

AGENDA
WYOMISSING BOROUGH COUNCIL
Tuesday, January 10, 2023 – 7:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment –All public comments shall be related to the subject matter jurisdiction of the Borough Council, and shall be limited to matters of official action, or deliberations that are, or may come before the Borough Council (agenda items).
5. Council Minutes – December 13, 2022 and Special Council Meeting December 20, 2022
 - i. A motion is needed to approve, deny, or amend the Council Minutes
6. Consulting Engineer’s Report
 - i. Review Borough Engineer activity during the month of December
 - ii. A motion is needed to approve, deny, or amend the Engineer’s Report
7. Police Chief & Mayor’s Report
 - i. Review the Police activity during the month of December
 - ii. A motion is needed to approve, deny, or amend the Police Chief & Mayor’s Report
8. Fire Chief’s Report
 - i. Review the Fire activity during the month of December
 - ii. A motion is needed to approve, deny, or amend the Fire Chief’s Report
9. Committee Reports:
 - a. Infrastructure Committee – December 19, 2022
 - i. Review the Infrastructure committee report
 - ii. A motion is needed to table, approve, or deny authorizing the Service Electric Service Franchise Agreement contingent upon review and comments by the Borough Solicitor
 - ii. A motion is needed to approve, deny, or amend the Infrastructure committee report

- b. Library Board – December 19, 2022
 - i. Review the Library Board report
 - ii. A motion is needed to approve, deny, or amend the Library Board report
- c. Personnel Committee – December 20, 2022
 - i. Review the Personnel committee report
 - ii. A motion is needed to approve, deny, or amend the Personnel committee report
- d. Planning Commission – January 3, 2023
 - i. Review the Planning Commission report
 - ii. **ORDINANCE NO. 1430-2023- AN ORDINANCE OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, TO AMEND THE CODE OF ORDINANCES OF THE BOROUGH OF WYOMISSING, CHAPTER 27 ENTITLED “ZONING” TO DEFINE SHORT TERM RESIDENTIAL RENTAL UNIT, TO PROVIDE FOR SHORT TERM RESIDENTIAL RENTAL UNIT AS A PERMITTED USE IN THE C-1 NEIGHBORHOOD COMMERCIAL ZONING DISTRICT AND AS A SPECIAL EXCEPTION USE IN THE R-1, R-1A, R-2, AND R-3 RESIDENTIAL ZONING DISTRICTS, AND TO PROVIDE FOR REGULATIONS GOVERNING SHORT-TERM RESIDENTIAL RENTAL UNITS, AND TO AMEND SECTION 609, OFF-STREET PARKING, BY ADDING MIXED USE LIFESTYLE CENTER TO THE LIST OF USES FOR WHICH SPECIFIC OFF-STREET PARKING REQUIREMENTS ARE LISTED**
 - iii. A motion is needed to table, approve, or deny advertisement of Ordinance No. 1430-2023 as related to the Zoning Ordinance
 - iv. A motion is needed to table, approve, or deny accepting the 90-day extension letter received for 850 North Wyomissing Boulevard, for the Borough of Wyomissing Planning Commission to take action on the submitted plans
 - v. A motion is needed to approve, deny, or amend the Planning Commission report
- e. Finance & Administration Committee – January 5, 2023
 - i. Review the Finance & Administration committee report
 - ii. A motion is needed to table, approve, or deny reinvesting the maturing \$2,000,000 in PLGIT funds, as two separate \$1,000,000 investments, one maturing in September 2023, and the other in November 2023

- iii. A motion is needed to table, approve, or deny accepting the Mockenhaupt actuarial valuation report for the Police Department post-retirement benefit
- iv. **ORDINANCE NO. 1431-2023**- AN ORDINANCE OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, TO AMEND THE CODE OF ORDINANCES OF THE BOROUGH OF WYOMISSING, CHAPTER 24 “TAXATION, SPECIAL”, PART 1 “BUSINESS PRIVILEGE TAX”, PART 5 “DISCOUNT AND PENALTY RATES”, AND PART 7 “MERCANTILE TAX” TO AMEND REGULATIONS REGARDING PENALTIES AND INTEREST
- v. A motion is needed to table, approve, or deny advertisement of Ordinance No. 1431-2023 as related to Business Privilege and Mercantile Taxes
- vi. **RESOLUTION NO. 2023-01**- A RESOLUTION OF THE BOROUGH OF WYOMISSING REVISING AND UPDATING THE BOROUGH'S FEE SCHEDULE
- vii. A motion is needed to table, approve, or deny Resolution No. 2023-01 as to establishing the 2023 Borough Fee Schedule
- viii. **RESOLUTION NO. 2023-02**- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA TO APPOINT DAVID L. REESER AS ASSISTANT TREASURER FOR THE BOROUGH OF WYOMISSING.
- ix. A motion is needed to table, approve, or deny Resolution No. 2023-02 as to appointing David Reeser as the Assistant Borough Treasurer
- x. A motion is needed to approve, deny, or amend the Finance & Administration committee report

10. Borough Manager’s Report

- i. Review the Borough Manager’s Report
- ii. Minutes from Western Berks Water Authority board meeting ****will be made available to Council if received by Council meeting****
- iii. **RESOLUTION NO. 2023-03**- A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, APPOINTING THOMAS MCKEON TO THE BOROUGH OF WYOMISSING PLANNING COMMISSION
- iv. A motion is needed to table, approve, or deny Resolution No. 2023-03 as to reappointing Thomas McKeon as a Planning Commission member

