approve, or deny authorizing payment of Payment Application No. 6 in the amount of \$14,492.82 to Construction Masters Services LLC., for the 2023 Street Improvement project
 - viii. A motion is needed to table, approve, or deny mandating the owners of 1901 Cambridge Avenue to connect to public sewer within 180 days of notice, unless a prior agreement is in existence and conveyed with the property. The refund shall be held until the confirmation of Joint Municipal Authority connection
 - ix. A motion is needed to table, approve, or deny authorizing the preparation of bid documents and putting the Stone House Park project out to bid
 - x. A motion is needed to table, approve, or deny authorizing Borough administration to send the RFP for the Parklands Study out for bid
 - xi. A motion is needed to approve, deny, or amend the Infrastructure committee report
- b. Library Board – September 18, 2023
- i. Review the Library Board report
 - ii. A motion is needed to table, approve, deny, or amend the Library Board report

- c. Recreation Board – September 19, 2023
 - i. Review the Recreation Board report
 - ii. A motion is needed to approve, deny, or amend the Recreation Board report
- d. Fire and Police Committee – September 25, 2023
 - i. Review the Fire and Police committee report
 - ii. A motion is needed to table, approve, or deny authorizing the removal of the handicapped parking space at 802 North Wyomissing Boulevard due to the resident no longer needing the handicapped parking designation
 - iii. A motion is needed to table, approve, or deny ratifying the motion made during the September 25, 2023 Fire and Police committee meeting, authorizing the Police Chief to order the 2024 Ford F-150 Police Responder pick-up truck for a cost of \$54,808
 - iv. A motion is needed to table, approve, or deny authorizing advertisement of Ordinance No. 1437-2023 to establish loading and unloading zones and to restrict parking in certain areas on Hill Avenue
 - v. A motion is needed to table, approve, or deny authorizing the Turkey Trot 5K scheduled for November 23, 2023 to begin at the Quarry Soccer Field
- e. Economic Development Committee – September 28, 2023
 - i. Review the Economic Development committee report
 - ii. A motion is needed to approve, deny, or amend the Economic Development committee report
- f. Planning Commission – October 2, 2023
 - i. Review the Planning Commission report
 - ii. A motion is needed to approve, deny, or amend the Planning Commission report
- g. Finance and Administration Committee – October 5, 2023
 - i. Review the Finance and Administration committee report
 - ii. A motion is needed to table, approve, or deny allocating the received state aid to fund the pension plans in which the aid was received for
 - iii. A motion is needed to table, approve, or deny authorizing the 7% interest rate for pension plans, to finalize the 01/01/2023 valuation

- iv. A motion is needed to table, approve, or deny ratifying the motion made during the October 5, 2023 Finance and Administration meeting to authorize the Business Manager to reinvest \$1,000,000 into the PLGIT fund to mature December 2023
- v. A motion is needed to table, approve, or deny authorizing the Business Manager to reinvest \$1,000,000 into the PLGIT fund to mature December 2023
- vi. A motion is needed to table, approve, or deny authorizing Burkey Construction as the contract administrator and managerial oversight for the Public Works Garage project at a cost of \$10,000 per month for the duration of the project
- vii. Keith Derr made a motion, seconded by Stephen Brunner to recommended Council further discuss placing Board meeting items on the website along with the agenda
- viii. A motion is needed to approve, deny, or amend the Finance and Administration committee report

11. Borough Manager's Report

- i. Review the Borough Manager's Report
- ii. Western Berks Water Authority Board meeting minutes ****will be made available to Council if received****
- iii. Previously approved and budgeted in-house supervisor training provided by the GRCA will begin on Wednesday, October 11th for lead positions in Maintenance and Parks, Fire, Police and Administration. The training will be provided in three hour time periods each, over the course of six weeks
- iv. The following items were sold on Municibid: a 2003 Ferris mower to James Wenger for \$3,400; a 2015 Kubota mower to Brian Moores for \$8,700; and a 1994 Bean sprayer to James Distano for \$4,770
- v. A motion is needed to table, approve, or deny accepting a time extension for land development plan approval for the Boiler Building Site – House Island, LLC project, through April 19, 2024
- vi. A motion is needed to table, approve, or deny authorizing the Business Manager to draw \$262,372.99 from the \$7.5 million short term loan through Tompkins Bank, for reimbursement of architectural and design costs incurred in 2021 and 2023 for the Public Works Garage project
- vii. A motion is needed to approve, deny, or amend the Borough Manager's Report

12. Treasurer's Statement of Operation- General Fund, Bureau of Water, Sewer Fund, Highway Aid, Refuse/Recycling Fund, Road Tax Fund
 - i. Review the Financial activity during the month of September
 - ii. A motion to approve, deny, or amend the Treasurer's Statement of Operation Report
13. Accounts Payable- General Fund, Bureau of Water, Sewer Fund, Refuse/Recycling Fund
 - i. Review the Accounts Payable activity during the month of September
 - ii. A motion to approve, deny, or amend the Accounts Payable Report
14. Tax Collector's Report
 - i. Review the Tax Collector's activity during the month of September
 - ii. A motion to approve, deny, or amend the Tax Collector's Report
15. Old Business- Any agenda items being proposed for discussion that are not listed under the "Old Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
16. New Business- Any agenda items being proposed for discussion that are not listed under the "New Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
17. Public Comment – All public comments shall be related to the subject matter jurisdiction of the Borough Council and shall be limited to matters of public concern (non-agenda items) that are, or may come, before the Borough Council