

**AGENDA**  
**WYOMISSING BOROUGH COUNCIL**  
**Tuesday, August 8, 2023 – 7:00 P.M.**

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment –All public comments shall be related to the subject matter jurisdiction of the Borough Council, and shall be limited to matters of official action, or deliberations that are, or may come before the Borough Council (agenda items).
5. Council Minutes –July 11, 2023 Council meeting
  - i. A motion is needed to approve, deny, or amend the Council minutes
6. Consulting Engineer’s Report
  - i. Review Borough Engineer activity during the month of July
  - ii. A motion is needed to approve, deny, or amend the Engineer’s Report
7. Police Chief & Mayor’s Report
  - i. Review the Police activity during the month of July
  - ii. A motion is needed to approve, deny, or amend the Police Chief & Mayor’s Report
8. Fire Chief’s Report
  - i. Review the Fire activity during the month of July
  - ii. A motion is needed to approve, deny, or amend the Fire Chief’s Report
9. Committee Reports:
  - a. Infrastructure Committee – July 17, 2023
    - i. Review the Infrastructure committee report
    - ii. A motion is needed to table, approve, or deny authorizing payment of Payment Application No. 2 in the amount of \$57,002.20 to Sewer Specialty Services for sanitary sewer rehabilitation and televising work
    - iii. A motion is needed to table, approve, or deny accepting the qualified quote for the Woodland Road manhole and pipe repair, not to exceed \$50,000

- iv. A motion is needed to table, approve, or deny authorizing payment of Payment Application No. 3 in the amount of \$727,967.99 to Construction Masters Services LLC., for the 2023 Street Improvement project
  - v. A motion is needed to table, approve, or deny authorizing the Public Works Director to place the order for the new Tree Department bucket truck, with an anticipated delivery and final payment date in 2026, to be partially budgeted for in 2024 and 2025
  - vi. A motion is needed to table, approve, or deny authorizing the fair market value appraisal for the Huyett House at a cost of \$500, and to set the Huyett House monthly rent as determined by the appraisal
  - vii. **ORDINANCE NO. 1436-2023-** AN ORDINANCE OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, AMENDING THE CODE OF ORDINANCES OF THE BOROUGH OF WYOMISSING BY REPEALING CHAPTER 1 ENTITLED “ADMINISTRATION AND GOVERNMENT”, PART 2 ENTITLED “BOARDS AND COMMISSIONS”, LETTER B. ENTITLED “PARK AND SHADE TREE COMMISSION” IN ITS ENTIRETY; AMENDING CHAPTER 1 ENTITLED “ADMINISTRATION AND GOVERNMENT”, PART 2 ENTITLED “BOARDS AND COMMISSIONS”, LETTER E. ENTITLED “INFRASTRUCTURE COMMITTEE”, SECTION 355 ENTITLED “RESPONSIBILITY” IN ITS ENTIRETY; AND AMENDING CHAPTER 16 ENTITLED “PARKS AND RECREATION”, PART 1 ENTITLED “PARK LAND AND RECREATION LAND” TO REPLACE ALL REFERENCES TO THE “PARK AND SHADE TREE COMMISSION” WITH THE “INFRASTRUCTURE COMMITTEE”
  - viii. A motion is needed to table, approve, or deny enactment of Ordinance No. 1436-2023 as related to repealing sections of the Borough Code related to the Park and Shade Tree Commission disbanding
  - ix. A motion is needed to approve, deny, or amend the Infrastructure committee report
- b. Recreation Board – July 18, 2023
- i. Review the Recreation Board report
  - ii. A motion is needed to table, approve, and deny authorizing the Borough Manager and the Recreation Director to reduce or waive rental fees for non-profit organizations providing in-kind services to the Recreation Department
  - iii. A motion is needed to approve, deny, or amend the Recreation Board report

