

Borough of Wyomissing
Infrastructure Committee Meeting Agenda
October 16, 2023 – 12:00 pm

1. Call to Order
2. Roll Call
3. Public Comment - All public comments shall be related to the subject matter jurisdiction of the Borough Council, Committee, or Board conducting the public meeting, and shall be limited to matters of public concern, official action, or deliberations that are, or may come, before the Committee.
4. Zoning/Codes Report
 - Review of the Zoning and Codes Report
 - Discuss any Notices of Violation of concern and/or any follow up to Notices of Violation as needed
 - Provide any applicable comments to recently held or upcoming Zoning Hearing Board Hearings
 - Discuss Section 606.B.3.c of the Zoning Ordinance regarding political signs placed on private property which historically has not been enforced
 - A motion is needed to approve, table, or deny recommending Council approve enforcement of Section 606.B.3.c of the Zoning Ordinance.
5. Western Berks Water Authority
 - Provide any updates from Western Berks Water Authority
6. Water
 - A. Lead and Copper Rule
 - Entech Proposal
7. Sanitary Sewer
 - B. Sanitary Sewer Rehabilitation and Televising Project
 - Waiting for Pay Application #5
 - C. Berkshire Blvd. Pump Station Project
 - Awarded to PSI Pumping Solutions for a bid price of **\$736,159.00**
 - Construction is ongoing.
 - Pay Application #1 has been received; attached for a price of **\$166,067.55**
 - A motion is needed to approve, deny, or table recommending payment to Council for Pay Application #1
 - D. Spring Twp. Interceptor out to bid
8. Streets
 - A. 2023 Streets Improvements
 - Awarded to Construction Masters Services, LLC; Revised Contract Price of **\$1,367,109.75** per Change Order #1

- Change Order #2 attached; revised Contract Price of **\$1,262,086.40**
- A motion is needed to approve, deny, or table recommending to Council for Change Order #2
- Pay Application #7 has been received; attached for a price of **\$63,104.32**
- A motion is needed to approve, deny, or table recommending payment to Council for Pay Application #7

B. Penn DOT State Hill Road Improvements (Sewer, MS4, and WBWA)

- Phase 1 is from Colony Drive to SR 222 Ramp. Expected April 10, 2026 contracts let for work.
- Phase 2 is Spring Street to SR 222 Ramp. Phase 3 is State Hill Road and Penn Avenue Intersection
- The Borough needs to determine the Round-a-Bout center island treatments that are desired. Borough will be responsible for the Maintenance of these islands as well as lighting of the round-a-bouts. Phase 1 will have a Round-a-about at Woodland Road and at Greenwood Mall/Berkshire Mall Entrance
- There will be sewer and water work that needs to be completed by the Borough prior to or associated with the State Hill Road project construction.
- Water Meter Pit Relocations. – Authorization to have Borough take the lead on design and relocations with PAWC and WBWA reimbursing their share of the design and permitting costs.
- Letters addressing Roundabout issues attached for reference
- PennDOT Meeting in November regarding stormwater

9. Cambridge Avenue Stream Work – MTF Funded

- GP-11 permit (culvert replacement) has been obtained for construction, expiring June 10, 2026. Construction limited to Jan. 1 to March 15 (winter only)
- Awarded to Construction Masters Services for a bid price of **\$447,462.65**

10. Wyomissing Creek Pedestrian Bridge – MTF Funded

- All DEP permits have been obtained for construction, expiring Feb. 3, 2025. Construction limited to Nov. 15 to March 15 (winter only)
- This project is funded by the PennDOT MTF grant; earliest the bridge can be completed with these funds would be Winter of 2023/2024.
- Awarded in conjunction with Agenda Item #9

11. Administration & Police Departments Needs Study

- Lee Olsen met with Michele Bare and Chief Phillips on January 4, 2023 to work on the study
- Lee Olsen met with Administrative staff members and key Police Department personnel on January 19th to compile more information as to how the building is used and what the needs are of each department.
- At the April 11th meeting, Council approved executing a contract with Meister Cox Architects to perform a Feasibility and Schematic Design Study for 1011 N.

park Road. The study will be completed within 75 days of execution of the contract.

- Meister Cox is working on floor plans for fit out of 1011 N. Park Road for Administration and the Police Department. Tom Bellairs will provide appraisals for 555/575 Van Reed Road and 1011 N. Park Road within the next two weeks. Kraft Municipal Group has inspected 1011 N. Park Road and will be preparing an inspection report for use by Meister Cox Architects for the Feasibility and Design Study.
- Council approved acceptance of the appraisal report for 1011 N. Park Road and 555-575 Van Reed and further discussion with both property owners as to their intentions for potential purchase by the Borough
- Options for Borough Hall and Police Department will be discussed as part of the 2024 Budget preparation
- Discuss the formation of a sub-committee to meet with staff and the project architects to review options for repurposing the existing Borough Hall and Police Department property.

12. Public Works Garage Project

- Awarded to Balton Construction for a contract of **\$2,284,152.40** (General Contractor)
- Awarded to Accelerated Fire Protection, Inc. for a contract price of **\$68,370.00** (Fire Protection)
- Awarded to A.H. Moyer, Inc. for a contract price of **\$238,817.00** (Plumbing)
- Awarded to A.H. Moyer, Inc. for a contract price of **\$162,275.00** (HVAC)
- Awarded to Garden Spot Electric, Inc. for a contract price of **\$362,500.00** (Electrical)
- Discussion on Committee to approve payment (i.e. Infrastructure, Finance, Special Committee)
- Change Order for Temporary Salt Storage
- Groundbreaking Ceremony; Ribbing Cutting Ceremony upon completion
- Discussion on allowing Borough Manager and Public Works Manager to have pre-determined thresholds for Change Order amounts in lieu of full Committee decision;
- A motion is needed to approve, deny, or table recommending to Council the allowance of Borough Manager and Public Works Manager to have pre-determined thresholds for Change Orders they may individually approve

13. FastBridge Fiber

14. Stone House Park Project

- The Borough has been awarded \$460,000 in grant funding for improvements to the Stone House Park, requiring match funding of \$129,076

- Project to be put out for bid.

15. RFP for Parklands Study

- RFP will be put out to bid on October 16th, responses due by November 10th.

16. MS4 Update

17. Old Business- Any agenda items being proposed for discussion that are not listed under the “Old Business” section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.

18. New Business- Any agenda items being proposed for discussion that are not listed under the “New Business” section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.