

AGENDA
FINANCE & ADMINISTRATION COMMITTEE
Thursday, April 6, 2023 – 8:00 a.m.

- 1) Call to Order
- 2) Roll Call
- 3) Public Comment - All public comments shall be related to the subject matter jurisdiction of the Borough Council, Committee, or Board conducting the public meeting, and shall be limited to matters of public concern, official action, or deliberations that are, or may come, before the Borough Council, Committee, or Board.
- 4) Audit update
 - i. Herbein present and discuss the 2022 audit findings
- 5) Cash update:
 - i. Review cash and investment balances
 - ii. Discuss reinvesting \$2,000,000 in PLGIT terms that will be maturing on April 10, 2023.
 - A motion is needed to table, approve, or deny the committee discussed investment strategy for the \$2,000,000 maturing in PLGIT
 - iii. Discuss short-term investment of real estate tax revenue until needed for capital expenditures
 - A motion is needed to table, approve, or deny the committee discussed short-term investment strategy for real estate tax revenue
- 6) March 2023 results:
 - i. Review revenues, expenses, variances, fund balance, and reserve funds monthly and year to date comparisons
 - ii. Review gross real estate taxes and net real estate taxes monthly and year to date comparisons
 - iii. Review mercantile, local services, other local tax monthly and year to date comparisons
- 7) Anti-Harassment and Workplace Civility Training Proposal
 - i. Discuss the proposal from Hubric for Anti-Harassment and Workplace Civility Training
 - A motion is needed to table, approve, or deny the proposal for Anti-Harassment and Workplace Civility Training to be provided by Hubric

- 8) Pioneer Crossing Landfill Airspace Agreement
 - i. Discuss the current agreement that expires on December 31, 2023 and requires 180 days notice to terminate or extend for five years
 - ii. Discuss the need to bid the contract for landfill air space after 2023
 - A motion is needed to table, approve or deny recommending Council authorize sending notice to Pioneer Crossing Landfill to terminate the existing air space agreement with 180 days notice and put the contract out to bid

- 9) National Opioid Settlement
 - i. A new settlement is available through Teva, Allergan, CVS, Walgreens and Walmart that require participation forms to be completed and submitted, indicating the Borough's intent to participate in any settlement
 - A motion is needed to approve, table or deny recommending Council authorize the Borough's participation in the Teva, Allergan, CVS, Walgreens and Walmart opioid settlements and the execution and submission of all required forms

- 10) Old Business- Any agenda items being proposed for discussion that are not listed under the “Old Business” section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.

- 11) New Business: Any agenda items being proposed for discussion that are not listed under the “New Business” section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed