

AGENDA
WYOMISSING BOROUGH COUNCIL
Tuesday, September 12, 2023 – 7:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment –All public comments shall be related to the subject matter jurisdiction of the Borough Council, and shall be limited to matters of official action, or deliberations that are, or may come before the Borough Council (agenda items).
5. Council Minutes –August 8, 2023 Council meeting and the August 21, 2023 Joint Council and Infrastructure Committee meeting minutes
 - i. A motion is needed to approve, deny, or amend the Council minutes and Joint Council and Infrastructure Committee meeting minutes
6. Consulting Engineer’s Report
 - i. Review Borough Engineer activity during the month of August
 - ii. A motion is needed to approve, deny, or amend the Engineer’s Report
7. Police Chief & Mayor’s Report
 - i. Review the Police activity during the month of August
 - ii. A motion is needed to approve, deny, or amend the Police Chief & Mayor’s Report
8. Fire Chief’s Report
 - i. Review the Fire activity during the month of August
 - ii. A motion is needed to approve, deny, or amend the Fire Chief’s Report
9. Committee Reports:
 - a. Personnel Committee – August 15, 2023
 - i. Review the Personnel Committee report
 - ii. A motion is needed to table, approve, or deny terminating the current 90-day probationary period for the Lead Public Works employee due to a prior 90-day probationary period being served successfully
 - iii. A motion is needed to ratify the hiring of Randy McKinley for the

Recreation Director position, as background clearances and drug test screening have been completed successfully

- iv. A motion is needed to approve, deny, or amend the Personnel Committee report
- b. Recreation Board – August 15, 2023
 - i. Review the Recreation Board report
 - ii. A motion is needed to approve, deny, or amend the Recreation Board report
- c. Infrastructure Committee – August 21, 2023
 - i. Review the Infrastructure committee report
 - ii. A motion is needed to table, approve, or deny authorizing payment of Payment Application No. 3 in the amount of \$19,177.30 to Wexcon, Inc., for the 2022 Water Main Replacement work
 - iii. A motion is needed to table, approve, or deny authorizing the execution of the contract with Entech Engineering, Inc., in the amount of \$12,300 to assist with administration services for inventorying of the 2,400 Borough water connections in conjunction with the DEP Lead Rule
 - iv. A motion is needed to table, approve, or deny authorizing payment of Payment Application No. 3 in the amount of \$61,306.60 to Sewer Specialty Services for Sanitary Sewer Rehabilitation and Televising work
 - v. A motion is needed to table, approve, or deny authorizing the extension of the scope of emergency repair work recently approved to be completed by Barrasso Excavation, to include the lateral repair work in the 700 block of Wyomissing Boulevard, for a cost to be determined at the September 2023 Council meeting
 - vi. A motion is needed to table, approve, or deny authorizing payment of Payment Application No. 1 in the amount of \$52,279.47 to Austill Construction for the 50/50 Sidewalk Repair work
 - vii. A motion is needed to table, approve, or deny authorizing payment of Payment Application No. 4 in the amount of \$49,156.08 to Construction Masters Services, LLC., for the 2023 Street Improvement project
 - viii. A motion is needed to table, approve, or deny authorizing payment of Payment Application No. 5 in the amount of \$250,523.76 to Construction Masters Services, LLC., for the 2023 Street Improvement project
 - ix. A motion is needed to table, approve, or deny accepting the lowest qualified

bid of \$447,462.65 from Construction Masters Services, LLC., for the Cambridge Avenue Stream Work and the Wyomissing Creek Pedestrian Bridge projects

- x. A motion is needed to table, approve, or deny authorizing the rental increase to \$1,800 for 2024, and a rental increase in 2025 to \$2,000 for the Huyett House rental property
 - xi. A motion is needed to approve, deny, or amend the Infrastructure committee report
- d. Fire and Police Committee – August 28, 2023
- i. Review the Fire and Police committee report
 - ii. A motion is needed to approve, table, or deny rejecting the installation of a handicapped parking space at 25 Reading Avenue, due to past precedents to not take away additional street parking for businesses
 - iii. A motion is needed to authorize the handicapped parking space request for 1618 Delaware Avenue
 - iv. A motion is needed to table, approve, or deny authorizing the removal of the handicapped parking space at 1529 Garfield Avenue due to the resident requiring the space, no longer residing at that property
 - v. A motion is needed to approve, deny, or amend the Fire and Police committee report
- e. Economic Development Committee – August 31, 2023
- i. Review the Fire and Police committee report
 - ii. A motion is needed to approve, deny, or amend the Fire and Police committee report
- f. Finance and Administration Committee – September 7, 2023
- i. Review the Finance and Administration committee report
 - ii. A motion is needed to table, approve, or deny authorizing the purchase of additional lockers for the Police Department, in the amount of \$7,898.02
 - iii. A motion is needed to table, approve, or deny authorizing the hiring of a second Police Department Patrol Officer to maintain staffing level needs
 - iv. A motion is needed to table, approve, or deny ratifying the motion from the September 7, 2023 Finance and Administration meeting, authorizing the Business Manager to reinvest \$1,000,000 into the PLGIT fund to mature

December 2023

- v. A motion is needed to table, approve, or deny authorizing the quarter three MMO payment in the amount of \$69,242.75
- vi. A motion is needed to table, approve, or deny authorizing the 2024 MMO contribution in the amount of \$837,077
- vii. A motion is needed to table, approve, or deny rejecting the request by the owner of 12 Goldfinch Drive to waive real estate tax penalties due to the bill not being received. This decision follows past practice of the Borough and Borough Tax Collectors
- viii. A motion is needed to approve, deny, or amend the Finance and Administration committee report

10. Borough Manager's Report

- i. Review the Borough Manager's Report
- ii. A motion is respectfully requested to approve transferring Pat Balandiak, an employee currently working in the Parks Department to the Tree Department to fill an open position
- iii. **RESOLUTION NO. 2023-22 -A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA ADOPTING AN EMERGENCY OPERATIONS PLAN**
- iv. A motion is respectfully requested to adopt Resolution No. 2023-22, to adopt the August 2023 West Side Regional Emergency Operations Plan
- v. Civil Service Commission will meet on September 22, 2023 at noon to discuss and take action on certifying the lists for both the Firefighter and Patrol Officer positions
- vi. Councilmember Brunner made a motion, seconded by Councilmember Stanko to amend the agenda to take action on a Memorandum of Understanding between the Borough and Wyomissing Fire Department union related to hiring, all in favor, 6-0.- No public comment was provided.
- vii. Proposed September 25, 2023 Special Council meeting to take action on the certified Civil Service lists for both the Firefighter and Patrol Officer positions
- viii. Proposed October 18 and October 26, 2023 Special Finance and Administration committee meetings to discuss the 2024 budget

- ix. A motion is needed to approve, deny, or amend the Borough Manager's Report
11. Treasurer's Statement of Operation- General Fund, Bureau of Water, Sewer Fund, Highway Aid, Refuse/Recycling Fund, Road Tax Fund
 - i. Review the Financial activity during the month of August
 - ii. A motion to approve, deny, or amend the Treasurer's Statement of Operation Report
 12. Accounts Payable- General Fund, Bureau of Water, Sewer Fund, Refuse/Recycling Fund
 - i. Review the Accounts Payable activity during the month of August
 - ii. A motion to approve, deny, or amend the Accounts Payable Report
 13. Tax Collector's Report
 - i. Review the Tax Collector's activity during the month of August
 - ii. A motion to approve, deny, or amend the Tax Collector's Report
 14. Old Business- Any agenda items being proposed for discussion that are not listed under the "Old Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
 15. New Business- Any agenda items being proposed for discussion that are not listed under the "New Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
 16. Public Comment – All public comments shall be related to the subject matter jurisdiction of the Borough Council and shall be limited to matters of public concern (non-agenda items) that are, or may come, before the Borough Council