- c. Refuse and Recycling Committee – July 19, 2023
  - i. Review the Refuse and Recycling committee report
  - ii. A motion is needed to approve, deny, or amend the Refuse and Recycling committee report
- d. Park and Shade Tree Commission – July 26, 2023
  - i. Review the Park and Shade Tree Commission report
  - ii. A motion is needed to approve, deny, or amend the Park and Shade Tree Commission report
- e. Fire and Police Committee – July 31, 2023
  - i. Review the Fire and Police committee report
  - ii. A motion is needed to table, approve, or deny authorizing the installation of a handicapped parking space at 10 Trent Avenue
  - iii. A motion is needed to table, approve, or deny authorizing the Friends of the Reading Hospital half marathon scheduled for October 15, 2023, contingent upon all paperwork being received
  - iv. A motion is needed to approve, deny, or amend the Fire and Police committee report
- f. Planning Commission – August 7, 2023 **\*\*minutes will be made available to Council before the meeting\*\***
  - i. Review the Planning Commission report
  - ii. A motion is needed to approve, table or deny granting 24 Upland Road a waiver from Section 402.1 of the Subdivision and Land Development Ordinance to allow a plan scale of 1" = 30' instead of the required 1" = 50'
  - iii. A motion is needed to approve, table or deny granting conditional plan approval for 24 Upland Road subject to the conditions in McCarthy Engineering's review letter dated July 21, 2023
  - ~~iv. A motion is needed to table, approve, or deny granting 521 Van Reed Road a waiver from Section 303.1 of the Subdivision and Land Development Ordinance to not require a preliminary plan to be submitted and allow the plan to be processed as a final plan~~
  - ~~v. A motion is needed to table, approve, or deny granting 521 Van Reed Road a waiver from Section 401.1 and Section 403.1 of the Subdivision and Land Development Ordinance to allow a plan scale of 1" = 30' instead of the required 1" = 50'~~

vi. A motion is needed to approve, table or deny granting 521 Van Reed Road a partial waiver from Section 310(C)(6) of the Stormwater Management Ordinance related to the minimum velocity in storm sewers to allow the maximum capture of runoff conditioned upon the developer providing DEP post inspection reports and maintenance logs when requested by the Borough, as well as defining minimum velocity as being based on the minimum velocity information within the stormwater management plan, with a velocity greater than zero, as approved by the Borough Engineer

vii. A motion is needed to amend the agenda to take action on the 90-day time extension received from the developers of 521 Van Reed Road

viii. A motion is needed to table, approve, or deny accepting the 90-day extension letter received from the developers of 521 Van Reed Road through December 18, 2023, for the Borough of Wyomissing Planning Commission to take action on the submitted plans

ix. A motion is needed to approve, deny, or amend the Planning Commission report

#### 10. Borough Manager's Report

i. Review the Borough Manager's Report

ii. Joint Municipal Authority meeting minutes and Western Berks Water Authority Board meeting minutes **\*\*will be made available to Council if received\*\***

iii. **RESOLUTION NO. 2023-21**-A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA ACCEPTING A GIFT AND EXPRESSING APPRECIATION FOR THE DONATION FROM JIM FRANKOLA AND PAM FRANKOLA

iv. A motion is needed to table, approve, or deny adoption of Resolution No. 2023-21, a resolution of appreciation for Jim and Pam Frankola for the monetary donation to purchase and install a water fountain in the parklands

v. A motion is needed to table, approve, or deny authorizing execution of an engagement letter with Saxton & Stump for legal services related to state government legislation

vi. A motion is needed to table, approve, or deny authorizing the hiring of five permanent part-time staff at \$12-13 per hour, for two or three hours per event, to assist with set-up and tear down at Borough recreation events, per the discussion at the June Recreation Board meeting

vii. A motion is needed to table, approve, or deny authorizing the hiring of Dylan Moore for the lead mechanic position

- viii. A motion is needed to approve or deny amending the agenda to discuss and take action on the \$1,000,000 PLGIT investment maturing August 10, 2023.
  - ix. A motion is needed to table, approve, or deny holding the \$1,000,000 PLGIT investment maturing on August 10, 2023, in the PLGIT class to fund operations as needed
  - x. As a reminder, Borough Hall will be closed on Monday, September 4, 2023, in observance of Labor Day
  - xi. A motion is needed to approve, deny, or amend the Borough Manager's Report
11. Treasurer's Statement of Operation- General Fund, Bureau of Water, Sewer Fund, Highway Aid, Refuse/Recycling Fund, Road Tax Fund **\*\*reports will be made available to Council before the meeting\*\***
- i. Review the Financial activity during the month of July
  - ii. A motion to approve, deny, or amend the Treasurer's Statement of Operation Report
12. Accounts Payable- General Fund, Bureau of Water, Sewer Fund, Refuse/Recycling Fund **\*\*reports will be made available to Council before the meeting\*\***
- i. Review the Accounts Payable activity during the month of July
  - ii. A motion to approve, deny, or amend the Accounts Payable Report
13. Tax Collector's Report
- i. Review the Tax Collector's activity during the month of July
  - ii. A motion to approve, deny, or amend the Tax Collector's Report
14. Old Business- Any agenda items being proposed for discussion that are not listed under the "Old Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
15. New Business- Any agenda items being proposed for discussion that are not listed under the "New Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
16. Public Comment – All public comments shall be related to the subject matter jurisdiction of the Borough Council and shall be limited to matters of public concern (non-agenda items) that are, or may come, before the Borough Council