- v. **RESOLUTION NO. 2023-04**- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, APPOINTING NAJLA A. BATHISH TO THE ZONING HEARING BOARD OF THE BOROUGH OF WYOMISSING
- vi. A motion is needed to table, approve, or deny Resolution No. 2023-04 as to reappointing Najla Bathish as a Zoning Hearing Board member
- vii. **RESOLUTION NO. 2023-05**- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA IN RECOGNITION OF THE DEDICATION AND CONTRIBUTIONS OF ANGELA DUEN TO THE BOROUGH OF WYOMISSING
- viii. A motion is needed to table, approve, or deny Resolution No. 2023-05 as to recognizing Angela Duen for her years of service to the Borough
- ix. **RESOLUTION NO. 2023-06**- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA IN RECOGNITION OF THE DEDICATION AND CONTRIBUTIONS OF GREGORY PORTNER TO THE BOROUGH OF WYOMISSING
- x. A motion is needed to table, approve, or deny Resolution No. 2023-06 as to recognizing Gregory Portner for his years of service to the Borough
- xi. **RESOLUTION NO. 2023-07**- A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA APPROVING THE DESTRUCTION OF CERTAIN RECORDS
- xii. A motion is needed to table, approve, or deny Resolution No. 2023-07 as to approving the destruction of certain records as permitted by the Municipal Records Manual
- xiii. **ORDINANCE NO. 1432-2023**- AN ORDINANCE OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, TO AMEND THE CODE OF ORDINANCES OF THE BOROUGH OF WYOMISSING, CHAPTER 11 ENTITLED “HOUSING”, TO AMEND PART 2, ENTITLED “RENTAL PROPERTY MAINTENANCE”, BY AMENDING SECTION 201, ENTITLED “PERMITS REQUIRED; ISSUANCE”, TO REQUIRE ANY SHORT-TERM RESIDENTIAL RENTAL UNIT, AS DEFINED IN THE ZONING ORDINANCE, TO BE INSPECTED AND PERMITTED AS A RENTAL UNIT, AND TO AMEND PART 3, ENTITLED “DISRUPTIVE CONDUCT”, BY AMENDING SECTION 301, ENTITLED “PURPOSE AND FINDINGS”, TO CLARIFY THAT ANY SHORT-TERM RESIDENTIAL RENTAL UNIT, AS DEFINED BY THE ZONING ORDINANCE, SHALL BE CONSIDERED A RENTAL FOR PURPOSES OF THE DISRUPTIVE CONDUCT REGULATIONS OF SAID PART 3

- xiv. A motion is needed to table, approve, or deny advertisement of Ordinance No. 1432-2023 as related to the Housing Ordinance
- xv. **ORDINANCE NO. 1429-2023**- AN ORDINANCE OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, TO AMEND THE CODE OF ORDINANCES OF THE BOROUGH OF WYOMISSING, CHAPTER 18 ENTITLED “SEWERS AND SEWAGE DISPOSAL”, TO AMEND PART 1, ENTITLED “SEWER RENTALS AND CHARGES”, B, ENTITLED “SEWER RATES”, SECTION 121, ENTITLED “INDUSTRIAL SEWAGE RATE”, AND SECTION 122, ENTITLED “DOMESTIC SEWAGE RATE”, TO PROVIDE THAT ALL CHARGES FOR SEWER SERVICES SHALL BE SET BY RESOLUTION
- xvi. A motion is needed to table, approve, or deny adopting Ordinance No. 1429-2023, to amend Chapter 18, “Sewage and Sewage Disposal”, to remove reference to specific rate amounts and instead reference rates imposed by the Wyomissing Valley Joint Municipal Authority and rates adopted by resolution by the Borough of Wyomissing
- xvii. A motion is needed to approve or deny authorizing 3% raises, effective January 1, 2023, for all administrative staff members
- xviii. A motion is needed to approve or deny advertisement of and holding a conditional use hearing for 521 Van Reed Road on Wednesday, February 22nd at 11AM in Council chambers
- xix. The January Infrastructure Committee meeting will be held on Tuesday, January 17th at 12pm, due to the holiday on the 16th
- xx. Borough Hall will be closed on Monday, January 16th, 2023 in observance of Martin Luther King, Jr. Day.
- xxi. Councilmember Barnett made a motion, seconded by Councilmember Brunner to amend the agenda to discuss scheduling an intermunicipal liquor license transfer hearing, and to reappoint Author White to the Wyomissing Valley Joint Municipal Authority Board, all in favor, 7-0. – No public comment provided.
- xxii. A motion is needed to approve or deny advertisement of and holding an intermunicipal liquor license transfer hearing on Tuesday, February 14th at 7PM in Council chambers during the regular Council meeting
- xxiii. A motion is needed to table, approve, or deny reappointing Author White to the Wyomissing Valley Joint Municipal Authority Board for a four year term
- xxiv. A motion is needed to approve, deny, or amend the Borough Manager’s Report

11. Treasurer's Statement of Operation- General Fund, Bureau of Water, Sewer Fund, Highway Aid, Refuse/Recycling Fund, Road Tax Fund
 - i. Review the Financial activity during the month of December
 - ii. A motion to approve, deny, or amend the Treasurer's Statement of Operation Report
12. Accounts Payable- General Fund, Bureau of Water, Sewer Fund, Refuse/Recycling Fund
 - i. Review the Accounts Payable activity during the month of December
 - ii. A motion to approve, deny, or amend the Accounts Payable Report
13. Tax Collector's Report
 - i. Review the Tax Collector's activity during the month of December
 - ii. A motion to approve, deny, or amend the Tax Collector's Report
14. Old Business- Any agenda items being proposed for discussion that are not listed under the "Old Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
15. New Business- Any agenda items being proposed for discussion that are not listed under the "New Business" section, must have a motion made to add the item to the agenda to be further discussed and action taken if needed.
16. Public Comment – All public comments shall be related to the subject matter jurisdiction of the Borough Council and shall be limited to matters of public concern (non-agenda items) that are, or may come, before the Borough Council