

**AGENDA**  
**WYOMISSING BOROUGH COUNCIL**  
**Tuesday, May 9, 2023 – 7:00 P.M.**

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment –All public comments shall be related to the subject matter jurisdiction of the Borough Council, and shall be limited to matters of official action, or deliberations that are, or may come before the Borough Council (agenda items).
5. Council Minutes – April 11, 2023 and April 18, 2023
  - i. A motion is needed to approve, deny, or amend the Council minutes and Special Council minutes
6. Consulting Engineer’s Report
  - i. Review Borough Engineer activity during the month of April
  - ii. A motion is needed to approve, deny, or amend the Engineer’s Report
7. Police Chief & Mayor’s Report
  - i. Review the Police activity during the month of April
  - ii. A motion is needed to approve, deny, or amend the Police Chief & Mayor’s Report
8. Fire Chief’s Report
  - i. Review the Fire activity during the month of April
  - ii. A motion is needed to approve, deny, or amend the Fire Chief’s Report
9. Committee Reports:
  - a. Infrastructure Committee – April 17, 2023
    - i. Review the Infrastructure committee report
    - ii. A motion is needed to approve, table, or deny authorizing payment of Payment Application No. 1 from Wexcon Inc., in the amount of \$288,952.91 for the 2022 Water Main Replacement work
    - iii. A motion is needed to approve, table, or deny authorizing payment of Payment Application No. 4 from LB Enterprises, Inc., in the amount of

\$7,156.45 for the 2022 50/50 Sidewalk Repair project

- iv. A motion is needed to approve, table, or deny authorizing Payment Application No. 3 in the amount of \$316,455.30 to Telco for the Green Light Go work
  - v. A motion is needed to approve, table, or deny authorize the installation of a crosswalk from Lauers Lane, crossing Cambridge Avenue, with the appropriate signage installed denoting the crosswalk
  - vi. A motion is needed to approve, table, or deny ratifying the action taken during the April 2023 Infrastructure committee meeting to authorize the Borough Manager to seek approval from the property owner of 555 and 575 Van Reed Road to allow access for an appraisal to be performed, as well as having Bellairs Real Estate perform the appraisal of 555 and 575 Van Reed Road, as well as 1011 North Park Road, not to exceed \$2,500 per property
  - vii. A motion is needed to approve, deny, or amend the Infrastructure committee report
- b. Library Board – April 17, 2023
- i. Review the Library Board report
  - ii. A motion is needed to approve, deny, or amend the Library Board report
- c. Personnel Committee – April 18, 2023
- i. Review the Personnel Committee report
  - ii. A motion is needed to table, approve, or deny promoting the current Public Works employee Jake Kaylor, to the Public Works Lead position
  - iii. A motion is needed to table, approve, or deny authorizing the advertisement and hiring of a Public Works Maintenance employee contingent upon the background screening and physical
  - iv. A motion is needed to approve, deny, or amend the Personnel committee report
- d. Recreation Board – April 18, 2023
- i. Review the Recreation Board report
  - ii. A motion is needed to table, approve, or deny revising the 2023 Fee Schedule to indicate that Daily Twilight admission rates begin at 5:00 pm when seasonal operating hours are until 8:00 pm, and Daily Twilight admission rates begin at 4:00 pm when seasonal operating hours are until 7:00 pm

- iii. A motion is needed to approve, deny, or amend the Recreation Board report
- e. Refuse and Recycling Committee – April 19, 2023
  - i. Review the Refuse and Recycling Committee report
  - ii. A motion is needed to approve, deny, or amend the Refuse and Recycling committee report
- f. Fire and Police Committee – April 24, 2023
  - i. Review the Fire and Police committee report
  - ii. A motion is needed to table, approve, or deny authorizing the Miles for Maria 5K scheduled for August 13, 2023
  - iii. A motion is needed to table, approve, or deny authorizing the I Am Able Duathlon to be held on September 10, 2023
  - iv. A motion is needed to table, approve, or deny authorizing the hiring of the remaining candidate on the current Civil Service list, contingent upon the psychological evaluation, physical, drug screening, background investigation, and reading comprehension test (for the purpose of attending academy)
  - v. A motion is needed to table, approve, or deny activating the Civil Service Commission to begin the process to develop a Patrol Officer hiring list to fill the impending second Patrol Officer position
  - vi. A motion is needed to table, approve, or deny amending the Civil Service rules and regulations for the Lieutenant promotional process, to only require the oral examination, contingent upon Solicitor Hartman's office further reviewing if the amendment is permissible
  - vii. A motion is needed to table, approve, or deny authorizing the installation of a crosswalk from Lauers Lane, crossing Cambridge Avenue, with the appropriate signage installed denoting the crosswalk, contingent upon the Wyomissing Area School District contributing to half of the installation cost
  - viii. A motion is needed to approve, deny, or amend the Fire and Police committee report
- g. Park and Shade Tree Commission – April 26, 2023
  - i. Review the Park and Shade Tree Commission report
  - ii. A motion is needed to table, approve, or deny increasing membership to the Park and Shade Tree Commission from a five person to a seven person Commission by appointing two additional members

- iii. A motion is needed to approve, deny, or amend the Park and Shade Tree Commission report
- h. Planning Commission – May 1, 2023
  - i. Review the Planning Commission report
  - ii. A motion is needed to table, approve, or deny granting conditional final land development approval for 850 North Wyomissing Boulevard, subject to the remaining comments from the McCarthy Engineering review letter dated April 27, 2023 being completed, as well as the annexation and deed recording to combine the two parcels on the property, into one
  - iii. A motion is needed to table, approve, or deny granting the waiver requested by 521 Van Reed Road from the Subdivision and Land Development Ordinance Section 303.1 to allow for preliminary/final plan submission
  - iv. A motion is needed to table, approve, or deny granting the waiver requested by 521 Van Reed Road from the Subdivision and Land Development Ordinance Sections 401.1 and 403.1 to allow a plan scale of 1"=30' in lieu of the required 1"= 50'
  - v. A motion is needed to table, approve, or deny authorizing advertisement of Ordinance No. 1435-2023 as to amending the requirements for a short term residential rental unit; adding definitions for “bed and breakfast establishment, “boarding, rooming and lodging house”, and institutional residence; amending the recreation impact fee for projects developed under the Redevelopment Area Mixed Use Incentive Overlay District; establishing general regulations for the operation of a bed and breakfast establishment; and establishing regulations for a boarding, rooming and lodging house, as well as establishing Recreation Fee in-lieu of fees by Resolution
  - vi. A motion is needed to approve, deny, or amend the Planning Commission report
- i. Finance & Administration Committee – May 4, 2023
  - i. Review the Finance & Administration committee report
  - ii. A motion is needed to table, approve, or deny the Police Lieutenant compensation package as outlined by Chief John Phillips, including a salary of \$135,000, eligibility for longevity pay, tuition reimbursement, and raises, time buy back, on call payments, and collective bargaining agreement benefits such as healthcare, pension, clothing and shoe allowance, dry cleaning, and participation in the DROP program impending retirement, as the package aligns with other municipalities

- iii. A motion is needed to table, approve, or deny accepting the GASB 67 pension plan statements as prepared by Girard Pension Services
- iv. A motion is needed to table, approve, or deny authorizing Business Manager Phyllis Smith to invest \$2,000,000 as well as any tax revenues into a PLGIT investment maturing in 60 days
- v. A motion is needed to table, approve, or deny authorizing Business Manager Phyllis Smith to invest the \$1,000,000 maturing in May, into a PLGIT investment maturing in 180 days
- vi. A motion is needed to table, approve, or deny granting 1001 Hill Avenue, The Met, \$1,958.57 in relief for their March 2023 sewer bill due to a water leak, of which was confirmed the water did not enter the Borough's sewer system, aligning with past relief practices
- vii. A motion is needed to approve, deny, or amend the Finance & Administration committee report

10. Borough Manager's Report

- i. Review the Borough Manager's Report
- ii. Joint Municipal Authority meeting minutes **\*\*will be made available to Council if received\*\***
- iii. Minutes from the March 10, 2023 Western Berks Water Authority Board meeting
- iv. A motion needed to approve or deny listing a 2008 International 7400 single axle dump truck for sale through an online auction
- v. A motion is need to approve or deny executing a lease with Chef David's for operation of the snack bar at the Wyomissing Swimming pool for the 2023 season
- vi. Borough offices will be closed on Monday, May 29<sup>th</sup> in observance of Memorial Day.
- vii. A motion is needed to approve, deny, or amend the Borough Manager's Report

11. Treasurer's Statement of Operation- General Fund, Bureau of Water, Sewer Fund, Highway Aid, Refuse/Recycling Fund, Road Tax Fund

- i. Review the Financial activity during the month of April
- ii. A motion to approve, deny, or amend the Treasurer's Statement of Operation Report

12. Accounts Payable- General Fund, Bureau of Water, Sewer Fund, Refuse/Recycling Fund

- i. Review the Accounts Payable activity during the month of April
  - ii. A motion to approve, deny, or amend the Accounts Payable Report
- 13. Tax Collector's Report
  - i. Review the Tax Collector's activity during the month of April
  - ii. A motion to approve, deny, or amend the Tax Collector's Report
- 14. Old Business- Any agenda items being proposed for discussion that are not listed under the "Old Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
- 15. New Business- Any agenda items being proposed for discussion that are not listed under the "New Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
- 16. Public Comment – All public comments shall be related to the subject matter jurisdiction of the Borough Council and shall be limited to matters of public concern (non-agenda items) that are, or may come, before the Borough Council